Amended AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS MEETING
January 23, 2018
COUNTY BOARD ROOM 200

9:30 a.m. Call to Order
Roll Call
Opening Prayer/Pledge of Allegiance

9:35 a.m. Approve minutes of December 19, 2017 Meeting of the Juneau County Board of Supervisors

9:40 a.m. Ordinance 18-01 * Amending Section 7.17 of the Juneau County Code of Ordinances Entitled "Utility Vehicle and All-Terrain Vehicle Routes and Operations" to add new routes

9:45 a.m. Ordinance 18-02 * Adoption of Updated Juneau County All Hazards Mitigation Plan

9:50 a.m. Resolution 18-01 * Creating a Skype and Web Conference Software Provision in the Juneau County Internet and Computer Policy

9:55 a.m. Resolution 18-02 * Approving the 2018 Juneau County Forest Work Plan

10:00 a.m. Resolution 18-03 * Substitute Resolution for Approval of Amendments to Section 8.4 and 8.4a of the Juneau County Personnel Policy, Regarding Holiday Compensation

10:05 a.m. Resolution 18-04 * Authorizing Expenditure of Funds for Baraboo River Corridor Plan

10:10 a.m. Resolution 18-05 * Authorizing Bridge Loan Financing for the New Building Project

10:15 a.m. Resolution 18-06 * Approval of the Memorandum of Understanding between Juneau County and the Regional Board of the ADRC of Eagle Country

10:20 a.m. Resolution Honoring County Employees

Motion to fill:
Receptionist, DHS, grade 4, Department Transfer
Help Desk Associate, Information Technology, Resignation

Reports:

Public Works
Veterans Service

*These times are estimates only Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform to 19.83 and 19.84 Wis. Stats.

MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS
December 19, 2017
9:00 a.m.
County Board Room

Chairman Peterson called the regular session of the Juneau County Board of Supervisors Meeting to order at 9:30.

Roll Call: 21 present – Cottingham, Feldman, Frei, Granger, Jasinski, Kelley, Koca, Lally, Larson, Niles, Peterson, Robinson, Schneider, Seamans, Thomas, Wafle, Wenum, Wilhorn, Willard, Zindorf and Zipperer.

Thomas led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Granger and seconded by Schneider to approve the minutes of the November 7, 2017 County Board of Supervisors meeting. All in favor of amended minutes, motion carried.

Western Technical College – Jennifer Brave
Also, Roger Stanford, Brandy Ortery and Carrie Buss, Sara Wilke
Slide view presentation
Western Technical College serves 11 counties and has a presence in seven
Buildings were updated in 2016 and 2017
Strategic goals are to increase academic success of students; increase the annual number of people served; provide affordable, high quality education; improve stakeholder satisfaction. There is a focus on dual credit agreements with 26 area high schools, and flexible learning for working adults. Block classes, online classes, interactive learning, web conferencing and commitment to helping adults with GED requirements.
Discussion: Zindorf, Kelley, Buss

Reappoint Mike Kelley to Winding Rivers Board
Motion by Willard and seconded by Lally to adopt. All in favor, motion carried.

Reappoint Terry Taft to Drainage Board
Motion by Jasinski and seconded by Larson to adopt. All in favor, motion carried.

Reappoint Steven Thomas to Aging and Nutrition
Motion by Larson and seconded by Cottingham to adopt. All in favor, motion carried.

Resolution 17-64 * Authorization for Signing of Contracts by the Juneau County Department of Human Services
Motion by Larson and seconded by Cottingham to adopt.
Roll call: 21 ayes; Motion carried.

Resolution 17-65 * Approval and Authorization of Juneau County Providing Oversight to the Regional Board of the ADRC of Eagle Country and Designation of Finance Director Lori Chipman on Fiscal Agent for the Region.
Motion by Kelley and seconded by Thomas to adopt.

Discussion: Wenum, Chipman
Roll call: 21 ayes; Motion carried.

Resolution 17-66 * Authorizing hiring a full-time Comprehensive community Services (CCS) Facilitator in the Department of Human Services
Motion by Larson and seconded by Lally to adopt.
Roll call: 21 ayes; Motion carried.

Resolution 17-67 * Authorizing hiring a full-time Comprehensive Community Services (CCS) Service Facilitator/Community Support Program (CSP) Case Manager in the Department of Human Services
Motion by Granger and seconded by Larson to adopt
Roll call: 21 ayes; Motion carried.

Resolution 17-68 * Authorizing the hiring of a full-time Children Long Term Support (CLTS) Waiver Social Worker in the Department of Human Services
Motion by Larson and seconded by Lally to adopt
Roll call: 21 ayes; Motion carried.

Resolution 17-69 * Approval of Amendments to Section 8.4 and 8.4a of the Juneau County Personnel Policy, Regarding Holiday Compensation
Motion by Willard and seconded by Cottingham to table and go thru proper procedures and committees.
All in favor, motion carried.

Motion by Wenum and seconded by Granger to waive the reading of Resolution 17-70 through Resolution 17-84 and authorize the Supervisors to act by voice vote.
Roll call: 21 ayes; Motion carried.

Resolution 17-70 * Land Sale to Peiffer of Tax Delinquent Property – Town of Necedah
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-71 * Land Sale to Spiewak of Tax Delinquent Property – Town of Necedah
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-72 * Land Sale to Maslon of Tax Delinquent Property – Town of Armenia
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-73 * Land Sale to Jasinski of Tax Delinquent Property – Village of Wonewoc
Motion by Granger and seconded by Lally to adopt.
All in favor, motion carried.

Resolution 17-74 * Land Sale to Crandall and Randall of Tax Delinquent Property – Town of Lisbon
Motion by Larson and seconded by Niles to adopt.

Discussion: Frei, Wafle
Committee not bound to minimum bid.
All in favor, motion carried.

Resolution 17-75 * Land Sale to Swietlicki of Tax Delinquent Property – Town of Lyndon
Motion by Willard and seconded by Wilhorn to adopt.
All in favor, motion carried.

Resolution 17-76 * Land Sale to Swietlicki of Tax Delinquent Property – Town of Lyndon
Motion by Schneider and seconded by Kelley to adopt.
All in favor, motion carried.

Resolution 17-77 * Land Sale to Lang of Tax Delinquent Property – Town of Necedah
Motion by Larson and seconded by Lally to adopt.
All in favor, motion carried.

Resolution 17-78 * Land Sale to Weidling and McDowell of Tax Delinquent Property – Town of Clearfield
Motion by Larson and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-79 * Land Sale to Hanold of tax Delinquent Property – Village of Wonewoc
Motion by Granger and seconded by Lally to adopt.
All in favor, motion carried.

Resolution 17-80 * Land Sale to Kallian of Tax Delinquent Property – Town of Marion
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-81 * Land Sale to Zipperer of Tax Delinquent Property – Town of Germantown
Motion by Wafle and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 17-82 * Land Sale to Clark of Tax Delinquent Property – City of New Lisbon
Motion by Granger and seconded by Wilhorn to adopt.
All in favor, motion carried.

Resolution 17-83 * Land Sale to Kaminski of Tax Delinquent Property – Town of Necedah
Motion by Larson and seconded by Cottingham to adopt.
All in favor, motion carried.

Resolution 17-84 * Land Sale to Zinminski of Tax Delinquent Property – Town of Necedah
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Motion by Willard to fill Public Health Nurse, Public Health, 2018 grade 24, position due to retirement and seconded by Jasinski.
Roll call: 21 ayes; motion carried.

Supervisor Wafle expressed personal commendations to Brian Loyd and Denise Giebel for their work on delinquent tax property sales.

Reports:
Public Works and Veterans Reports will be completed at a later date.

Emergency Management – Gervase Thompson
Providing an overview of Exercises and trainings, communications system, participation with local agencies, grant awards, off site facilities, emergency incidents, hazmat team, ARES/RACES, Local Emergency Planning Committee, and Juneau County Board Committee for Emergency Management.

A copy of this report is available for review in the County Clerk's Office during business hours.

Notification
Letter from the American Legion - Youth Governs Juneau County will be held on April 5, 2018

11:10 a.m. Chairman Peterson adjourned the County Board meeting to Tuesday, January 23, 2017 at 9:30 a.m. with the Executive Committee meeting on Monday, January 8, 2017 at 8:30 a.m.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on December 19, 2017. Audio CD and details of the proceedings are available in the County Clerk's Office during business hours.

_____
Terri Treptow
County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

ORDINANCE No. 18 – 01 **DATE: January 23, 2018**

INTRODUCED BY: Highway and Public Works Committee

SYNOPSIS: Amending Section 7.17 of the Juneau County Code of Ordinances Entitled "Utility Vehicle and All-Terrain Vehicle Routes and Operation" to Add New Routes

WHEREAS, the Juneau County Board of Supervisors duly adopted Ordinance No. 11-04a on November 8, 2011, adopting and enacting Section 7.17 of the Juneau County Code of Ordinances, now known as "Utility Vehicle and All-Terrain Vehicle Routes and Operation," which has been amended from time to time to make corrections or to add new authorized routes; and

WHEREAS, the Highway and Public Works Committee of the Juneau County Board of Supervisors has determined that there is a need to amend the Ordinance again by amending existing Amendment 59 to read "Town of Germantown approximately 2.0 miles on County Road G from Godfrey Drive to 19th Ave." and to create three new trails, as follows:

Amendment 76 - Town of Germantown, approximately 0.6 miles from Rivers Edge Drive to 15th Ave.;

Amendment 77 – Town of Germantown approximately 0.2 miles from 19th Ave. to Sandstone Drive;

Amendment 78 – Town of Orange/Fountain approximately 1.75 miles from Bell Road to Murray/Washington St.

NOW, THEREFORE, BE IT ORDAINED, that the Juneau County Board of Supervisors shall and hereby does amend Addendum A of Section 7.17 of the Juneau County Code of Ordinances Section to change existing Amendment 59 to read "Town of Germantown approximately 2.0 miles on County Road G from Godfrey Drive to 19th Ave." and to create new Amendments 76, 77, and 78 as set forth above.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

HIGHWAY AND PUBLIC WORKS COMMITTEE:

_____
Michael Kelley, Chairperson

_____
Rodney M. Seamans

_____
Roy Granger

_____
Scott Wilhorn

_____
Ken Schneider

Adopted by the County Board of Supervisors of Juneau County on January 23, 2018

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

ORDINANCE No. 18 – 02 **DATE: January 23, 2018**

INTRODUCED BY: Emergency Management Committee

SYNOPSIS: Adoption of Updated Juneau County All Hazards Mitigation Plan

WHEREAS, Juneau County has developed an All Hazards Mitigation Plan consistent with local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000 and current Wisconsin Emergency Management guidelines, and the Plan identifies both likely hazards faced by municipalities in the County and how vulnerable those municipalities are to each hazard; and

WHEREAS, Juneau County and participating municipalities must adopt the plan in order to have a Federal Emergency Management Agency (FEMA)-approved hazard mitigation plan so as to be eligible for funding through the Hazard Mitigation Grant Program, the Flood Mitigation Assistance Program, and the Repetitive Flood Claims Program; and

WHEREAS, the current All Hazards Mitigation Plan (available for inspection upon request from the Emergency Planning Director) is a proper update of the original All Hazards Mitigation Plan first adopted by the County on January 20, 2004, and has undergone maintenance and revision as originally designed into the Plan through the efforts of Juneau County's business and public outreach, county departmental involvement, emergency management research, coordinated analysis with state and local agencies, and lessons learned from exercises and actual events occurring in the County;

NOW, THEREFORE, BE IT ORDAINED that the Juneau County Board of Supervisors shall and hereby does approve and support implementation of the current updated Juneau County All Hazards Mitigation Plan.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

EMERGENCY MANAGEMENT COMMITTEE:

_____
Alan K. Peterson, Chairperson

_____
Lynn A. Willard

_____
Chris Zindorf

Adopted by the County Board of Supervisors of
Juneau County on January 23, 2018

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18 - 01 **DATE: January 23, 2018**

INTRODUCED BY: Finance & Computer Committee

SYNOPSIS: Creating a Skype & Web Conference Software Provision in the Juneau County Internet and Computer Policy

FISCAL NOTE: None.

WHEREAS, the Finance & Computer Committee has determined that, in order to comply with applicable state and federal rules and regulations, there is a need for a new provision in the Juneau County Internet and Computer Policy regarding proper use of Skype and Web Conference Software, to read as follows:

Skype & Web Conference Software

Because of open records law requirements, Juneau County staff members that utilize online communications tools such as Skype must keep reasonable minutes of the entire conference session. Minutes are to be saved by the staff and accessible upon request. Examples of information to be included in the minutes would be start time, end times, discussion topics, resolutions, etc. It is the responsibility of the staff member to track and maintain these records. (Note:) Staff members using online communications for training purposes only merely have to record the Start and End times.

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve, authorize, and adopt the Skype & Web Conference Software provision to be added, effective immediately, to the Juneau County Internet and Computer Policy by insertion between the existing provisions regarding Appropriate Use and Inappropriate Use on page two, as set forth above.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors
on January 23, 2018.

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18-02 **DATE: January 23, 2018**

INTRODUCED BY: **Lands, Forestry, Parks, and Zoning Committee**

SYNOPSIS: **Approving the 2018 Juneau County Forest Work Plan.**

FISCAL NOTE: **None.**

WHEREAS, Juneau County, Wisconsin, has lands entered under the Wisconsin County Forest Program; and

WHEREAS, as a requirement to receive the County Forest Administrator's grant administered by the State of Wisconsin, Juneau County must submit a work plan for the Juneau County Forest that has been approved by the Juneau County Board; and

WHEREAS, the work plan attached hereto as an Addendum, presents the forest practices workload for the upcoming year;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does approve the attached Juneau County Forest Work Plan for 2018 as presented by the Land, Forestry, Parks, and Zoning Committee in fulfillment of a requirement for the Wisconsin County Forest Administrator's grant for the year 2018.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

LANDS, FORESTRY, PARKS, AND ZONING COMMITTEE:

Jerry Niles	Edmund Wafle, Chairperson
Scott Wilhorn	Joe Lally
Beverly Larson	

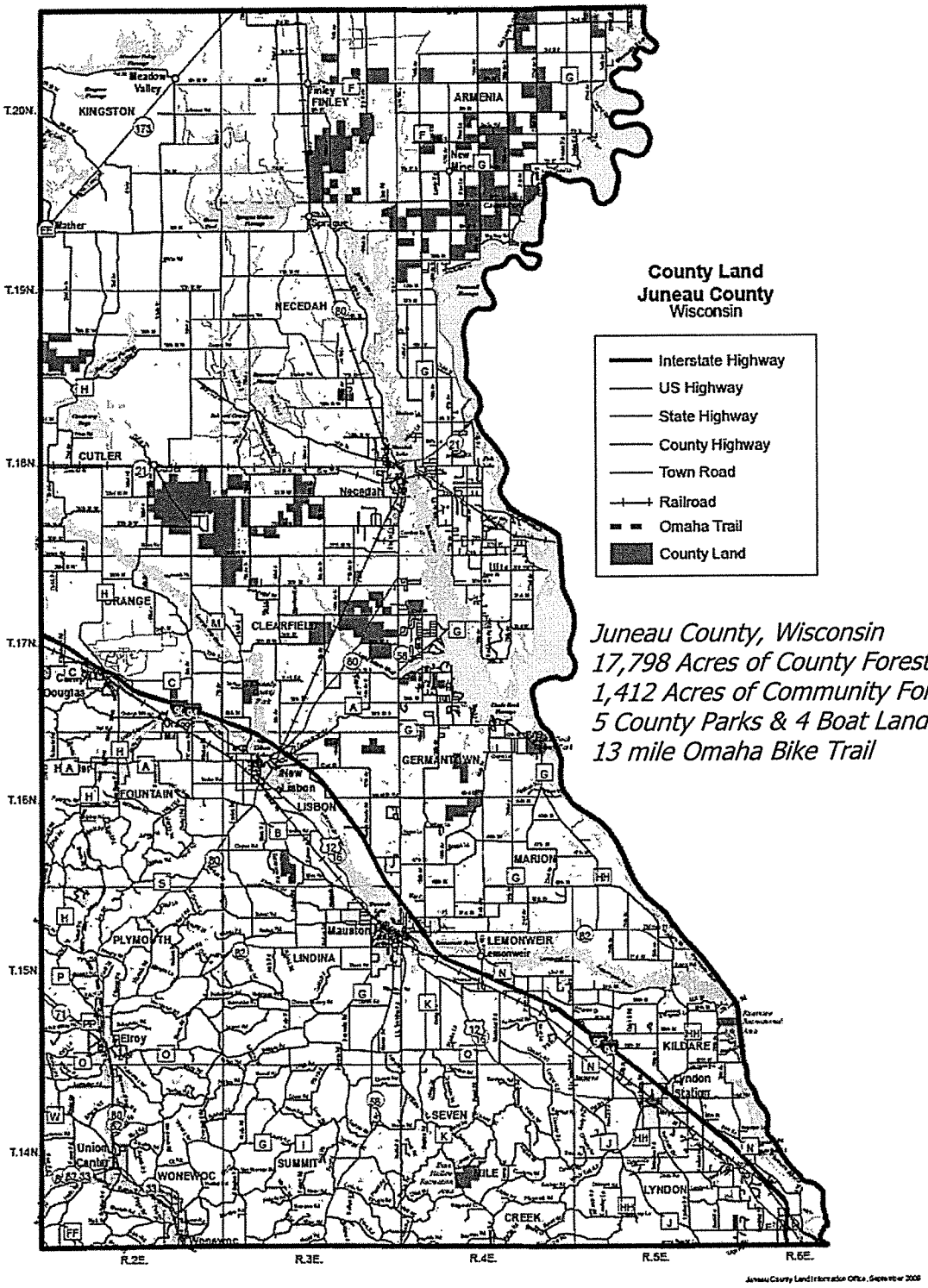
Adopted by the County Board of Supervisors of
Juneau County on January 23, 2018.

Terri L. Treptow, Juneau County Clerk

Juneau County Land, Forestry & Parks Department

650 Prairie Street, Mauston, WI 53948

2018 Annual Work Plan



Juneau County, Wisconsin
17,798 Acres of County Forest
1,412 Acres of Community Forest
5 County Parks & 4 Boat Landings
13 mile Omaha Bike Trail

Juneau County
Land, Forestry, Parks & Zoning Committee
Ed Wafle
Scott Wilhorn
Beverly Larson
Jerry Niles
Joe Lally

Land, Forestry & Parks Department Personnel
Brian Loyd, Administrator
Doug King, Assistant Administrator
Pat Cowan, Park & Forestry Technician
Courtney Curran, Secretary

DNR Forester
Sarah Gollnick, Liaison

DRAFT

JUNEAU COUNTY LAND, FORESTRY & PARKS
2018 WORK PLAN

The following is the proposed 2018 Juneau County Forest Work Plan. The plan is a requirement of the County Forest Administrator Grant Program implemented by the Wisconsin Department of Natural Resources (DNR). The plan supplements the County Forest 15-year Comprehensive Land Use Plan (2006-2020) and emphasizes the current needs of the County Forest and Recreation Program. The work plan focus is based on the current and future management needs of the County Forest, Community Forest, 5 parks, 4 boat landings, 2 swimming beaches, 12 miles of hiking and horseback riding trails, 239 miles of snowmobile trail, and 13 miles of bike trail.

OUR MISSION:

The public resources contributing to the Juneau County Forest and Park system provide a major component for addressing the ecological and socioeconomic needs of the community. The mission of the Juneau County Land, Forestry and Parks Department is to manage, conserve and protect this natural resource base on a sustainable basis for present and future generations. To achieve the mission, the County Forest and Parks are managed in accordance with balancing local needs with broader State, National and global concerns through integration of sound forestry, wildlife, endangered resources, water quality, soil conservation, and recreational practices.

2018 GOALS

Goal #1: Establish timber sales to meet our allowable cut acres and management objectives.

Narrative:
TIMBER HARVEST

Within the scope of the Wisconsin County Forest Law program (s. 28.11, Wis. Stats.) and the County Forest Comprehensive Land Use Plan (2006-2020), the Juneau County Land, Forestry and Parks Department will implement forestry practices that promote sustainability and multiple use of the forest. Timber sales on County lands are the main source of revenue for the County's Forest and Parks Program and also contribute towards reducing the tax levy. Harvesting timber is also very important for maintaining the health and vigor of the forest resources under County ownership. Many items concerning the local natural resources in the area of the timber sale are considered before and during sale establishment. These items include desired future conditions, timber production, wildlife habitat, aesthetics, soil protection, recreation, watershed protection, endangered resources and cultural resources.

The overarching desired future condition for the Juneau County Forest is to plan for and maintain the current distribution of cover types and age classes. This will include allowances for forest succession to naturally convert some red pine plantations to stands of mixed white pine, oak and red maple over time. The past, present and projected future conditions by acre of the Juneau County Forest timber types are presented here in report # 207.

Forest Structure - Past, Present, Future

Print Date: 1/2/2018
Report 207

2900 - JUNEAU COUNTY FOREST

Timber Text	Acres Past (1977)	Acres Present (2018)	Acres Future
ASPEN	2,360	1,822	1,822
BOTTOMLAND HARDWOODS	0	967	967
CENTRAL HARDWOODS	0	293	404
JACK PINE	4,348	2,217	2,857
NORTHERN HARDWOODS	0	0	127
OAK	646	1,757	1,438
RED MAPLE	0	230	314
RED PINE	2,396	3,879	3,982
SCRUB OAK	1,791	3,145	2,296
SWAMP HARDWOODS	0	127	127
TAMARACK	0	21	21
WHITE BIRCH	10	0	0
WHITE PINE	0	883	990
WHITE SPRUCE	0	2	2
Total :	11,551	15,343	15,347

A major consideration for us in planning forest management is the rotation age of the red pine plantations. There are approximately 3,879 acres of red pine plantation on the Juneau County Forest. Currently 20% of the red pine is over 70 years old, and another 25% of the acres are between 50-70 years old.

We suspect overall volume growth in our red pine plantations will be slowing down or perhaps even declining as they reach 75-80 years old due to the sandy and nutrient deficient soil conditions found in northern Juneau. Based on our own observation and discussions with other foresters we believe it is time to develop a plan for rotation of the older stands and prepare to replant harvested sites each spring when feasible. Report 103 below shows the age distribution of red pine planted on the Juneau County Forest. Plantations planted in the 1940s are nearing rotation age.

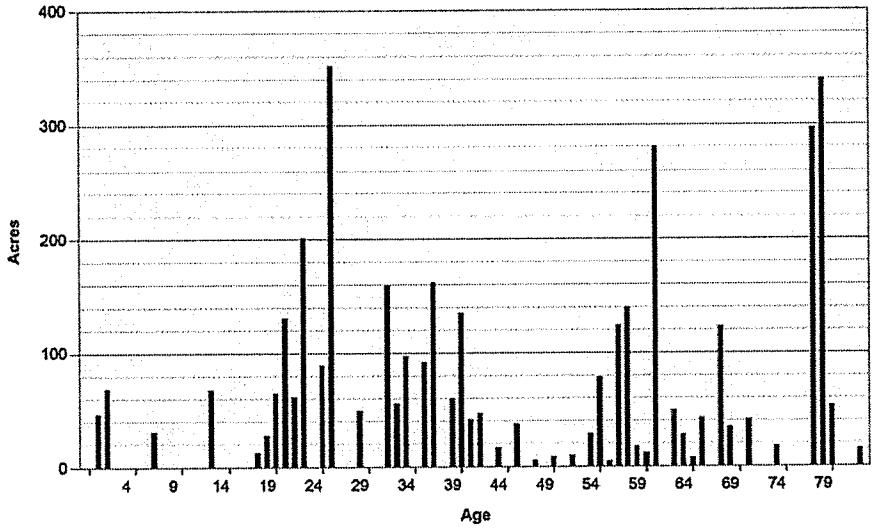
Forest Type Age Distribution

Print Date: 1/2/2018
Report 103

2900 - JUNEAU COUNTY FOREST

RED PINE

Age	Acres
1-5	116
6-10	31
11-15	68
16-20	106
21-25	483
26-30	402
31-35	313
36-40	449
41-45	106
46-50	53
51-55	118
56-60	299
61-65	367
66-70	201
71-75	60
76-80	691
81-85	16
Total:	3,879



Timber type, age, and stand data maintained in the Wisconsin Forestry Inventory and Reporting System (WisFIRS) is used to schedule harvest areas each year. Sale establishment is a cooperative effort between the Juneau County Forestry personnel and DNR Forestry personnel. After evaluating the compartments and stands scheduled in the 2018 harvest schedule the following management plan for the forest was developed.

2018 REGENERATION HARVEST:

COUNTY FOREST REGENERATION HARVEST ACRES

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
1	2	16	Black oak	Armenia
4	7	75	Black oak	Finley
10	10	39	Black oak, Jack pine, Aspen	Armenia
14	16	54	Red pine	Armenia
23	30	18	Red pine	Cutler
23	18	47	Red pine	Cutler
23	22	11	White pine	Cutler
23	37	16	Red pine	Cutler

Total Acres - 276

2018 THINNING TREATMENTS

COUNTY FOREST THINNING ACRES

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
7	5	63	Red pine	Armenia
10	7	3	Red pine	Armenia
24	18	8	Red pine	Cutler
2	4	160	Bottomland Hardwoods	Finley

Total Thinning Acres – 234

A total of 510 acres will be established for harvest in 2018. The long term harvest acre goal for the Juneau County Forest is approximately 412 acres. Juneau County Forestry staff will prepare all timber sales for a competitive bid opening to occur during the Land, Forestry and Parks Committee meeting scheduled for March 2018.

Goal #2: **To ensure that active timber sales are being harvested and paid for in accordance to our rules, regulations, and goals.**

Timber sale administration is a joint effort between the Juneau County Forestry staff and DNR Foresters. Weekly inspections of active timber sales are a goal of 2018 to ensure compliance with the cutting prescriptions and oversee that excessive damage is not occurring on the land.

The baseline figure for the Juneau County Forest Time Standard has been compiled by the DNR and states that each fiscal year Juneau County will be receive approximately 533 hours of forestry assistance from DNR personnel. Currently over 264 hours (49%) of forestry assistance has already been provided in fiscal year 2017-2018 (49%), this has mainly been in the area of timber sale establishment, marking and cruising. Approximately 269 hours remaining to be completed before June 30th, 2018.

Timber sale administration, reconnaissance updating and Karner Blue Butterfly surveys will fulfill the remainder of the time requirements. After July 1st, 2018, DNR personnel will be assigned new objectives to complete on the Juneau County Forest including forest regeneration surveys of recently harvested and planted sites, stand delineation of forest compartments, and GIS data entry.

Goal #3: **To regenerate harvested areas back to fully stocked stands when needed.**

Reforestation is an important management activity that helps to assure that desirable timber species return to areas that have been harvested. In the spring of 2017 we replanted 80 acres in Armenia to red pine, during which we noticed some significant wear and tear on the tree planter and dozer blade from the many years of use. In 2018, much needed repair work for the tree planter and dozer will be arranged with the mechanics at the Highway Department. This approach will hopefully avoid time consuming repairs needed in the field and keep operations running smoother and more efficiently when we return to tree planting. If repairs are all made by the fall of 2018, we have identified 57 acres to re-seed to jack pine.

Goal #4: **Identify wildlife habitat improvement projects.**

During the summer of 2017 our Department was contacted by Laura Reuling, Forestry Specialist with the WI DNR. Laura was working on finding a location to conduct a study harvest in a bottomland hardwood stand that had a significant component of green ash, reed canary grass present, and could be ready for harvest in a few years. The study will focus on the need to control reed canary grass and other invasive species when canopy openness is increased due to harvesting and/or the loss of green ash to Emerald Ash Borer. The Yellow River Wildlife Area that was purchased from Ralph Hamel in 2013 had many of the features necessary for the study and we agreed to help. Laura and her crew establish 14 quarter-acre sized clear-cut gaps and 13 half-acre sized clear-cut gaps throughout 160 acres of the property. The gaps will be clear-cut during the harvest and provide different habitat opportunities for wildlife. A series of treatments will be tested within the gaps to study how reed canary and other invasive species effect regeneration of bottomland hardwoods.

In addition, our crews marked an improvement thinning throughout the 160 acres to seek out and harvest the green ash trees that are expected to be in danger of falling victim to the Emerald Ash Borer. We also favored oak, hickory and any cavity or nest trees encountered to benefit wildlife.

Goal #5: **To provide for protection of the Juneau County Forest Lands.**

In 2018 we will continue to focus on the rise and spread of invasive species on the Juneau County Forest and develop strategies to control their extent. A new infestation of Buckthorn was discovered on County Forest Land in the Town of Necedah this past summer. A few of the more significant patches of Buckthorn were mapped and treated with the help of DNR Forester Adam Foehringer, but there still remain large areas in need of control. During the New Year we plan to work with our County Forest Liaison to develop a multi-year Sustainable Forestry Grant Project to help fund the mapping and eradication of Buckthorn that has become established.

Goal #6: **To ensure that the County Forest Roads are maintained in a safe and useable condition.**

Juneau County has two permanent primary forest roads, 3.25 miles in Armenia and 2.34 miles in Cutler and Necedah Township. In total, the 5.59 miles of County Forest road qualify for the County Forest Road Aids Program and receive funding to maintain the road surface in an open and safe condition for the public. These roads often serve a variety of uses including forest management, fire protection and recreation. During 2018 we plan to inspect each road in the spring and fall, perform any grading or maintenance needed, and mow back the road shoulders before the deer hunting season.

Goal #7: **To ensure compliance with the Comprehensive Land Use Plan and County Forest Certification.**

The Juneau County Forestry Department remains committed to the 15-year Comprehensive Land Use Plan (2006-2020), statues, and administrative rules as they apply to the management of the County Forest. A continuation of efforts will be made in 2018 to update the Comprehensive Land Use Plan when and if changing conditions or policy require.

The Juneau County Forestry Department will continue its commitment to third-party certification from the Sustainable Forestry Initiative (SFI) and Forest Stewardship Council (FSC). This commitment is demonstrated through practice of sustainable forest management, upholding certification standards, and incorporating the latest training. New opportunities for improvement identified from the 2017 county forest certification audit of Iron, Vilas, Oneida, Price and Rusk will be incorporated into our operating procedures once they are recommended for adoption.

Goal #8: **To oversee the Juneau County's Snowmobile trail system and work closely with the Juneau County Snowmobile Council to provide safe snowmobile riding opportunities.**

The Juneau County Snowmobile Council helps maintain 239 miles of snowmobile trail in the county. The partnership between the council and Juneau County Land, Forestry and Parks Department will continue to work towards improving the trail system for safety and enjoyment.

In 2017, we applied and received funding for the snowmobile trail maintenance grant totaling $72,960.00 dollars. This grant will fund trail clearing, grooming, signing and minor bridge repairs throughout the 2017 – 2018 winter snowmobiling season.

Goal #9: **To ensure that Juneau County's park and trail facilities are maintained in a safe, clean, and useable condition.**

Each year the Juneau County parks and trails provide tremendous opportunities for recreational pursuits and benefits to the local economy. The Department staff will continue to maintain these facilities, and improve on safety and public enjoyment. In 2018, our main focus will be to complete the expansion of additional camp sites at Castle Rock Park along the lake shore. We also plan on transitioning to a new online campsite reservation program that has been in development over the past year. The new online program will provide the public an opportunity to look up and reserve campsites from a computer or smart phone any day or time of their choosing. The main playground area at Castle Rock will also receive new upgraded playground equipment. Playground equipment that can be moved to accommodate the new upgrade will be evaluated for its use at Bass Hollow Park.

At Wilderness Park, planning will continue on a shoreline and beach restoration project that began last year. Currently, we are in discussion with Wisconsin DNR Water Regulation Specialists and Army Corp of Engineers to gain permit approval on our proposed plan to safeguard the shoreline long-term.

Other potential projects on the horizon will focus on resurfacing sections of the 13 mile Omaha Bike Trail that are breaking up and becoming difficult for bicyclists.

Summary:

In the New Year, the Department looks forward to building on past successes, continuing the work of sustainable forestry and expanding outdoor recreational opportunities for the public. We also look forward to working with the County Treasurer and Corporation Counsel's Office to return tax delinquent property to the tax roll. And lastly, the Department wishes to recognize and show appreciation to the Land, Forestry and Parks Committee and County Board for all the support and direction it provides.

This report has been respectfully submitted for the LAND, FORESTRY, PARKS AND ZONING COMMITTEE.

_____
Brian Loyd
Juneau County Land, Forestry & Parks Administrator

_____
Ed Wafle – Chairperson

_____
Joe Lally

_____
Scott Wilhorn

_____
Jerry Niles

_____
Beverly Larson

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18 - 03 **DATE: January 23, 2018**

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Substitute Resolution for Approval of Amendments to Sections 8.4 and 8.4a of the Juneau County Personnel Policy, Regarding Holiday Compensation

FISCAL NOTE: None.

WHEREAS, Resolution No. 17-69, introduced at the previous meeting of the County Board in December 2017, was tabled, and this substitute resolution is necessary to accomplish the necessary action contemplated in both resolutions; and

WHEREAS, the Personnel & Insurance Committee has determined that there is a need to amend the last paragraph of Section 8.4 of the Juneau County Personnel Policy, entitled "Paid Holidays," so that it reads as follows:

> Each employee shall receive holiday pay at his/her regular straight time rate based on an eight (8) hour day for each of the holidays listed above, excluding the floating holiday. Telecommunicators shall receive a lump sum payment at straight time for holidays through the end of November at the closest pay period to December 1st and holiday pay for Christmas Eve and Christmas Day at the end of the year. Telecommunicators required to work the actual holiday shall be paid at time and one-half for their shift.

and

WHEREAS, the Personnel & Insurance Committee has determined that there is a need to amend the first paragraph of Section 8.4a of the Juneau County Personnel Policy, entitled "Rules for Administration of Holiday Compensation," by deleting the last sentence of the paragraph, so that the full paragraph reads as follows:

> **8.4a RULES FOR ADMINISTRATION OF HOLIDAY COMPENSATION**
>
> Excluding Telecommunicators in the event that any of the above enumerated holidays falls on Saturday, the holiday shall be celebrated on the preceding Friday and any full holiday falling on Sunday shall be celebrated on the following Monday. If Christmas Eve falls on a Friday, it shall be observed on the previous Thursday. If Christmas Eve falls on a Sunday, it shall be observed on the previous Friday. If a Telecommunicator shift falls partly on a holiday and partly on the day before or after the holiday, the shift in which half or more of the work hours fall on the holiday shall be observed as the holiday.

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve, authorize, and adopt the amended language of Sections 8.4 and 8.4a of the Juneau County Personnel Policy as set forth above, effective as of January 1, 2018.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.
PERSONNEL & INSURANCE COMMITTEE:

_____
Beverly Larson, Chairperson

_____
Michael Kelley

_____
Edmund Wafle

_____
James Koca Jr.

Adopted by the Juneau County Board of Supervisors on January 23, 2018.

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18 - 04 **DATE: January 23, 2018**

INTRODUCED BY: Finance & Computer Committee

SYNOPSIS: Authorizing Expenditure of Funds for Baraboo River Corridor Plan

FISCAL NOTE: $20,000 from ATC funds

WHEREAS, the Finance & Computer Committee has determined that it is in the best interests of Juneau County and its residents to support the pending plan to improve the Baraboo River corridor for recreational use, and funds are available for said purpose from the award received by the County from the American Transmission Company (ATC) to supplement funds pledged by the Village of Wonewoc, the Village of Union Center, and the City of Elroy ; and

WHEREAS, the Committee deems the sum of $20,000 to be a proper contribution by the County, provided that Wonewoc, Union Center, and Elroy each provide the sum of $5,000 respectively;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does authorize and approve an appropriation by the County to the Baraboo River project of $20,000 from available ATC funds, provided that the Village of Wonewoc, the Village of Union Center, and the City of Elroy each also provide the sum of $5,000, respectively, as their contribution to the project.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors
on January 23, 2018.

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18 - 05 **DATE: January 23, 2018**

INTRODUCED BY: Finance & Computer Committee

SYNOPSIS: Authorizing Bridge Loan Financing for the New Building Project

FISCAL NOTE: Short term financing of up to One Million Dollars

WHEREAS, by the provisions of Wis. Stats. § 24.66, all municipalities may borrow money for purposes of interim financing, and, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes; and

WHEREAS, there is a need for the County to obtain such financing for the purposes set forth below, and the Finance & Computer Committee approves said borrowing and recommends to the full County Board that it formally authorize the contemplated bridge loan;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does authorize the County of Juneau to borrow from the Trust Funds of the State of Wisconsin the sum of One Million Dollars ($1,000,000.00) for the purpose of financing the purchase of equipment and furnishings for new administrative building and demolition of old buildings and for no other purpose, said loan to be payable within five (5) years from the 15th day of March preceding the date the loan is made and to be repaid in annual installments with interest at the rate of three percent (3%) per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law; and

BE IT FURTHER RESOLVED, that there shall be raised and there is levied upon all taxable property within the County of Juneau, a direct annual tax for the purpose of paying interest and principal on the loan as they become due; and

BE IT FURTHER RESOLVED, that no money obtained by the County by such loan from the state shall be applied or paid out for any purpose except financing the purchase of equipment and furnishings for new administrative building and demolition of old buildings without the consent of the Board of Commissioners of Public Lands; and

BE IT FURTHER RESOLVED, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, once the application has been filed, then in that event the Chairperson of the County Board and the Juneau County Clerk are authorized and empowered in the name of the County to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the county pursuant to this resolution. The chairman and clerk of the county will perform all necessary actions to fully carry out the provisions of Wis. Stats. Chapter 24 and this resolution.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors on January 23, 2018.

_____
Terri L. Treptow, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18-06 **DATE: January 23, 2018**

INTRODUCED BY: Executive Committee

SYNOPSIS: Approval of the Memorandum of Understanding between Juneau County and the Regional Board of the ADRC of Eagle Country

WHEREAS, the Juneau County Board of Supervisors passed Resolution No. 17-65 on December 19, 2017, creating and defining a working relationship between Juneau County and the ADRC of Eagle Country, which is managed by the Governing Board of the ADRC of Eagle Country; and

WHEREAS, the parties have agreed on the terms and conditions set forth in the attached draft of a formal 2018 Memorandum of Understanding between the parties, which is in the best interests of all concerned;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does approve the attached 2018 Memorandum of Understanding and authorize Juneau County Finance Director Lori Chipman to duly execute the document as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JANUARY 23, 2018.

EXECUTIVE COMMITTEE

_____
Alan K. Peterson, Chairperson

_____
Michael Kelley

_____
Edmund Wafle

Adopted by the County Board of Supervisors of
Juneau County on January 23, 2018.

_____
Terri L. Treptow, Juneau County Clerk

Regional Copy: ADRC of Eagle Country
Local Copy: Juneau County

2018 Memorandum of Understanding
PROGRAM NAME: Aging and Disability Resource Center

Preamble

This Memorandum of Understanding (hereinafter the Agreement) is entered into for the period of January 1, 2018 – December 31, 2018, by and between the Aging and Disability Resource Center of Eagle Country represented by Juneau County, ADRC Regional Office, whose principal business address is 221 W. Seminary St., Richland Center, WI 53581, hereinafter referred to as REGIONAL OFFICE, and Juneau County, whose principal business address is 220 East State Street, Mauston, WI 53948.

Whereas, Juneau County is engaged in furnishing desired fiscal management services;

Now, therefore, the Regional Office and Juneau County agree as follows:

I. SERVICES TO BE PROVIDED

Juneau County shall provide fiscal management services and support for the Regional Office consistent with Exhibit 1, the Scope of Services which is attached to and/or incorporated in this Agreement by reference.

II. AGREEMENT ADMINISTRATION

The Regional Office's Agreement Administrator is Ms. Becky Dahl, CSW whose principal business address is 221 W Seminary St, Richland Center, WI 53581. The telephone number is 608-649-5795 and email address is bdahl@co.juneau.wi.us. If you have any questions regarding any of the Agreement provisions, contact the Agreement Administrator. In the event that the Agreement Administrator is unable to administer this Agreement, Regional Office shall contact the Chairperson of the Regional Board, who shall designate a new Agreement Administrator.

The Juneau County's Agreement Administrator is Ms. Lori Chipman, CPA, whose principal business address is 220 East State Street, Mauston, WI 53948. The telephone number of the County's Agreement Administrator is (608) 847-9309. In the event that the Agreement Administrator is unable to administer this Agreement, Juneau County shall contact the Chairperson of the Juneau County Board of Supervisors, who shall designate a new Agreement Administrator.

III. COST OF SERVICES

The Regional Office agrees to pay Juneau County for services provided in accordance with the terms and conditions of this Agreement. Juneau County shall be reimbursed for costs for the regional office advanced by the County.

IV. STATE AND FEDERAL RULES AND REGULATIONS

Both parties to this Agreement shall comply with all applicable State and Federal rules and regulations.

V. ACCOUNTING REQUIREMENTS

The Regional Office is included in the accounting and financial management information system, which complies with Generally Accepted Accounting Principles.

VI. AUDIT REQUIREMENTS

Access to Regional Office records: Juneau County shall permit appropriate representatives of the Regional Office to have access to the Juneau County's records not already in the possession of the Regional Office and financial statements as necessary to review compliance with the federal and state requirements for the use of the funding.

Juneau County annually shall have an audit performed in accordance with generally accepted auditing standards, Wisconsin Statutes s. 46.036, and Government Auditing Standards issued by the U.S. Government Accountability Office. The Audit will be conducted under 2 Code of Federal Regulations (CFR), Part 200 (Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards) and Subpart F (Audits, as well as the State Single Audit Guidelines and the DHS specific Audit Guide).

V. REPORTING AND RECORDS

A. Both parties shall maintain both written and electronic records as required by State and Federal law and as required by program policies. Records shall be maintained using accepted filing practices to allow for ready access.

B. The parties shall comply with all state and federal confidentiality laws concerning the information in both the records it maintains.

C. The parties shall maintain and retain such records and financial statements for 6 years from the closeout of the Agreement in accordance with DHS retention period for Grant Management Records.

D. The parties shall comply with the terms and conditions of paragraphs a, b, f, g, and h of Section N (entitled Reporting and Records) on pages 65-66 of the 2018 ADRC Scope of Services.

VI. AGREEMENT REVISIONS AND/OR TERMINATION

The parties may alter this Agreement or any part thereof in such circumstances as:

- Changes required by State and Federal law or regulations, or court action; or
- Reduction in the monies available affecting the substance of this Agreement.

VII. INDEMNITY

Each party shall indemnify the other party for any and all damages caused by the acts or omissions of their respective agents or employees.

In witness whereof the parties duly execute this Agreement on the date(s) indicated.

_____ _____
Regional Office Director Date

_____ _____
Juneau County Finance Director Date

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 18-07 **DATE: January 23, 2018**

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: **RESOLUTION HONORING COUNTY EMPLOYEES**

WHEREAS, It is the vision of the Juneau County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Juneau County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Juneau County is valued and appreciated; and

WHEREAS, Juneau County employees admirably serve the people of Juneau County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Juneau County; and

WHEREAS, The Juneau County Board wishes to recognize the dedication and service of the employees who have reached a 5, 10, 15, 20, 25, 30, 35 and 40 year milestones in 2017;

Name	Department	Years of Service
Adam Morris	Sheriff's	5
Angela Pokorney	ADRC	5
Albert Manna	Maintenance	5
Stephen Ragan	Public Works	5
Amanda Schmidt	Register of Deeds	5
Molly Schaller	Sheriff's	5
Lutrelle Manna	Information Technology	5
Teig Hoag	Sheriff's	5
Bradley Bires	Sheriff's	5
Michael Coughlin	Sheriff's	10
Peggy Smith	Finance	10
Patricia Morris	Human Services	10
Edward Merz	Human Services	10
Denise Giebel	Treasurer	10
Edmund Wafle	County Board Supervisor	10
Patrick Miltimore	Sheriff's	15
Shawn Skiles	Sheriff's	15
Randall Boehm	Maintenance	15
Benjamin Goehring	Sheriff's	15
Michael Sickinger	Sheriff's	15
Lori Hadac	Public Health	15
James Varcoe	Sheriff's	15
Lynn Willard	County Board Supervisor	15
Michael Kelley	County Board Supervisor	15
Laurel Miller	Clerk of Courts	20
Betty Lackas	ADRC	20
Jennifer Froh	Public Health	20
Jeffrey Potter	Public Works	20
Phillip Clark	Public Works	25
Lori Chipman	Finance	25
Stephen Tully	Sheriff's	25
Alan Peterson	County Board Supervisor	25
James Nicksic	Public Works	35
Michael Keichinger	Public Works	40

NOW, THEREFORE, BE IT RESOLVED That the County Board of Juneau County hereby recognizes each of the aforementioned Juneau County employees as an asset to the citizens of Juneau County and expresses gratitude and sincere appreciation for their years of service.

BE IT THEREFORE RESOLVED that this commendation becomes a permanent record in the minutes of this meeting of the Juneau County Board of Supervisors.

INTRODUCED AND RECOMMENDED FOR ADOPTION this 23rd day of January, 2018.

Adopted by the Juneau County Board of Supervisors
on this 23rd day of January, 2018.

Terri L. Treptow, County Clerk

JUNEAU COUNTY

REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
Receptionist	DHS	Grade 4	$14.3845 - $17.2762	Department Transfer
Help Desk Associate	Information Technology	Grade 8	$16.6477 - $20.4934	Resignation

The Board will consider the Personnel/Insurance Committee's recommendation one position at a time.

On January 8, 2018 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said position.