

## AD HOC

### Meeting August 7, 2015

In attendance: David Donnelly, Ann June, Barb Theis, Lutrelle Manna, Scott Ethun, and Terry Kleifgen

Absent: Dennis Weiss, April Kennedy, Robin Degner and Greg Lowe

Minutes - Motion by Theis, second by Manna to approve minutes of July 7, 2015.  
Carried

Vacation/Retirement/Resignation – Ad-hoc would like to approach the Personnel Committee to look at stipulations with regards to usage of vacation after the last working day with regards to retirements/resignations. Proposal of language as follows:

- New employees that have passed their probation status may take their accumulated vacation at six months. If the employee leaves prior to one year of employment the vacation will be forfeited and be taken out of the last pay period. Vacation of more than two weeks at a time to be approved by Department Head.
- Any employee resigning from employment shall count their last physical work day as their termination date from Juneau County.
- Any employee retiring from Juneau County employment may use their vacation time to extend their termination date as long as the extension does not incur within a new month. Employees, however, who have provided 30 or more years of service to Juneau County, may extend their termination date using any accumulated time excluding compensatory time.

Cost of living information not yet available so that will be delayed until the next meeting.

Next agenda the Ad-hoc committee to discuss nominating a Secretary.

Meetings on August 25, 2015 and September 22, 2015 to be cancelled and the next meeting date will be September 10, 2015 at 8 a.m. Public Health Conference Room.

Motion to adjourn by Theis, second by Manna. Motion Carried

Submitted by Terry Kleifgen