AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS
June 21, 2016
COUNTY BOARD ROOM-ROOM 200

* 9:30 a.m.	Call to Order by County Clerk
* 9:35 a.m.	Roll Call Opening Prayer/Pledge of Allegiance
* 9:40 a.m.	Approve minutes of April 19, 2016 Meeting of the Juneau County Board of Supervisors
*9:45 a.m.	Reappoint Mike Kelley and Carl Wildes to JCHS Board to 3-2019 Reappoint Melanie Gray 5-2018 and Dan Walker 5-2019 to Sheriff Grievance Committee Reappoint Tom Brounacker to JC Housing to 6-2018
* 9:50 a.m.	Building & Security Committee Report on New Building and Possible Follow- up Motions
*10:35 a.m.	Resolution 16-32*Authorizing the Hiring of a Full-Time Behavioral Health and Clinic Supervisor in the Department of Human Services
*10:40 a.m.	Resolution 16-33*Reclassification of Certain Juneau County Employees, as Listed Below, Effective January 1, 2017, to be Included in the 2017 Budget
*10:45 a.m.	Resolution 16-34*Authorizing and Adopting a New Policy regarding Use of Credit Cards
*10:50 a.m.	Resolution 16-35*Authorizing and Adopting a New Policy Regarding Fraud Prevention and Management
*10:55 a.m.	Resolution 16-36*Authorizing Financing and Purchase of a Backhoe and Four Batwing Mowers for the Highway Department
*11:00 a.m.	Resolution 16-37*Authorizing the Conveyance of Certain Juneau County Land to the Village of Necedah
*11:05 a.m.	Resolution 16-38*Approval and Authorization of a Consulting Contract with Elert & Associates for Services to Oversee Completion of the County Radio System
*11:10 a.m.	Resolution 16-39*Approval and Authorization of a Cost Containment Contract with Prime Health Services, Inc. for Services to the Juneau County Sheriff's Department

*11:15 a.m. Resolution 16-40*Authorization the Conveyance of a Small Parcel of Juneau County Land to Camp Douglas American Legion Post 133

*11:20 a.m. Resolution 16-41*Reclassification of Certain Juneau County Employees, as Listed Below, Effective December 1, 2016, to be Included in the 2017 Budget

*11:23 a.m. Resolution 16-42*Resolution to Spend Dollars from the Ho Chunk Nation under the Intergovernmental Agreement (Attachment will be handed out at meeting)

*11:25 a.m. Motion to Fill Position of Children, Youth & Families Human Service Worker in Dept. of H. S.
Motion to Fill Position of Clinical Therapist in Dept. of Human Services

*Reports:
*11:35 a.m. Treasurer- Denise Giebel
*11:45 a.m. Register of Deeds-Christie Bender
*11:55 a.m. Health Department-Barb Theis
*12:05 a.m. Human Services-Scott Ethun

Committee Reports:

Handouts:
Hidden Valleys Guide

Any Questions

*These times are estimates only

Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform with 19.83 and 19.84 Wis. Stats.

MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS
April 19, 2016
9:30 a.m.
County Board Room

Called to order at 9:30 by County Clerk – Kathleen Kobylski

Judge Roemer administered the oath of office to elected Supervisors of the County Board.

Niles made a motion to appoint Peterson as temporary chairperson; seconded by Granger.
All in favor, motion carried.

Roll Call: 20 present – Cottingham, Feldman, Frei, Granger, Jasinski, Kelley, Koca, Lally, Niles, Robinson, Schneider, Seamans, Thomas, Wafle, Wenum, Wilhorn, Willard, Zindorf, Zipperer, Peterson.
1 absent: Larson

Thomas led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Seamans and seconded by Willard to approve the minutes of the March 15, 2016 County Board of Supervisors meeting. All in favor, Motion carried.

Motion by Wafle and seconded by Schneider to nominate Peterson for Chairperson of the County Board. Seamans made a motion, seconded by Schneider to close nominations and cast a unanimous ballot for Peterson. All in favor, motion carried.

Motion by Granger and seconded by Lally to nominate Kelley as First Vice Chairman of the County Board. Wenum made a motion, Frei seconded to close nominations and cast a unanimous ballot for Kelley. All in favor, motion carried.

Motion by Kelley and seconded by Granger to nominate Wafle for Second Vice Chairman of the County Board. Wenum made a motion, seconded by Frei to close nominations and cast a unanimous ballot for Wafle.
All in favor, motion carried.

Discussion and Motion to Approve Rules of the Board.
Motion by Schneider and seconded by Wilhorn to approve the Rules of the County Board.
All in favor, motion carried.

Powers and Duties of the Committees of the Board.
Discussion: Schneider, Niles, Kelley, Wilhorn, Peterson.
Jasinski moved to leave the Highway and Public Works Committee a five-member committee. Seconded by Schneider. All in favor, motion carried.

Election of Juneau County Public Works Committee for Two Years.
Election Clerks: Schneider, Zipperer
Motion by Lally and seconded by Niles to vote by secret ballot. All in favor, motion carried.

Northern District
Motion by Jasinski to nominate Wilhorn.
Motion by Willard to nominate Granger.
Motion by Lally to nominate Robinson.

Vote: 7 Wilhorn
10 Granger
3 Robinson

Southeastern District
Motion by Niles to nominate Kelley
Motion by Lally to nominate Niles
Motion by Wafle to nominate Schneider

Niles withdrew
Vote: 13 Kelley
5 Schneider
2 No vote

Southwest District
Motion by Schneider to nominate Seamans
Motion by Lally to nominate Willard
Motion by Schneider to close nominations, seconded by Granger.

Vote: 15 Seamans
5 Willard

Two members at large.

Motion by Granger to nominate Wilhorn.
Motion by Seamans to close nominations and cast a unanimous ballot.
All in favor, Motion carried.

Motion by Kelly to nominate Schneider.
Motion by Lally to nominate Robinson
Motion by Wilhorn to nominate Frei.
Motion by Jasinski to close nominations.

Vote: 11 Schneider
3 Robinson
5 Frei
1 no vote

Library Director, Bridget Christenson from the Hatch Public Library thanked the County Board of Supervisors for the monetary support the budget provides approximately one- third of the library funding.

Resolution 16-26* Recognition of David Arnold for eighteen plus years of service to Juneau County.
Motion by Willard and seconded by Frei to approve the Resolution as presented. All in favor, motion carried.
Discussion: Niles indicated his displeasure with a letter to the editor placed in the Juneau County Star Times. The article was critical and a misrepresentation lacking insight or fact, creating bad publicity for Supervisor Arnold. Niles stated that Arnold was educated, well informed, and prepared for all meetings and dealings on behalf of the county, and his knowledge and directive leadership will be missed.

Arnold was not available for a presentation by Chairman Peterson of this framed resolution.

Resolution 16-27 * Recognition of Paul Tadda for fourteen years of service to Juneau County.
Motion by Zipper to approve the Resolution as presented. All in favor, motion carried.
Kelley praised Tadda for working thru a medical hardship and being available for his designated meetings during that time.

Peterson presented Tadda with a framed resolution in appreciation of his time spent on the Juneau County Board of Supervisors.

Partners in Public Health Award – to the Mauston Area Ambulance Association.
Jessica Zilisch accepted the award on behalf of all members of the Association.
Wenum spoke on his support and benefit of child seat restraints survival during motor vehicle accidents.

Resolution 16-28 * Approving a Pre-Employment Agreement between the County and Prospective Sheriff's Deputy Misty McCauley.
Motion by Kelley and seconded by Thomas to adopt this resolution as presented.
Discussion: Cottingham, Kleifgen.
Roll call: 1 absent: Larson 20 ayes. Motion carried.

Resolution 16-29 * Approval of an Amendment to Section 8.5 in the Juneau County Personnel Policy, Regarding Rules for Funeral Leave.
Motion by Schneider and seconded by Wilhorn to adopt.
Roll call: 1 absent: Larson 20 ayes. Motion carried.

Ordinance 16-01 * Creating a New Juneau County Address Ordinance.
Motion by Willard and seconded by Wafle to adopt.
Roll call: 1 absent: Larson 20 ayes. Motion carried.

Resolution 16-30 * Juneau County Land Information Plan –
(This Resolution is required by State in Order to Continue to Receive Grants, and to continue to Retain Fees for the Land Information Program within the County.
Motion by Schneider and seconded by Niles to adopt.
All in favor, motion carried.

Resolution 16-31 * Authorization to Grant an Electric Transmission Easement to American Transmission Company, L.L.C. and Affiliated Companies, regarding the proposed new Electric Transmission line to go thru Juneau County.
Motion by Niles and seconded by Lally to adopt.
Discussion: Wafle, Wenum.
Roll call: 1 absent: Larson 20 ayes. Motion carried.

Motion by Willard and seconded by Wilhorn to approve filling two positions in the Juneau County Sheriff's Department.
Roll call: 1 absent: Larson 20 ayes. Motion carried.

10:55 Chairman Peterson directed a ten minute recess.
11:10 reconvene

Reports:

Information Systems – Mike Hunkins
A Microsoft Publisher presentation is in print and available for review in the Juneau County Clerk's Office during regular business hours.
Motion by Willard and seconded by Cottingham to approve the report as presented.
All in favor, motion carried.

Zoning – David Donnelly
A written report is available for review in the Juneau County Clerk's Office during regular business hours.
Motion by Kelley and seconded by Cottingham to approve the report as presented.
All in favor, motion carried.

Chairman Peterson scheduled the next County Board meeting to May 17, 2016 at 9:30 a.m. in the County Board Room. The Executive Committee will meet on May 9, 2016, at 8:30 a.m. in the County Board Room.

11:30 motion by Willard and seconded by Zipperer to adjourn. All in favor, motion carried.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on April 19, 2016. DVD and details of the proceedings are available for review in the County Clerk's Office during business hours.

_____
Kathleen Kobylski
County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 - 32 **DATE: June 21, 2016**

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Authorizing the Hiring of a full-time Behavioral Health and Clinic Supervisor in the Department of Human Services

FISCAL NOTE: Increase of approximately $6,786 in wages for reclassification of one Outpatient Clinician position to the position of Behavioral Health and Clinic Supervisor. The new position would be funded through CCS revenue, outpatient therapy revenue, and the CST allocation for oversight of that program, and shall be incorporated in the 2017 Budget.

WHEREAS, the current oversight requirements of the State regarding Medicaid, the Office of Inspector General, the Division of Quality Assurance, the Division of Mental Health and Substance Abuse Services give rise to the need for a supervisory position in the Department of Human Services to help maintain the Comprehensive Community Services (CCS) program and the Coordinated Services Team (CST) program so that all requirements of the above mentioned groups are met.

WHEREAS, there is a need for more case audits, monitoring of data and collection of data to submit, monitoring expenditures and revenue, and monitoring of staff to ensure the Department is in compliance with all State requirements; and

WHEREAS, there is a need to create a new position of Supervisor of the Behavioral Health and Clinic Unit to serve under and in cooperation with the Behavioral Health and Clinic manager and to fill that new supervisory position by reclassifying one current Outpatient Clinician position to the new Behavioral Health and Clinic Supervisor position, which will result in a net cost difference to the County of $6,786 in 2017; and

WHEREAS, the Human Services Director Scott Ethun and the Department's governing committee recommend and request this change, and the Personnel & Insurance Committee has fully considered and approved the proposed change as being in the best interest of Juneau County and its residents;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve and authorize creation of the position of Behavioral Health and Clinic Supervisor in the Department of Human Services as an Administrative Grade 20 position, effective January 1, 2017, to be incorporated into the budget for 2017.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

PERSONNEL & INSURANCE COMMITTEE:

_____
Beverly Larson, Chairperson

_____
Michael Kelley

_____
Edmund Wafle

_____
James Koca

Adopted by the County Board of Supervisors of
Juneau County on June 21, 2016

_____
Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 – 33 **DATE: June 21, 2016**

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Reclassification of certain Juneau County employees, as listed below, effective January 1, 2017, to be included in the 2017 Budget

FISCAL NOTE: Approximately $19,461 annually, including fringe benefits

WHEREAS, the Personnel & Insurance Committee approves of the reclassification requests noted in the following resolution, upon its having found that the volume and degree of responsibilities of said positions have increased significantly, and the committee recommends to the full County Board that the following reclassification requests be authorized and approved;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does authorize and approve the reclassification requests noted below, as follows:

1. That the Confidential Secretary, Court House Grade 7, in the office of Corporation Counsel is reclassified to a Confidential Secretary Court House Grade 10/Step 1, effective January 1, 2017;

2. That the Veterans Service Officer, Administrative Grade 16, in the Veterans Service Department is reclassified to a Veterans Service Officer, Administrative Grade18/Step 1, effective January 1, 2017;

3. That the WIC Project Director/RD, Professional Grade 19, in the Public Health Department is reclassified to a WIC Project Director/RD, Administrative Grade 20/Step 1, effective January 1, 2017;

4. That the Economic Support Specialists, Court House Grade 10, in the Human Services Department is reclassified to Economic Support Specialists, Court House Grade 11 (step for each determined by current step and rate), effective January 1, 2017;

5. That the Court Family Clerk, Civil Clerk, Municipal Traffic Clerk and Small Claims/Civil Clerk, Court House Grade 8, in the Clerk of Courts are reclassified to Deputy Court Clerks, Court House Grade 9 (step for each determined by current step and rate), effective January 1, 2017:

6. That the Account Technician position in the Clerk of Courts and Finance, Court House Grade 10 are reclassified to Account Technician Court House Grade 11 (step for each determined by current step and rate) , effective January 1, 2017:

7. That the Buildings and Grounds Manger position in Buildings and Grounds, Administrative Grade 14 be reclassified to Buildings and Grounds Director Administrative Grade 16/Step 2 , effective January 1, 2017:

8. That the Behavioral Health and Clinic Manager, Administrative Grade 22, in the Human Services Department is reclassified to a Behavioral Health and Clinic Manager, Administrative Grade 23/Step 3, effective January 1, 2017; and

9. That the Community Support Program Manager, Administrative Grade 22, in the Human Services Department is reclassified to a Community Support Program Manager Administrative Grade 23/Step 8, effective January 1, 2017.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

PERSONNEL & INSURANCE COMMITTEE:

_____
Beverly Larson, Chairperson

_____
Michael Kelley

_____
Edmund Wafle

_____
James Koca

Adopted by the County Board of Supervisors of Juneau County on June 21, 2016.

_____
Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 –34 **DATE: June 21, 2016**

INTRODUCED BY: Finance & Computer Committee

SYNOPSIS: Authorizing and Adopting a New Policy Regarding Use of Credit Cards

FISCAL NOTE: None

WHEREAS, Changing times and circumstances have made it necessary for the County to establish a clear policy for the use of credit cards for business purposes by County employees; and

WHEREAS, the Finance & Computer Committee of the Juneau County Board of Supervisors has approved a new Juneau County Credit Card Policy, a true copy of which is attached hereto; and

WHEREAS, the Finance & Computer Committee recommends the attached proposed policy to the full County Board for approval and adoption, and said policy is good and proper on its merits;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve and adopt the attached Juneau County Credit Card Policy as the official policy of Juneau County, effective immediately, in the place and stead of any existing or preexisting policy or procedure; and that copies of the new policy shall be distributed to the county workforce forthwith.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors
This 21st day of June, 2016.

_____
Kathleen C. Kobylski, County Clerk

JUNEAU COUNTY

Credit Card Policy

Purpose

To provide user information to those employees who have been approved by Juneau County to do business for Juneau County using a credit card issued in the County's name. The use of credit cards for County financial transactions is limited and carefully controlled.

Authority

If a County employee makes a purchase by credit card that is not approved by the appropriate committee, the officer or employee is personally liable for the amount of the purchase. A purchase by credit card must otherwise comply with all statutes, rules or county policy applicable to county purchases.

Scope

It is the policy of Juneau County to allow the use of a credit card by departments and commissioners for certain expenses as outlined below. Department Heads are responsible for all cards issued to their department and the use of those cards by their employees. Personal use is prohibited and will be subject to discipline. Each employee wishing to obtain a credit card will complete a credit card user agreement form. The form will then be kept on record in the Finance Department.

Authorization

1. Finance Committee approval is necessary for a Department Head to obtain a credit card
2. A card issued to an employee is to be used by that employee only
3. A Department Head may, at any time and without notice to the employee, cancel credit card use authorization for any of their employees
4. The Finance Department shall review credit card use randomly
5. If it is determined that the credit card used is not in the best interest of Juneau County, the Finance Committee may discontinue credit card privileges
6. The Finance Director will complete and sign the application for credit, after the request is approved

Controls

1. The Audit Committee will approve or deny each credit card request
2. All existing purchasing policies apply to purchases made on a credit card
3. All receipts must be obtained by the persons using the credit card and presented to the Finance Department for reconciliation of the billing
4. It will be the responsibility of the Department Head to cancel a lost or stolen card immediately and to notify the Finance Department of the same

Eligible Use of the Credit Card

Allowable expenditures include but are not limited to:

1. Guarantee rooms for conferences and or meeting attendance
2. Purchase lodging during overnight stays while attending authorized meeting or training sessions
3. Meals during overnight stays while attending authorized meeting or training sessions within the maximum reimbursement limit
4. Airline reservations for authorized travel
5. Purchase supplies and/or materials when purchase of the items by credit card is more time and cost efficient than purchase orders or direct billing through the County

Ineligible Use of the Credit Card

The credit card may not be used for:

1. Personal purchases
2. Meal expenses without overnight stays , or in county establishments
3. Meals in excess of meal allowance
4. Gasoline for personal vehicle
5. Cash Advances
6. Alcoholic beverages

Any unallowable expenses charged on the credit card will be the responsibility of the employee making the purchase and the department head. It is the Department Head's responsibility to ensure that only reimbursable expenses are charged on a card.

Monthly Reconciliation

Each department head utilizing a credit card will be sent a monthly billing statement identifying purchases for their respective department. It is the personal responsibility of each Department Head to submit the proper receipts along with the statement from the credit card company to the Finance Department in a timely manner for the purpose of paying the bill and to avoid service charges. Receipts handed in must be provided with: date, name of establishment, and itemized detail of items bought.

Any employee charging through the credit card system is responsible for communicating the sales tax exempt status of Juneau County to the vendor. Any tax charged due to failure to arrange for tax exempt status will be the responsibility of the employee.

No fees or interest charged because of late payments due to untimely submission of record to the Finance Department will be paid from county funds. The Department Head or designee will be personally responsible for those fees if they appear on the billing.

Terminated Cardholders

A credit card held by a terminating employee must be turned in to the Finance Department prior to termination. If the card is not retrievable, the responsible department must notify the Finance Department.

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 –35 **DATE: June 21, 2016**

INTRODUCED BY: Finance & Computer Committee

SYNOPSIS: Authorizing and Adopting a New Policy Regarding Fraud Prevention and Management

FISCAL NOTE: None

WHEREAS, Changing times and circumstances have made it necessary for the County to establish a clear policy for the prevention and management of fraud against Juneau County; and

WHEREAS, the Finance & Computer Committee of the Juneau County Board of Supervisors has approved a new Fraud Prevention and Management Policy, a true copy of which is attached hereto; and

WHEREAS, the Finance & Computer Committee recommends the attached proposed policy to the full County Board for approval and adoption, and said policy is good and proper on its merits;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve and adopt the attached Juneau County Fraud Prevention and Management Policy as the official policy of Juneau County, effective immediately, in the place and stead of any existing or preexisting policy or procedure; and that copies of the new policy shall be distributed to the county workforce forthwith.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors
This 21st day of June, 2016.

_____
Kathleen C. Kobylski, County Clerk

JUNEAU COUNTY Internal Control Structure

Fraud Prevention & Management Policy

This county-wide policy is established to facilitate the development of controls which will aid in detection and prevention of fraud against Juneau County. Juneau County is committed to the highest standards of moral and ethical behavior by its employees and elected officials.

DEFINITON

Fraud generally refers to intentionally or knowingly obtaining an unauthorized benefit, such as money or property, by deception or other unethical means. For the purpose of this policy, it includes:

- An intentional or deliberate act
- To deprive the County or a person of something of value or gain an unfair benefit
- Using deceptive, false suggestions, suppressions of truth, or other unfair means which are believed or relied upon
- Intentional waste or abuse of County funds, property or time

A fraudulent act may be an illegal, unethical, improper or dishonest act including, but not limited to:

- Embezzlement
- Misappropriation, misapplication, destruction, removal, or concealment of property
- Forgery, alteration or falsification of documents/records (including but not limited to checks, time sheets, contracts, and other financial records, court documents, or electronic files)
- Improprieties in handling or reporting of money or financial transactions
- Authorizing or receiving payment for goods not received or services not performed
- Authorizing or receiving payments for hours not worked
- Serious abuse of county time such as unauthorized time away from work or excessive use of county time for personal business
- Theft or unauthorized removal of county records, county property or the property of other persons
- Willful destruction or damage of county records, county property or the property of other persons
- Neglecting or subverting job responsibilities in exchange for an actual or promised reward
- False claims by employees, department heads, elected officials, vendors, contractors, and any other parties with a business relationship to the county
- Theft of any assets including, but not limited to money or tangible property
- Inappropriate use of computer systems, including hacking and software piracy
- Bribery, rebates or kickbacks
- Conflict of interest
- Misrepresentation of fact

JUNEAU COUNTY Internal Control Structure

Fraud Prevention & Management

POLICY

All department heads, employees, and elected officials are responsible for the detection and prevention of fraud, misappropriations, irregularities, and other inappropriate conduct.

The Finance Department will assist in the development of internal controls throughout the County.

PROCEDURE

Internal Control procedures are an integral part of the financial and business processes.

Process

All department processes are to be developed and operated under a system of internal control that:

- Safeguards assets
- Checks the accuracy and reliability of accounting data
- Promotes efficiency and effectiveness
- Protects Juneau County Board Supervisors, officials, and staff
- Ensure adherence to prescribed managerial policies
- Ensure compliance with applicable policies and regulations

Review

The system of internal controls must be under constant review by directors and supervisors. Each employee who supervises or prepares Department financial reports or transactions shall set an example of honest and ethical behavior.

Finding

Weaknesses in internal controls shall be addressed by the Finance Department and recommend changes to be made.

Any person who suspects or discovers any fraudulent act shall report it immediately to any supervisor, County Board Supervisor, Committee member, Legal Counsel, or local law enforcement. Reports of suspected fraud shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with the law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

It is the County's intent to protect any employee or person who discloses information of suspected violation of this policy from retaliatory actions by other individuals, employees, and management.

It shall also be a violation of this policy for any informant to make a claim with reckless disregard for the truth and that is intended to be disruptive or to cause harm to another individual.

Any violation of this policy will result in appropriate action.

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 – 36 **DATE: June 21, 2016**

INTRODUCED BY: Finance and Computer Committee

SYNOPSIS: Authorizing Financing and Purchase of a Backhoe and four Batwing Mowers for the Highway Department

FISCAL NOTE: Financing a five-year loan of $264,000 to the County from the Bank of Necedah, at an interest rate of 1.99% per annum, with annual payments of $55,993.56.

WHEREAS, the Highway Division of the Juneau County Public Works Department is in need of purchasing one backhoe and four batwing lawn mowers at a total cost of $264,000.00, and the Juneau County Highway and Public Works Committee recommends to the County Board that it approve the proposed purchase;

WHEREAS, the Juneau County Highway & Public Works Committee recommends accepting financing by a 5-year loan from the Bank of Necedah in the principal amount of $264,000.00, with an interest at the rate of one and ninety-nine one-hundredths of one per cent (1.99%) per annum, and annual payments of $55,993.56 per year; and

WHEREAS, this proposal has been considered and approved by the Finance and Computer Committee at its most recent meeting, and the bid of the Bank of Necedah has been accepted as the most favorable bid submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does authorize the purchase of one backhoe and four batwing lawn mowers at a total cost of $264,000.00 and does further authorize financing said purchase by a 5-year loan from the Bank of Necedah in the principal amount of $264,000.00, with interest at the rate of 1.99% per annum, and annual payments of $55,993.56 per year, which shall be funded by a levy on all real property in Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

FINANCE & COMPUTER COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Tim Cottingham

_____
Roy Granger

Adopted by the County Board of Supervisors of
Juneau County on June 21, 2016

_____
Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 – 37 **DATE: June 21, 2016**

INTRODUCED BY: Land, Forestry, Parks and Zoning Committee

SYNOPSIS: Authorizing the Conveyance of Certain Juneau County Land to the Village of Necedah

FISCAL NOTE: Revenue of $5,000.00 to the County, and increased property tax revenue to the County in the future is possible.

WHEREAS, Juneau County, Wisconsin, is the owner of certain land in the Village of Necedah contiguous to land owned by the Village of Necedah or the Community Development Authority for the Village of Necedah, which has been the subject of numerous prior transactions between Juneau County and the Village or the Authority; and

WHEREAS, the Village of Necedah has requested that Juneau County convey to it Parcel No. 29161215.218 now owned by the County in order for the Village to work with the Central Wisconsin Community Action Council, Inc. to construct a senior housing unit on a parcel of land south of 6th Street, west of Bluff Street, and east of West Street, which is an odd shape and includes the vacated 7th Street right of way. The vacated 7th Street right of way and West Street have sewer main pipes under them, and no buildings can be constructed over them, which limits the amount of land to be used as green space; and

WHEREAS, the Village has offered to pay $5,000 for the requested parcel, and the Juneau County Land, Forestry, Parks and Zoning Committee approves and recommends to the full County Board approval of the proposed conveyance of land, described as follows:

> Outlot Five (5) of Oak Grove Resort, recorded in Volume 10 of Plats, Page 26, Document No. 601301, Juneau County, Wisconsin. Except Lots One (1) and Two (2) and Outlot One (1) of Juneau County Certified Survey Map No. 4370 as recorded in Volume 19 of CSMs, Page 167, as Document No. 703365, Juneau County, Wisconsin, all bearing Juneau County Tax Parcel No. 29161215.218.

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does (1) authorize and approve of the proposed conveyance of the above-described parcel of land forthwith and (2) authorize Juneau County Board Chairman Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski to duly execute and deliver an original Quit Claim Deed from Juneau County to the Village of Necedah or the Community Development Authority for the Village of Necedah, as directed by the Village, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

LANDS, FORESTRY, PARKS AND ZONING COMMITTEE:

Edmund Wafle, Chairperson	Jerry Niles
Beverly Larson	Joe Lally
Scott Wilhorn	

Adopted by the County Board of Supervisors of Juneau County on June 21, 2016.

Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16-38 **DATE: June 21, 2016**

INTRODUCED BY: Emergency Management Committee

SYNOPSIS: Approval and Authorization of a Consulting Contract with Elert & Associates for Services to Oversee Completion of the County Radio System

WHEREAS, the Emergency Management Committee of the Juneau County Board of Supervisors has considered and approved the proposed agreement between the County and Elert & Associates, technology consultants, to oversee completion of the radio system for communication within Juneau County for law enforcement and emergency services purposes, which was previously approved by the County Board in Resolution No. 13-37 on May 21, 2013; and

WHEREAS, a copy of the proposed agreement is attached hereto, and the Emergency Management Committee recommends to the full County Board that it authorize and approve the proposed agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does authorize and approve the attached Agreement with Elert & Associates of Stillwater, Minnesota, and authorizes Juneau County Board Chairman Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski to duly execute said contract as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

EMERGENCY MANAGEMENT COMMITTEE

_____
Alan K. Peterson, Chairperson

_____
Lynn Willard

_____
Chris Zindorf

Adopted by the County Board of Supervisors of
Juneau County on June 21, 2016

_____
Kathleen C. Kobylski, Juneau County Clerk

elert & associates
technology consultants

140 third street south, stillwater, mn 55082
phone . 651.430.2772, fax . 651.430.2661 www.elert.com

AGREEMENT

This agreement is made as of _____, 2016 between Elert & Associates Networking Division, Inc. (Elert & Associates) and Juneau County, Wisconsin (the Client), whose business address is Justice Center, 200 Oak Street, Mauston, WI 53948-1365.

1. **AGREEMENT:** Elert & Associates (E&A) agrees to provide the following services and the Client agrees to pay for these services according to the terms and conditions set forth in this agreement. The terms and covenants of this agreement are governed under the laws of the State of Minnesota.

2. **PRICE:** Services will be provided the Client and fees will be charged for those professional services according to the following rate schedule:

SERVICES PROVIDED:
( ) Needs Assessment/Programming
( ) Technology Planning
( ) Design Development/Schematic Design
( ) Construction Documents/Detailed Design/Specifications
( ) Evaluation & Recommendation
(X) Contract Administration/Follow-up

Total Project Fee: $84.000, including expenses as described. (For more detailed information on fees and expenses, please see attached proposal.)

Hourly Rates: Professional services provided the Client outside the terms of the project will be billed as follows:

Hourly rates do not include telephone, travel or other related expenses. When visits to the Client premise are necessary, minimum billing is for one hour unless the visit is to an out-of-town location, in which case, minimum billing is for four (4) hours. All hourly billing is based on 1/4 hourly increments.

Advisory Services Per Hour:
$185 Senior Public Safety Consultant
$175 Senior Technology Consultant
$160 Public Safety Consultant
$150 Technology Consultant
$135 Staff Consultant
$ 95 Staff Designer
$ 65 Drafter
$ 65 Technical Writer
$ 55 Administrative Support

3. **SCHEDULING:** Elert & Associates will initiate actions required for the agreed project immediately and will schedule all activities to conform to mutually agreed-on completion dates.

4. **ATTACHMENTS:** The following schedules have been provided and are made part of this agreement:

   (X) Proposal for Services dated: April 13, 2016.
   ( ) Other: _____.

5. **TERMS:** Client agrees to pay for services when invoiced by Elert & Associates within 30 days of receipt of invoice. A finance charge of one percent will be applied to all unpaid balances 30 days from date of invoice. Should any action be required for non-payment, E&A has the right to charge the Client for costs and professional fees necessary for the collection of said debt.

6. **EXCLUSIVE REMEDIES AND LIMITATIONS OF LIABILITIES:** E&A acts in an advisory capacity and, as such, takes no responsibilities for management actions that are at the discretion of the Client. E&A and Client agree that E&A has no liability for failure of equipment or service which was not provided by E&A to the Client under the terms of this agreement.

   For purposes of the exclusive remedies and limitations of liability set forth in this section, "Elert & Associates" shall be deemed to include E&A, its subsidiaries and their affiliates, and the directors, officers, employees, agents, representatives, subcontractors and suppliers of all of them; and "damages" will refer collectively to all injury, damage, loss or expense incurred.

   E&A shall not be liable for indirect, incidental, special or consequential damages or for lost profits, savings or revenues of any kind, including but not limited to charges for common carrier telecommunication services or facilities accessed through or connected to products on which E&A has consulted.

7. **PROJECT SCOPE:** Work activities and services to be performed by E&A are only those described in the proposals as shown in Item 4 Attachments. If services other than those proposed and agreed upon are requested by the Client, it will be understood that these services will be billed at the hourly rate schedule shown in Item 2 and are additional to the agreement. Fees in excess to the authorization will be negotiated with, and agreed to, by the Client. Any dispute that cannot be resolved to the mutual satisfaction of both parties will be cause for termination of the project(s) with E&A having the right to collect for expenses and services rendered to date of termination.

8. **CONTRACT CANCELLATION:** Either party reserves the right to cancel this agreement with written notice 30 days prior to the date of cancellation. Fees for services and all other expenses provided up to the time of cancellation will be billed to the Client and are payable upon receipt and are subject to late payment charges. Also, a request for termination by the Client, where fees are based on project basis will result in a Client liability for 30 percent of the remaining project fees at date of cancellation.

9. **DISPUTE SETTLEMENT:** Both parties agree that in the event of substantial differences on interpretation of contract obligations, the contract key personnel will meet with the purpose of resolving those differences. In the event those differences remain unresolved, the President of E&A will meet with the key decision-maker at Juneau County, WI with authority over the contract, with the purpose of resolving those differences.

   In the event those differences remain unresolved, claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by arbitration in accordance with the Rules of the American Arbitration Association currently in effect.

10. **PRIVACY OF INFORMATION:** All information, written or oral, is considered to be proprietary and confidential to Elert & Associates and their clients. Distribution of proposals, reports or any other information is not allowed unless written consent by the Client or E&A is obtained. E&A will reserve the right to pursue legal action for damages if violations to this clause occur during or after engagement of services.

11. **PROJECT IMPLEMENTATION:** Where fees are based on a project basis including implementation of services and/or equipment, initiation of these or suitable alternatives must occur within 60 days of the delivery of said recommendation. If implementation does not occur within the required timeframe, E&A reserves the right to invoice the Client for total project costs. This will constitute conclusion of the agreement and will result, if required by the Client, in further services to be provided at the hourly rates shown in Item 2.

12. **OTHER:** Our fees do not include costs for E&A to act as witness (in any capacity) for any litigation. Any cost of attorney fees in defense of a purchase decision is the sole responsibility of the Client.

13. **SPECIAL PROVISIONS:** Client agrees not to hire or in any means offer employment to any of Elert & Associates' personnel during or for a period of 12 months following the completion of the project. However, if Client offers employment and it is accepted, Client agrees to pay Elert & Associates an amount equal to 18 months of said E&A employee's compensation as liquidated damages.

This agreement and the schedules/attachments are the entire agreement between Elert & Associates and Juneau County, WI. Any changes, additions, or modifications must be in writing and be signed by authorized representatives of both parties.

ELERT & ASSOCIATES:

Gary A. Elert, President Elert & Associates 140 Third Street South Stillwater, MN 55082	Date

Juneau County, Wisconsin

Signature	Date
Printed name	Title

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16-39 **DATE: June 21, 2016**

INTRODUCED BY: Sheriff & Jail Committee

SYNOPSIS: Approval and Authorization of a Cost Containment Contract with Prime Health Services, Inc. for Services to the Juneau County Sheriff's Department

WHEREAS, the Sheriff & Jail Committee of the Juneau County Board of Supervisors has considered and approved the proposed agreement between the Juneau County Sheriff Brent H. Oleson and Prime Health Services, Inc. of Brentwood, Tennessee, to provide cost containment services for the Sheriff's Department; and

WHEREAS, a copy of the proposed agreement is attached hereto, and Sheriff Brent H. Oleson and the Sheriff & Jail Committee recommend to the full County Board that it authorize and approve the proposed agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does authorize and approve the attached Agreement with Prime Health Services, Inc. of Brentwood, Tennessee, and authorizes Juneau County Sheriff Brent H. Oleson, Juneau County Board Chairman Alan K. Peterson, or Juneau County Clerk Kathleen C. Kobylski to duly execute said contract as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

SHERIFF & JAIL COMMITTEE:

_____
Jerry Niles, Chairperson

_____
Lynn Willard

_____
Ray Feldman

Adopted by the County Board of Supervisors of Juneau County on June 21, 2016

_____
Kathleen C. Kobylski, Juneau County Clerk

This MASTER SERVICES AGREEMENT ("Agreement") is entered into, effective on __June 2, 2016__ ("Effective Date"), between Prime Health Services, Inc. ("PHS"), a Tennessee corporation, and __Badger State Sheriffs' Association__ ("Plan Sponsor"), and ___Juneau___ County Sheriff ("SHERIFF"), located in the State of __Wisconsin__. PHS, Plan Sponsor, and SHERRIF each may be referred to as a "Party" and collectively as the "Parties".

WHEREAS, PHS provides cost containment services to the corrections industry and has established and manages a preferred provider organization (PPO) network of medical providers for the correctional health care industry; and

WHEREAS, Plan Sponsor requests the cost containment services of PHS when arranging certain off-site health care services for SHERIFF's incarcerated members for which SHERIFF will reimburse PHS based on the fees described in this Agreement for network access and cost containment services;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the receipt and sufficiency of which are hereby acknowledged, PHS, Plan Sponsor, and SHERIFF agree as follows:

1.0 DEFINITIONS

1.1 "Billed Charges" means the fees, rates, and charges billed by providers for their provision of medical or health care services before any discounts and adjustments are made.

1.2 "Compensable Services" means the health care services that Covered Persons are entitled to receive through Participating Providers according to applicable law and as explained under the terms of this Agreement.

1.3 "Covered Person" means a person entitled to Compensable Services.

1.4 "EOB" or "EOB Summary" means the form generated after a claim is re-priced and discounts are applied, which is sent to SHERIFF and providers for their records and to establish the amount that is due for the services rendered.

1.5 "Participating Provider" means a provider who has a contractual relationship with PHS or a contracted physician group to provide Compensable Services to Covered Persons.

2.0 RESPONSIBILITIES OF PHS

2.1 Services Provided by PHS. PHS will provide cost containment services to SHERIFF based on SHERIFF's needs. These services include: intake authorization and precertification; access to PHS's correctional PPO network; discount negotiation services; scrubbing; claims re-pricing; and EOB generation.

2.2 Reporting. PHS will provide SHERIFF with monthly reports of claim data and

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incidents in an agreed upon format.

2.3 Provider's Responsibility for Medical Services. The Parties agree that PHS, Plan Sponsor, and SHERIFF will not be liable for, nor will they exercise control or direction over, the manner or method by which Participating Providers render health care services to Covered Persons, and that PHS cannot obligate or force providers to medically treat Covered Persons. Participating Providers shall be solely responsible for the treatment, medical care, and maintenance of their relationships with Covered Persons.

3.0 RESPONSIBILITIES OF SHERIFF

3.1 Offering of SHERIFF. SHERIFF agrees to use PHS as its preferred cost containment vendor on a claim-by-claim basis for the term of this Agreement.

3.2 PHS Service Fee. SHERIFF shall pay PHS a fee, as specified in Exhibit 1.0, for performing its responsibilities under this Agreement.

3.3 Confidentiality of Discounts. PHS's discounts, fees, and other plan information must not be shared or passed to another organization without PHS's prior written consent.

4.0 INDEMNIFICATION, LEGAL DEFENSE, AND DISPUTES

4.1 Indemnification. Each Party shall indemnify, defend and hold harmless the other Party from and against, and in respect to, any and all claims or liabilities, including reasonable attorneys' fees, that the other Party incurs or suffers, which arise out of or relate to any of the indemnifying Party's acts or omissions or any breach by the indemnifying Party of its representations, warranties, covenants or guarantees under this Agreement or in any exhibit, attachment, or other instrument furnished under this Agreement. Nothing is this Agreement is intended to waive any immunities that SHERIFF may have under state or federal law.

4.2 Legal Defense. PHS will not be responsible for the defense of any legal action arising out of any claim for payment. PHS will cooperate with SHERIFF and Plan Sponsor by furnishing available evidence connected to the defense of any such action. The Parties shall notify each other promptly in writing of any changes in their respective ownership and of any legal, administrative, or governmental action initiated against them, or other occurrence that could materially affect their ability to perform their duties and obligations under this Agreement.

4.3 Resolution Period. If a non-disputing Party is unable to resolve a dispute to the satisfaction of the disputing Party within a reasonable timeframe after the non-disputing Party's receipt of the dispute and corresponding documents, the disputing Party must send written notification to the other Party along with a proposed solution prior to taking legal action. Thereafter, the Parties will attempt in good faith to promptly and informally resolve the dispute by negotiation at an agreed upon time and location. During such negotiation, the Parties must engage in detailed communications and make diligent attempts to reach an amicable resolution. If the Parties are unable to reach a resolution within a reasonable timeframe, then the venue for any further action or legal proceeding shall be in Tennessee.

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5.0 TERM AND TERMINATION

5.1 Term. The term of this Agreement shall commence on the Effective Date and continue in effect for three (3) years. Thereafter, this Agreement shall renew automatically for successive one (1) year terms ending on the initial anniversary date each year, unless a Party gives the other Parties written notice of termination pursuant to Section 5.2 or Section 5.3 below.

5.2 Termination With Cause. This Agreement may be terminated by any Party by giving thirty (30) days written notice to the other Parties of a material breach of this Agreement. The breaching Party will have the right to cure such breach within the 30 day notice period. If the breaching Party fails to cure the breach within the 30 day notice period, then that Party will be in material default, and this Agreement will terminate at the end of the 30 day notice period.

5.3 Termination With Cause. Either Party may terminate this Agreement at any time without cause by giving written notice to the other Parties at least ninety (90) days prior to the effective date of termination, without the need for prior consent of or notice to any Covered Person, Participating Provider, or other third party.

5.4 Procedure Upon Termination. If this Agreement is terminated by any Party for any reason, all rights and obligations hereunder shall cease, with the exception of: (i) those provided in this Section 5; (ii) those arising out of any indemnification provision set forth herein; and, (iii) those that have accrued as a result of this Agreement.

SHERIFF or Plan Sponsor shall, to the extent provided in the correctional health care program and consistent with applicable law, remain liable for payment to Participating Providers pursuant to the terms of this Agreement, including, without limitation, the terms of the compensation system in effect at termination and for Compensable Services furnished prior to such termination.

6.0 CONFIDENTIAL INFORMATION, TRADEMARKS AND COPYRIGHTS

6.1 Confidential and Proprietary Information. A Party disclosing Confidential and Proprietary Information ("CPI") to another Party shall at all times own all such information disclosed by it, and the Party to whom CPI is disclosed shall use its best efforts, consistent with the manner in which it protects its own CPI, to preserve the confidentiality of any such information that such Party knows or reasonably should know that the disclosing Party deems to be confidential and proprietary. No Party shall use for its own benefit or disclose to third parties any CPI of the other Party without such other Party's prior written consent, except as required by applicable law or court order.

6.2 Trademarks and Copyrights. A Party shall not use the other Party's name, seal, symbols, trademarks, or service marks in advertising or promotional materials or otherwise without the other Party's prior written consent. Any such use by a Party, without the approval of

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the other Party shall cease immediately upon the earlier of receipt of written notice or termination of this Agreement. Each Party hereby grants the other Party the right to use its name, address, and telephone number in connection with the other Party's obligations hereunder. SHERIFF grants PHS the right to use its name and savings information in monthly newsletters and on its website.

6.3 Medical Records. The Parties shall maintain the confidentiality of Covered Persons' medical records to the extent required by applicable law, and the release to any person of information in such records shall require the Covered Person's consent unless otherwise permitted under applicable law. Neither Party shall be in breach of this Agreement for failure to supply information that cannot be supplied due to prevailing law or for supplying information required under prevailing law. The Parties agree to comply with all state and federal laws regarding confidentiality of patient records, including, but not limited to, federal regulations promulgated under HIPAA and HITECH.

7.0 GENERAL PROVISIONS

7.1 Notices. Any notice given pursuant to this Agreement shall be in writing and sent via FedEx (delivery fees prepaid and signature required) or certified mail (return receipt requested, postage prepaid) to the recipient at its respective address designated on the signature page of this Agreement.

7.2 Independent Contractors. PHS and SHERIFF are independent entities contracting with each other solely for the purposes of performing its obligations under this Agreement.

7.3 Amendments. Amendments must be agreed to in writing by PHS, Plan Sponsor, and SHERIFF.

7.4 Severability. If a portion of this Agreement is invalid or unenforceable, such portion shall be ineffective only to the extent of the invalidity or unenforceability, and the remaining portions shall nevertheless be valid, enforceable, and of full force and effect.

7.5 Waiver. The waiver by a Party of any breach of, or failure to insist upon strict compliance with, any provision of this Agreement, shall not be construed as a waiver of any subsequent breach of or failure of strict compliance with the same or any other provision. The failure to exercise any right hereunder shall not operate as a waiver of such right. All rights and remedies provided for herein are cumulative.

7.6 Entire Agreement. This Agreement, including any exhibits or attachments hereto, contains all of the terms and conditions agreed upon by the Parties regarding the subject matter of this Agreement and supersedes any prior agreements, negotiations or representations, either oral or written, relating to the subject matter of this Agreement.

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7.7 Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and together shall constitute a single instrument.

7.8 Assignment. A Party shall not assign, subcontract, or delegate its rights, duties or obligations hereunder unless the other Parties approve of such assignment, subcontract, or delegation by prior written consent. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

7.9 Exhibits. In a conflict between the provisions of any exhibit or attachment hereto and this base Agreement, the provisions of the exhibits and attachments shall control.

7.10 Force Majeure. A Party's obligations shall be excused during any period of delay or inability to provide services caused by matters such as strikes, acts of God, shortages of raw materials or power, an inability to obtain products or services after using its best efforts to do so, governmental action or compliance with governmental requirements, whether voluntary or pursuant to order, or any other matter beyond the reasonable efforts of the Party to control.

7.11 No Third Party Beneficiary. This Agreement is not a third party beneficiary contract and shall not establish rights or remedies of Covered Persons or any third parties.

7.12 Public Records Provisions. PHS shall retain public records concerning this Agreement for at least three (3) years after final payment is made. SHERRIF or Plan Sponsor reserves the right to access such records for an inspection or audit during normal business hours, upon five days prior written notice to PHS. Public records include any document, letter, map, photograph, book, tape, film, sound recording, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business between PHS, Plan Sponsor and SHERIFF.

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IN WITNESS WHEREOF, the undersigned Parties have executed this Agreement as of the Effective Date.

[Juneau County]
[200 Oak Street, Suite 1110]
[Mauston, WI 53948]

By: _____

Title: _____

Date: _____

Prime Health Services, Inc.
7110 Crossroads Blvd. Suite 100
Brentwood, TN 37027

By: _____

Title: _____

Date: _____

[Badger State Sheriffs' Association]
[P.O. Box 394]
[Bruce, WI 54819]

By: _____

Title: _____

Date: _____

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EXHIBIT 1.0

PHS Fees and Invoicing

PHS Service Fee:

SHERIFF agrees to pay PHS an administration and plan fee equal to _27_% of total Savings. Savings is defined as the difference between the provider's Billed Charges and the final allowed amount that the provider has agreed to accept based on the services provided by PHS.

Invoicing/Payment:

PHS will reprice a provider claim, generate an EOB Summary, and send the final EOB Summary, which will include PHS's service fee, to SHERIFF. SHERIFF agrees to send both the provider payment and the PHS service fee to the address listed on the EOB Summary within 14 days of its receipt of the EOB Summary.

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Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 – 40 **DATE: June 21, 2016**

INTRODUCED BY: Land, Forestry, Parks and Zoning Committee

SYNOPSIS: Authorizing the Conveyance of a Small Parcel of Juneau County Land to Camp Douglas American Legion Post 133

FISCAL NOTE: None.

WHEREAS, Juneau County, Wisconsin, is the owner of a small parcel of 0.05 acres of real estate in Camp Douglas, Wisconsin contiguous to land owned by Camp Douglas American Legion Post 133, lying west of the easterly right of way of County Highway H, which is of no use to the County and practically speaking is part of land already cared for by Post 133; and

WHEREAS, Camp Douglas American Legion Post 133 has requested that Juneau County convey said parcel of real estate to it to end any discrepancies regarding the land owned by Post 133; and

WHEREAS, the Juneau County Land, Forestry, Parks and Zoning Committee approves and recommends to the full County Board approval of the proposed conveyance of land, described as follows:

> That part of Lot No. 136 of Assessor's Plat of Miscellaneous Outlots of Camp Douglas, Juneau County, Wisconsin, lying west of the easterly right of way of County Road H.

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does (1) authorize and approve of the proposed conveyance of the above-described parcel of land forthwith and (2) authorize Juneau County Board Chairman Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski to duly execute and deliver an original Quit Claim Deed from Juneau County to Camp Douglas American Legion Post 133, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

LANDS, FORESTRY, PARKS AND ZONING COMMITTEE:

Edmund Wafle, Chairperson	Jerry Niles
Beverly Larson	Joe Lally
Scott Wilhorn	

Adopted by the County Board of Supervisors of Juneau County on June 21, 2016.

Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION No. 16 – 41 **DATE: June 21, 2016**

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Reclassification of certain Juneau County employees, as listed below, effective December 1, 2016, to be included in the 2017 Budget

FISCAL NOTE: Approximately $67.52 in 2016, including fringe benefits, and thereafter as in the 2017 budget

WHEREAS, the Personnel & Insurance Committee approves of a reclassification of the Dispatch Supervisor position in the Telecommunication Center of the Sheriff's Department due to changes in the Fair Labor Standards Act (FLSA) as it relates to exempt employees, and the committee recommends to the full County Board that the following reclassification request be authorized and approved; and

WHEREAS, the Department of Labor issued a final rule on FLSA Exemptions raising the minimum salary threshold required to qualify as an exempt employee to $47,476 per year ($913 weekly) and Juneau County has one exempt employee that falls below the standards; and

WHEREAS, the Department of Labor has mandated that the rule shall take effect on December 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does authorize and approve the reclassification request noted below, so that the Dispatch Supervisor is reclassified from an Administrative Grade 12/Step 12 to an Administrative Grade 13/Step 10, effective December 1, 2016.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 21, 2016.

PERSONNEL & INSURANCE COMMITTEE:

_____
Beverly Larson, Chairperson

_____
Michael Kelley

_____
Edmund Wafle

_____
James Koca

Adopted by the County Board of Supervisors of
Juneau County on June 21, 2016.

_____
Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948

RESOLUTION: 16-42 DATE: June 21, 2016

INTRODUCED BY: Finance and Computer Committee

INTENT: Resolution to Spend Dollars Received from the Ho-Chunk Nation under the Intergovernmental Agreement

FISCAL NOTE: $83,000

WHEREAS, the County and the Ho-Chunk Nation signed an Intergovernmental Agreement in April, 2010; and

WHEREAS, the Finance and Computer Committee asked the Department Heads to submit requests to spend the money received on capital items that were needed; and

WHEREAS, the Finance and Computer Committee met with the various Department Heads and discussed those needs; and

WHEREAS, the Finance and Computer Committee has reviewed the requests and submits to the County Board the attached listing of capital items totaling $83,000;

THERFORE BE IT RESOLVED BY THE JUNEAU COUNTY BOARD OF SUPERVISORS met in regular session, that the attached listing of capital items totaling $83,000 be approved to be spent from the Ho-Chunk money.

INTRODUCED AND RECOMMENDED FOR ADOPTION THIS 21st DAY OF JUNE, 2016.

FINANCE AND COMPUTER COMMITTEE

_____
Jerry Niles, Chairman

_____
Timothy Cottingham

_____
Roy Granger

Adopted by the Juneau County Board of Supervisors this 21st Day of June, 2016.

_____
Kathleen Kobylski, County Clerk

JUNEAU COUNTY

REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
Children, Youth & Families Human Service Worker	D.H.S.	Professional 14	$18.1505 - $26.6529	Transfer to another department
Clinical Therapist	D.H.S.	Professional 18	$23.0482- $29.3433	Inner Department Transfer

The Board will consider the Personnel/Insurance Committee's recommendation one position at a time.

On June 21, 2016 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said positions.