

1. You must apply in the county where you live. Juneau County residents apply at the Courthouse in Mauston.
2. \$60.00 fee, additional \$10.00 if a waiver is necessary.
3. Each person must know his/her original Social Security Number.
4. Each person must have a certified birth certificate with parents full name.
You obtain one at the Register of Deeds Office in the county you were born in (we do not accept hospital copies or Xerox copies).
5. If either party has been married before, we need a Divorce Judgment or Death Certificate (Applies to the most recent marriage.)
6. There is a 6-month waiting period after any divorce in Wisconsin or elsewhere, before a party can remarry in Wisconsin.
7. There is a 6-day waiting period after you apply for the license, counting the day you applied.
8. The license is good for 30 days after it is issued.
9. You will need proof of Juneau County Residency. You must have been a resident for 30 days, with proof. If you do not have an updated drivers license, bring a utility billing over 30 days old that includes your complete address and names.
10. You will need to know the date you are being married, the city, village or township you will be married in.
11. You will need the Officiants name address and phone number.
12. Please come to the Juneau County Clerk's Office between 8 a.m. and 3:30 p.m. during business hours – Monday thru Friday. Not open weekends, some holidays and furlough days as directed by Juneau County.