

# MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

April 6, 2023

County Board Room

Meeting called to order by Chairman Roy Granger.

Present: Herb Dannenberg, Mike Keichinger, John McGinley, Tim Cottingham, Lynn Willard, Katie Steinke and Mike Hunkins

Present by phone: Steve Thomas

John McGinley requested to amend the minutes of the March 9<sup>th</sup> meeting to note that he abstained from the vote approving the electrical bid for the Castle Rock Park project. Motion Dannenberg, second Keichinger, to approve the minutes of the March 9<sup>th</sup> meeting with amendment. Motion carried.

Al Manna, Building & Grounds Director, was present to request proposal from La Crosse Sign Group for the new sign at the Justice Center. Al discussed that they will move the new sign to the corner of La Crosse and Oak Street to make it more visible to the public and install new lettering above the front doors. Juneau County Highway will take care of pulling out the old foundation. Total cost not to exceed \$17,605 with the funding to come from **LACTF funds**? Tabled to May meeting

Al Manna, Building & Grounds Director, is requesting funds to renew the Justice Center parking lot lease with Canadian Pacific Railway. This lease covers the back row of the parking stalls parallel to the railroad tracks and is utilized for parking for Juneau County owned vehicles and public accessing the Justice Center. There was discussion about purchasing the property or being able to negotiate the lease price. The lease is currently \$3,370 annually with an increase of approximately \$70-80 per year. The committee requested to table this until next meeting while Al proposes a purchase of the property or negotiation of price.

Tara Ennis, CHE Supervisor for the Health Department, was present to update the Committee on how the ARPA funds are being spent and plans for the future for the Community Action Teams. There has been \$450,000 allocated so far towards the CWCAC Housing Project in Necedah and the subsidized Uber program. The remaining funds will be split up and focused on additional housing projects, good jobs strong economy and transportation.

Mike Hunkins, IT Director, was present to request an additional \$3,127.81 for the Polycom project in the courtrooms. The original project did not include cameras for Branch 1 and they are needed to work with the new system. This cost would replace the 2 cameras in Branch 1 and will be funded from **ARPA funds**. Motion Keichinger, second McGinley to approve. Motion carried.

Mike Hunkins, IT Director, is requesting to switch our phishing software from InfoSec to Knowbe4. The new software is much more expensive, but offers a higher quality of training for employees. Mike discussed that end users are our biggest threat and we need to be vigilant in protecting our data. We have had Knowbe4 in the past and is the vendor the IT Department is recommending. The cost is \$6,957 for 12 months or \$16,731 for 36 months. By agreeing to 36 months it would have a cost savings of \$4,140. Mike would then include the annual cost to his budget going forward. Motion Keichinger, second Dannenberg to agree to 36 months through Knowbe4 and fund through **IT Non Lapsing**. Motion carried.

The cash on hand report was presented.

The discussion for the monthly financial statements was postponed until next meeting.

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

April 6, 2023

County Board Room

Page 2

The Committee adjourned to May 4, 2023 at 10:00am for the regular committee meeting.

Respectfully Submitted,

Katie Steinke

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk