

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING
June 11, 2018
County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Alan Peterson, Denise Giebel, Mike Hunkins, and Lori Chipman.

Also present: Personnel Committee members Mike Kelley, Jim Koca and Ray Zipperer for the beginning of the meeting that was joint with them.

Matt Komiskey, County Conservationist, was present to request to create a new position. He has had a part time contracted position and that person is retiring in June. He would like to create a full time Conservation Tech/Administrative Assistant position to take over the duties of the contracted position and expand the position to full time in order to keep up with increased workload within the office and also to be able to apply for more grants. For 2018, there would be no additional budget money needed because the position could be funded from the balance of money in the budget for the contracted position and non lapsing funds from an old watershed project. The balance of the watershed money can be used in 2019 to offset part of the position as well. Motion Kelly, second Granger, to approve the creation of the position and the proposed funding and to take the resolution to the June County Board meeting. Motion carried.

Barb Theis, Health Officer, was present to request to create a Public Health Nurse position to be totally grant funded by the Nurse Family Partnership grant. This position would cover Adams and Juneau Counties. Motion Kelly, second Granger, to approve the creation of the position with a sunset clause if the funding is eliminated and take the resolution to the June County Board meeting. Motion carried.

The Personnel Committee left the meeting.

Motion Granger, second Niles, to approve the minutes of the March 28, April 9 and April 27 meetings. Motion carried.

Motion Granger, second Niles, to approve the monthly vouchers. Motion carried.

Matt Komiskey, County Conservationist, was present to request a hot spot for the new survey gear they just purchased. Motion Niles, second Granger, to approve the request for the hot spot. Motion carried.

Barb Theis, Health Officer, was present to request 2 computers and 2 monitors from grant funds that need to be spent by June 30. There is funding left due to staff vacancies. She is also requesting to keep the old PCs as well. Motion Granger, second Niles, to approve the purchase from grant funds and to allow them to keep the old PCs and the old ones cannot be replaced with county funds. Motion carried.

The Committee went through the listing of requests for the Ho-Chunk funds for 2017. The Corporation Counsel stated that their amount could be reduced to \$12,000 from \$15,000, the Register of Deeds removed her item before the meeting as they found a different solution, Maintenance removed the snow blower from their list, and Highway said they could purchase their items with leftover budgeted funds for equipment. The Committee removed the in car video system from the Sheriff's request due to lack of funds and said it would be considered during future years budgets. There was a couple thousand dollars of remaining funds that the Committee allocated to IT for additional software licenses or computer equipment as needed. Motion Granger, second Niles to approve the Ho-Chunk spending plan and take it to the June County Board meeting. Motion carried.

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Brian Loyd, Forestry Administrator, was present to request to keep 2 old computers. Motion Niles, second Granger to allow the parks to keep the 2 old computers and that they can only be replaced with used computers. Motion carried.

Dennis Weiss, Public Works Director, was present and updated the Committee on their capital purchases for 2018.

Denise Giebel, County Treasurer, presented the cash on hand report. There were 21 properties that were taken through the in rem process.

Lori Chipman, Finance Director, updated the Committee on the bonding resolution to be voted on at the June County Board meeting. The rating call is scheduled for Friday, June 15. The bond sale will take place on Tuesday, June 26. Carol Wirth, the County's financial advisor, is advising that the County borrow the remaining \$4,550,000 that was authorized for the project. The major unknown is the contingency fund for the demolition. Until the Annex Building is totally demolished, it is unknown if there will be damage to the footings for the Justice Center. If the County does not need all of the funding, it must be used to call bonds in 2020. This borrowing will also pay off the \$1,000,000 State Trust fund loan.

Scott Ethun, DHS Director, was present to request 5 basic cell phones for his staff: One for CSP, one for CCS, 2 for CPS and one for the APS LTE. Motion Granger, second Niles, to approve. Motion carried.

The Committee adjourned to Monday, July 9, 2018 after the Executive Committee meeting.

Respectfully Submitted, Lori Chipman

cc: Committee, Co Bd Chair, IT, Finance, Treasurer, County Clerk