



**Juneau County  
Department of Human Services  
Board Minutes**

July 5, 2022  
8:30 am

Members Present: Judy Kennedy, Richard Kilmer, John McGinley, Peggy Saylor  
Carl Wildes, Dawn Buchholz, Mary Jo Onsager

Members Absent: James Ryczek, Julie Quist

**Call to Order**

The Juneau County Human Services Board meeting was called to order at 8:30am by Vice Chairperson John McGinley in the Juneau County Courthouse County Board Room. It was noted the meeting had been posted in accordance with the law.

**Public Comment**

None

**Approval of Minutes**

Motion made by Richard Kilmer and seconded by Carl Wildes to approve June 7, 2022 meeting minutes. Motion carried.

**Comprehensive Community Services/Coordinated Services Team Presentation**

Brooke Schluter, CCS/CST Manager, and staff present. Comprehensive Community Services is a wraparound, community-based, Medicaid funded program that provides or arranges for psychosocial rehabilitation services to eligible adult and children consumers. It is designed to assist individuals of all age groups who have a psychiatric illness, serious emotional disorder, or substance abuse problem who need ongoing services to help them manage and ultimately function as independently as possible. Each consumer establishes a team consisting of a services facilitator, a mental health professional, other providers as needed, and natural/community supports. The Coordinated Services Team (CST) program is a family-centered, strength-based wraparound approach to help address the complex needs of children and youth involved in multiple systems of care. Dual enrollment in both programs allows for a vast increase of services available to the families.

**Possible motion and approval to fill Human Services position(s)**

Drug Court Coordinator, APS/Crisis Worker both resigned at the end of June. Both stated their new job allows them to work from home 3 days a week, which brings up the question for Juneau County to allow working remote. TCM (Targeted Case Management) and Child Support Lead Worker positions are still open. Motion to refill positions made by Richard Kilmer and seconded by Carl Wildes. Motion carried.

**Discussion and possible motion and approval of HRSA and IM ARPA spending plans**

HRSA funding to go towards Child Psychiatry telehealth, upgrades to electronic health records system, PPG Copper Armor painting in both floor lobbies and certain hallways, upgrading three more conference rooms with virtual/Zoom capabilities, and other COVID related items. Motion to present possibilities to Finance Committee made by Judy Kennedy and seconded by Peggy Saylor. Motion carried.

IM ARPA funding to go towards Economic Support. Requesting new computer in benefits office, softphone system, and headsets. Motion to present list to Finance Committee made by Richard Kilmer and seconded by Peggy Saylor. Motion carried.

**Human Services Board Report-Outs**

Discussion on the need for child care in Juneau County during second shift, third shift, weekends, and holidays, which is being considered by the Good Jobs/Strong Economy Community Action Team. Dawn and Economic Support Manager are researching possibility of bringing child care certification in-house (currently a contracted service). We did just obtain another certified child care provider in Juneau County and another licensed provider, with yet another licensed provider opening up in a nearby county.

Board would like to revisit remote work discussion, being more flexible for staff. Dawn will discuss with managers.

**Director Report-Outs**

Dawn to be out of the office the first week of August, discussion to move next meeting date/annual report to week after.

**Other Business**

None

**Items for Future Meetings**

- MAMA Presentation
- 2021 Annual Report
- 2023 Planning and Budget – review draft 2023 budget at September 6<sup>th</sup> Human Services Committee Meeting. Public Hearing at Hatch Public Library Community Room, 7:00pm on September 28<sup>th</sup>, 2022

**Next Meeting Date** – Tuesday, August 9, 2022 at 8:30 am in Juneau County Board Room or via Zoom

**Adjourn**

Motion made by Peggy Saylor and seconded by Judy Kennedy to adjourn the Juneau County Human Services Board meeting. Motion carried.

Respectfully Submitted by,



~~John McGinley, Vice Chair/Secretary~~ Richard Kilmer

  
Alison Brown, Recorder