

Juneau County
Building Committee Meeting
October 13, 2017
Third Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, Ray Zipperer, and representative Al Manna.

1. CALL TO ORDER

Meeting called to order by Chairman, Lynn Willard, at 8:30 am.

2. MEETING AGENDA

Motion by Lynn Willard, second by Ken Schneider to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Ken Schneider, second by Ray Zipperer to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to pay vouchers by Ken Schneider, second by Lynn Willard, motion carried. Vouchers approved for payment.

5. ADDITIONS TO AGENDA

None.

6. GROUNDS USE PERMIT

Permit issued to WIC for farmers market nutrition program.

7. FOLLOW-UP MAINTENANCE ITEMS

7.1 Courthouse Vestibule – Cement work completed, have contacted Wisconsin Exteriors to finish stucco work.

8. MAINTENANCE REPORT

- a. Installed two soap dispensers in the jail kitchen.
- b. Re-mounted a shelf in B pod that was removed 15 years ago.
- c. Added a second partition to the Treasurers desk to correct and support the overhead cabinet weight. Brought a second file cabinet over at the Treasurers request.
- d. Had a severe drain clog cleared in dispatch.
- e. Had cement replaced around the front and rear of the old Courthouse.
- f. Had to bug bomb rooms 202 and 203 in Hickory DHS due to fleas.
- g. Replaced a window above a door in County Clerk's office that was removed years ago.
- h. Replaced a broken compression pin on the booking garage door opener and re-aligned the chain.
- i. Department had their annual hearing screenings.
- j. Had our annual State elevator inspections for the Courthouse, Annex, Hickory and Justice Center buildings. All passed.
- k. Took three pick up loads of shredding (54 garbage bags) from County Clerk's office to Lenorud's

1. Unpacked, inspected refrigerator, unloaded it off the truck and delivered it to ADRC.

9. TOPICS FOR NEXT MEETING

None

10. SET NEXT MEETING DATE

The next meeting was set for **Friday, November 10, 2017 at 8:30 am in the 3rd floor Maintenance office.**

11. Motion by Lynn Willard, second by Ken Schneider to adjourn. Motion carried.
Meeting adjourned at 8:50 am.

Respectively submitted,
Al Manna