

MEETING NOTICE

COMMITTEE MEETING OF JUNEAU COUNTY BOARD

NOTICE THAT THE JUNEAU COUNTY COMMITTEE ON AGING and DISABILITY OF THE JUNEAU COUNTY BOARD WILL MEET ON:

DATE: Monday, November 15, 2021

TIME: 9:30 a.m.

PLACE: ADRC Conference Rm

Present: Steven Thomas, Jack Jasinski, William Riley, Cynthia Peterson, Judy Zobal, Iny Emery, Crystal Clark, Kathy Kutcher, Mary Alice Lasswell, Marcy Krogh

1. Call to order
 - a. Meeting called to order at 9:31am
2. Citizen Comments
 - a. No citizen comments were made
3. Motion to approve minutes of the September 20, 2021 meeting and posting of the agenda
 - a. Motion to approve meeting minutes 1st Jack Jasinski 2nd Iny Emery Motion Carried

Old Business:

4. Monthly Financial Report/Operation
 - a. Updated board that our time reporting is continued to be high meaning that we are drawing in more dollars than we were budgeted for. We are projected to be underspent with our ADRC budget, but ADRC and Finance are looking into our time reporting for the front office which was reported in the Aging budget, so it made it look like we are underspent in the ADRC budget, but we are not due to our time reporting being reported under Aging budget.
5. Aging Plan/ 85.21 Approval
 - a. Aging plan final copy has been sent off to GWAAR. 85.21 grant application complete and to be submitted in December. Motion to approve final aging plan and 85.21 application, 1st Jack Jasinski 2nd Iny Emery

New Business:

6. Internship – Aptiv
 - a. Update board on the intern. She will start December 6. She has experience in food service and office related tasks, so looking for her to help down at the meal site a couple days a week as well as in the office. Motion to go ahead with the internship 1st Cynthia Peterson 2nd Crystal Clark Motion Carried.
7. Transportation Rates and MCO Contracts
 - a. Board update on transportation MCO contracts. We have renegotiate Inclusa's rates to help break even in the program. Looking to increase our transportation rates and will bring new suggested rates in December and implement in the beginning of the year.
8. ICAM Update
 - a. Updated board that we will start submitting mileage reimbursement for Jim's mileage starting in October and we are looking into trying to implement Geo Fencing to the area to see if this

would give us more interest in volunteer driving. We will utilize ICAM Grant to implement Geo Fencing.

9. 2022 Budget Update
 - a. No changes to our final budget and went to county board and was approved on November 22.
 10. Front Office Secretary II position update
 - a. The elimination of secretary II position was approved in mid-October and created aging program specialist.
 11. Camp Douglas Meal Site
 - a. Printer & Hot Spot
 - i. Wonewoc is requesting a printer and hot spot, since there was not one there before.
 1. Motion to purchase printer and hot spot 1st Mary Alice Lasswell 2nd Cynthia Motion carried.
12. Mauston Meal Site Update
 - a. Site manager gave a notice of resignation, so we pulled staff and volunteers to help fill in meantime
 - i. Position has been posted.
13. Snap Program
 - a. Looking to implement the Snap program, the snap program allows you to use your food share card to give individuals that want to donate, another option. The program would be able to provide an additional option for revenue in the nutrition program. Motion to implement the Snap Program and expenditures to implement program 1st Mary Lasswell 2nd Jack Jasinski Motion carried.
14. DCS part time position approval- DCS Expansion 2022
 - a. The DCS position has been posted and will be funded through the regional office, and direct report to Juneau County Office Director and dotted line to Regional Director.
15. Railing discussion
 - a. Building and Grounds committee approved the installation of a button and agreed to put a sign up for the ADRC and accessible handicap parking.
 - i. To seek input from personnel on staffing/supervising of the button and the liability to assist individual into the ADRC.
 - ii. Motion to expend for an ADRC and informational/directional sign not to exceed \$1500.00 1st Mary Alice Lasswell 2nd Kathy Kutcher Motion carried.
16. Potential items for next meeting
 - a. Railing update, ICAM update – Geo Fencing, financial and operation report, transportation rates
17. Set next meeting date
 - a. December 20, 2021 at 9:30a
18. Motion to adjourn
 - a. 1stJack Jasinski 2nd Kathy Kutcher Motion carried.