



Juneau County
Department of Human Services
Board Minutes
December 6, 2022
8:30 am

Members Present: Judy Kennedy, Richard Kilmer, James Ryczek, John McGinley
Julie Quist, Peggy Saylor, Carl Wildes, Dawn Buchholz, Mary Jo Onsager

Members Absent: None

Call to Order

The Juneau County Human Services Board meeting was called to order at 8:30am by Chairperson James Ryczek in the Juneau County Courthouse County Board Room. It was noted the meeting had been posted in accordance with the law.

Public Comment

None

Approval of Minutes

Motion made by Judy Kennedy and seconded by Richard Kilmer to approve November 1, 2022 meeting minutes. Motion carried.

Presentation by Children's Long-Term Support, Children's Community Options Program, and Birth to Three

Birth to Three (B3) is a federally mandated program for children experiencing developmental delays from birth up to their third birthday. The program is an entitlement program; any child who is functionally eligible for services must receive them. All evaluations and enrollments must be completed within 45 days of receiving their referral per state guidelines; there cannot be a waiting list. There are currently 54 enrollments.

Children's Long-Term Support (CLTS) is for children from birth to age eighteen (or until enrolled in an adult program) who have disabilities and are in need of additional supports and services related to their disability and not covered by insurance. CLTS is not officially an entitlement program, however, over the last 18 months, the state has directed counties to eliminate their waiting lists. Once referred, this program has 45 days to complete evaluations and determine eligibility. If found eligible, the program then has 30 days to enroll. As of this presentation, there are 90 enrollments. Children's Community Options Program (CCOP) is a funding source used to match CLTS and provides one-time services/items to children with disabilities.

Possible motion and approval to fill Human Services position(s)

Requesting full time Adult Protective Services/Crisis position to be filled at a later time. Motion to approve position to be filled when deemed appropriate by Director (made by Judy Kennedy and seconded by Richard Kilmer). Motion carried.

Update regarding status of staff flex work schedule approved by Human Services Board through December 31, 2022. Possible motion and approval to continue.

Managers and Fiscal decided to take productive time as anything client service related divided by time staff actually worked. Managers also to compare individual staff within their programs. Comprehensive Community Services (CCS) has been about half and half; productivity went up for half of the staff while the other half went down just a bit or stayed the same. B3 and CLTS have high productivity rates that increased during the pilot flex scheduling period, while Community Support Program's productivity slightly decreased. Requesting to extend trial through March 31st and report again at April's meeting. Motion to extend trial made by Judy Kennedy and seconded by Richard Kilmer. Motion carried.

Human Services Board report outs (if any)

None

Director report outs (if any)

Personnel matter to be discussed in closed session

Items for Future Meetings

Corporation Counsel presentation

Next Meeting Date – Tuesday, January 3, 2023 at 8:30 am in Juneau County Board Room or via Zoom

Motion and approval to enter into closed session to discuss personnel matters

Discussion of personnel matters

Motion and approval to end closed session and return to open session

Possible motion and approval of personnel action(s)

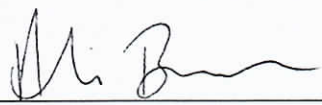
Motion and approval for Director to seek Personnel Committee approval for PHD Practicum candidate, including stipend.

Adjourn

Meeting adjourned at 9:50 a.m.

Respectfully Submitted by,


John McGinley, Vice Chair/Secretary


Alison Brown, Recorder