



**Juneau County**  
**Department of Human Services**  
**Board Minutes**  
December 7, 2021  
8:30 am

The Juneau County Human Services Board meeting was called to order by Chairperson Tim Cottingham in the Juneau County Board Room at 8:30 am. It was noted the meeting had been posted in accordance with the law.

Present: Tim Cottingham, Carl Wildes, Joe Lally, James Ryczek, Julie Quist, Mary Jo Onsager

Absent: Dawn Buchholz, Peg Saylor

**Call to Order**

**Public Comment**

None

**Approval of Minutes**

Motion made by James Ryczek and seconded by Carl Wildes to approve November 3, 2021 meeting minutes. Motion carried.

**Child Protection Services and Youth Justice Presentation**

Kelly Firlus, Manager, and staff present their roles within the team. Child Protective Services (CPS) has one Access worker, two Initial Assessment workers, three Ongoing Case Managers, two Family Support workers, and one Foster Care Coordinator to make up their team. They also work closely with Corporation Counsel. In 2021, January 1<sup>st</sup> through November 28<sup>th</sup>, they received 440 reports of possible child abuse or neglect. Between the workers, there is 24/7 on-call coverage including holidays and weekends. CPS is not just intervention but also prevention. They can work with families under Initial Assessment, Ongoing Services or Child Welfare. Child Welfare is voluntary involvement and participation in services. The Targeted Safety Services Funds (TSSF) is a funding program that has been utilized for the last few years. The program provides additional funds for items and services related to keeping children safe. Throughout 2021, TSSF has served 30 families. The Sea of Change has also been utilized for housing for clients who are working with Human Services; their goal is to provide services and support to assist in moving families into their own safe housing.

Coralie Burrows, Supervisor presents on Family First. The Family First Prevention Act went into effect in October 2021 and this act expands critical federal resources, takes bold steps to keep families together, prevents unnecessary foster care removals, and strives to ensure children grow up in safe and loving families.

The Youth Justice Program has one service/program coordinator and is governed and driven by Chapter 938 of Wisconsin State Statutes, which is also known as the Juvenile Justice Code and is for you age 10 and over. The team strives to move away from the punitive model of youth justice to a more trauma sensitive model.

**Possible motion and approval to fill Human Services position(s)**

Discussion last month regarding the Initial Assessment worker resigning, requesting today to fill position as soon as possible for training purposes before current worker leaves in February. Motion to approve made by Joe Lally and seconded by Carl Wildes. Motion carried.

**Possible motion and approval to eliminate Comprehensive Community Services (CCS) Facilitator position and create CCS Therapist position**

Position was initially approved as Facilitator but requesting today to create CCS Therapist position instead. To keep CCS Therapy in house will be beneficial not only for revenue but convenience and location. Motion to approve made by James Ryczek and seconded by Joe Lally. Motion carried.

**Set 2022 Rates**

A few changes were made since last discussion. Motion to approve made by Joe Lally and seconded by James Ryczek. Motion carried.

**Deputy Director and Human Services Board member updates**

Regional CCS Meeting on 12/15, Services Building room 140 at 10am, also offered via Zoom.

**Other Business**

With Mike Kelly's passing, Joe Lally has stepped in for Voucher Committee. County Board will discuss moving forward.

**Items for future meeting(s)**

Adult Protection Services and Crisis Presentation.

Discussion of Director Evaluation Process – to bring blank copies to February meeting, discuss at March meeting, have final evaluation in April (please note it is due to Human Resources on April 1<sup>st</sup>)

**Next Meeting Date** – Tuesday, January 4, 2022 at 8:30 am in the Juneau County Board Room or via Zoom.

**Adjourn**

Motion made by Joe Lally and seconded by James Ryczek to adjourn the Juneau County Human Services Board meeting. Motion carried.

Respectfully Submitted by:

  
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Tim Cottingham, Chair

  
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Alison Brown, Recorder