

Juneau County
Human Services Board Minutes
December 20, 2017

The Human Services Meeting was called to order by Beverly Larson in the County Board Room. It was noted that the meeting had been posted in accordance with the law.

Present: Beverly Larson, Mike Kelley, Tim Cottingham, Orville Robinson, Carrie Buss, Carl Wildes, Peg Saylor, Scott Ethun

Approval of Minutes

A motion was made by Peg Saylor and seconded by Carrie Buss to approve the minutes of the November 15, 2017, Human Services Board Meeting. Motion carried.

Community Support Program Presentation

Kelly Firlus, manager of the Children, Youth and Families and Coralie Burrows, supervisor both introduced the CYF staff. This group is fairly new with four years of service being the longest. They discussed the many challenges they face with a high percentage of parents having substance issues. This group works cooperatively with one another to keep each other's momentum going. The unit had a yearend review with the Department of Children and Families. The overall rating was 98% due to the staff meeting the requirement of one or more follow-up visits per month with families and children in out of home care.

Building Update – Tim Cottingham

The new building continues to progress. Drywall is being installed and painted on both floors. Bathrooms are tiled. Furniture is ordered and the move-in schedule is being reviewed by the building committee. Phase 2 will begin with the abatement of the Hickory and Annex buildings creating 62 more parking spaces.

Report on Request for Positions

Mr. Ethun thanked the DHS Board and County Board for approving the requested positions for CLTS, CCS and CSP.

Community Support Program and Behavioral Health State Site Visit Results

Both the Community Support Program and Behavioral Health had a site survey in December. Both passed with few corrections and are certified for two more years.

MyEvolv – Electronic Health Records System

The system is now live as of December 1st. MyEvolv will eventually provide efficiency for the staff and also for billing. The programs built into the system are Adult Protective Services, Children Long Term Support, Birth to Three, Community Support Program, Comprehensive Community Services, Coordinated Services Team, Emergency Mental Health AODA and Mental Health. The staff is doing an excellent job learning the program and making the transition of entering client notes and records on paper to electronically.

Discussion on DHS Contract Providers

Mr. Ethun is reviewing the contracts for 2018. One contract in the Children Youth and Families unit has a contract that by bringing in house could possibly save the County approximately \$5,500 per month. More discussion on this will come.

Items for the Next Meeting

Economic Support Presentation
Mission Statement
Crisis Billing

Next Meeting Date

The next Human Services Board meeting will be held on Wednesday, January 24, 2018, at 8:30 a.m. in the County Board Room.

Adjourn

A motion was made by Peg Saylor and seconded by Carrie Buss to adjourn the Human Services Board meeting. Motion carried.

Respectfully Submitted By:



Orville Robinson, Secretary

Penny Janecek, Recorder

**JUNEAU COUNTY
HUMAN SERVICES BOARD
VOUCHER COMMITTEE**

December 20, 2017

The Voucher Committee meeting was called to order by chairperson, Beverly Larson at 8:00 a.m. prior to the Human Services Board meeting in the County Board Room.

Present: Beverly Larson, Mike Kelley and Scott Ethun

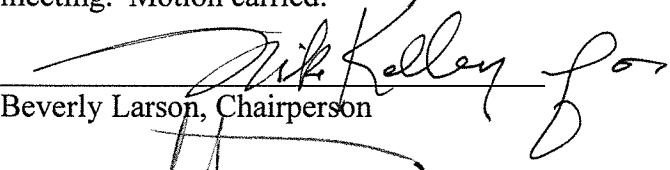
A motion was made to go into closed session by Mike Kelley and seconded by Beverly Larson. Motion carried.

A motion to return to open session was made by Mike Kelley and seconded by Beverly Larson. Motion carried.

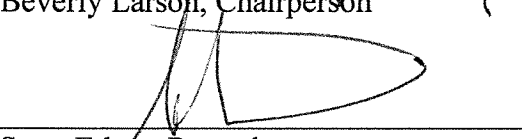
Motion to approve vouchers was made by Mike Kelley and seconded by Beverly Larson. Motion carried.

The meeting of the Voucher Committee is adjourned to Wednesday, January 24, 2018 at 8:00 a.m. in the County Board Room, Human Services Board meeting to follow.

A motion was made by Beverly Larson and seconded by Mike Kelley to adjourn the meeting. Motion carried.



Beverly Larson, Chairperson



Scott Ethun, Recorder