

## MEETING NOTICE

### COMMITTEE MEETING OF JUNEAU COUNTY BOARD

NOTICE THAT THE JUNEAU COUNTY COMMITTEE ON AGING and DISABILITY OF THE JUNEAU COUNTY BOARD WILL MEET ON:

DATE: Monday, December 14, 2020

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TIME: 9:30 a.m.

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PLACE: 200 Hickory St. Services Building Rm 209

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SUBJECTS TO BE DISCUSSED OR ACTED ON:

1. Call to order: Steven Thomas 9:35am
2. Citizen Comments: None
3. Motion to approve minutes of the November meeting and posting of the agenda: Jack Jasinski motioned to approve November meeting minutes *Seconded* by Michael Kelley *carried* by committee Mailout #1

#### Old Business:

4. Monthly Financial Report: Interim John Grojthan presented the November finance report to the committee with discussion to spend down the 8521 grant funds by the end of 2020. Appropriate ways to spend down funds would include cleaning supplies for the volunteer driver's in-between transports, essential necessities in case of emergency. We would also like to look into purchasing a garage for the ADRC Bus/Van, Michael Kelley offered to reach out to the sheriff Dept. for an update of the garage. Mary Alice Lasswell made a motion to approve the November finance report *seconded* by Marcy Krogh *carried* by committee Handout #1
5. Operations Report Mauston Office: Interim John Grojthan reviewed the Mauston office dashboard report to the committee pointing out that through the Covid-19 pandemic the Mauston office shows a 5% increase of contacts, and have stayed consistently busy serving those in the community. EBS has stayed consistent through the open enrollment period Abby Hoppe has worked hard in learning her new role with the help of Norma Phillips and Jessica Hoehn. The nutrition program has served over a thousand more meals through the Covid-19 pandemic and we are continuing to see an increase of request for home delivered meals.
  - a. Renegotiate contracts with MCO's: John discussed to the committee that we are in the process of updating our contracts for year 2021 and will give an update at next meeting.
6. Motion to update Bi-Laws to 51% filled seats to meet quorum: Jack Jasinski made motion to change the bi-laws to 51% filled voting member positions *seconded* by Judy Zobal *carried* by committee. Discussion from John Grojthan to talk with Crystal Clark in effort for her to serve as a member of the ADRC committee. Handout #2
7. Meal site manager temporary transitions: Transition of meal site managers, in effort to keep five meal sites open we have offered Nancy Nelsen of Bluffs Meal site to work in the morning hours of the day at the Mauston location meal site and split her day to serve the remaining time at the Wonewoc Meal site
8. Suggested donation increase \$4: As we reviewed a cost analysis for the 2021 budget we had noticed we have not increased our suggested donation rate per meal in quite some time and determined to raise the suggested donation rate from \$3.75 per meal to \$4.00 starting January 1<sup>st</sup> 2021.

#### New Business:

9. Update on the Mauston Office transition from John Grojthan: Interim John Grojthan updated the committee of the hiring of the new ADRC of Eagle County Mauston Office Director, with discussion of putting a plan into place for a smooth and easy transition.
10. Introduction of Gina Laack: Gina Laack introduced herself to the committee with a brief discussion of her current role working as the Dementia Care Specialist for the ADRC and previously serving as a Social Worker for Mile Bluff Medical Center. Gina Laack is looking forward to her role in becoming the ADRC Director and to continue to provide support to our community and population we serve.

- a. Training calendar overview: John Grojthan explained to the committee that he will provide a 6 week training calendar for Gina that will include increments of reserved time for her to be able to sit with staff to help learn the different roles of the ADRC.
11. Reinvestment proposal and resolution to county board: Interim John Grojthan explained to the committee of a movement to request additional funding for the ADRC. Michael Kelley made the motion to go ahead and write up a resolution for additional funding Seconded by Jack Jasinski Carried by committee.
12. Board vacancy update: Currently we have five open spots to fill on the Juneau County ADRC Committee. Chelsey reached out to Ho-Chunk with a response of not being interest at this time.
13. Jevco Transit update: Tiffani reached out to Jevco, they are looking for drivers as well and would allow us to send an advertisement flyer to the Wis. Rapids main office for advertisement in looking for more volunteer drivers for the Juneau County ADRC.
14. Escort driver car magnet: In great effort to provide a more safe and trusting transportation service we are creating vehicle magnets for each volunteer driver to attach to the sides of their Vehicles while transporting for the ADRC. No further discussion, will provide an update next meeting.
15. Innovative Coordinated Access and Mobility (ICAM) grant update:
  - a. Billboard driver advertisement update: Billboards have not been a success, still in process of creating new ways to advertise for the volunteer escort driver program. No further discussion.
  - b. Find your own driver" pilot program update: Carried to next meeting with the decision from Gina Laack on the continuation of this project. No further Discussion.
16. Potential items for next meeting: Transportation, Volunteer driver advertisement, LTE Driver position update, Garage update for ADRC Vehicles, continuing education from Carrie, pilot project update, review the updated bi-laws, update on board vacancy.
17. Set next meeting date: 01/18/2020
18. Motion to adjourn: Jack Jasinski made the motion to adjourn the meeting at 10:55am Seconded by Michael Kelley carried by the committee.

(If special accommodations are needed please notify the sponsoring committee by calling 847-9448)

ATTENTION: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform to s.19.83 and 19.84 Wis. Stats.