

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING  
February 12, 2018  
County Board Room

Meeting called to order by Chairman Jerry Niles.

Present: Tim Cottingham, Roy Granger, Alan Peterson, Denise Giebel, Mike Hunkins, Katie Steinke, and Lori Chipman. Also present: Personnel Committee members Mike Kelley, Jim Koca and Ed Wafle for the beginning of the meeting that was joint with them

Kelly Firlus, DHS Children, Youth and Family Manager, was present to discuss adding a Family Support Worker to her unit. She would be eliminating contracted employment and bring it in house for less money and it would be covered by grant funding. Motion Wafle, second Granger, to approve and send to the February County Board meeting. Motion carried.

Nancy Knickelbein, Child Support Manager, was present to request to eliminate a Child Support Worker and create a Child Support Lead Worker and Penny Janecek, DHS Support Services Manager, was present to request to eliminate a DHS Receptionist and create an Intake Records Clerk. The combined committee told them this are reclasses and should be done through the reclass process.

JoAnn Geiger, DHS Behavioral Health and Clinic Manager, was present to request to eliminate a full time AODA Counselor , which will be vacant due to a retirement, and create a full time AODA Counselor/Out Patient Clinician position. After a discussion, motion Koca, second Granger, to eliminate the AODA Counselor and create an Outpatient Clinician III position with the understanding that the position requires AODA certification and take to the February County Board meeting. Motion carried.

Motion Granger, second Cottingham, to approve the monthly vouchers. Motion carried.

Motion Cottingham, second Granger, to approve the minutes of the January 8 meeting. Motion carried.

The Regional ADRC board approved the purchase of a smartphone and a basic phone for the regional ADRC staff. At this time, they just want to purchase the basic phone, but are asking approval for both, so that they can get the smartphone when they need it. Motion Cottingham, second Granger, to approve the purchase of both phones. Motion carried.

Denise Giebel, County Treasurer, presented the cash on hand report.

Motion Granger, second Cottingham to go into closed session pursuant to Wis Stats 19.85 (1) (c) to interview candidates for the position of Help Desk Associate in the IT Department. All ayes

Motion Granger, second Cottingham to return to open session. All ayes.

Motion Cottingham, second Granger to offer the position to Michael Morgensen, pending a background check. Motion carried

The Committee adjourned to Monday, March 12, 2018 immediately following the Executive Committee meeting for the regular monthly meeting.

Respectfully Submitted, Lori Chipman  
cc: Committee, Co Bd Chair, IT, Finance, Treasurer, County Clerk