



**AGENDA FOR THE  
JUNEAU COUNTY BOARD OF SUPERVISORS MEETING  
February 20, 2018  
COUNTY BOARD ROOM 200**

- 9:30 a.m. Call to Order  
Roll Call  
Opening Prayer/Pledge of Allegiance
- 9:35 a.m. Approve minutes of January 23, 2018 Meeting of the Juneau County Board of Supervisors
- 9:40 a.m. Juneau County Housing Study – Terry Whipple, Juneau County Economic Development
- 10:00 a.m. Appoint Judy Kennedy to JCAIRS (Juneau County Agricultural Industrial Recreational Society) Committee
- 10:05 a.m. Ordinance 18-03 \* Authorizing Abolishment of the Office of Coroner and Implementation of a Medical Examiner System for Juneau County
- 10:10 a.m. Resolution 18-07 \* Reauthorizing the County as a Self-insurer in Workers Compensation Cases
- 10:15 a.m. Resolution 18-08 \* Establishing fees for for-profit group homes to offset incurred costs
- 10:20 a.m. Resolution 18-09 \* Authorizing Elimination of the Family Training Program contract and the Hiring of a full-time Family Support Worker in the Child, Youth and Family Unit of the Department of Human Services
- 10:25 a.m. Resolution 18-10 \* Authorizing elimination of one Alcohol and Other Drug Abuse (ADOA) Counselor position and creation of one Outpatient Clinician III position in the Behavioral Health Unit of the Department of Human Services
- 10:30 a.m. Bill Devine – Juneau County Services Building Update

County Board Members walk- thru of Juneau County Services Building

\*These times are estimates only Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform to 19.83 and 19.84 Wis. Stats.

MEETING OF THE  
JUNEAU COUNTY BOARD OF SUPERVISORS  
January 23, 2018  
9:30 a.m.  
County Board Room

Called to order at 9:30 by Chairman Peterson

**Roll Call:** 20 present – Cottingham, Feldman, Frei, Granger, Jasinski, Kelley, Koca, Lally, Niles, Peterson, Robinson, Schneider, Seamans, Thomas, Wafle, Wenum, Wilhorn, Willard, Zindorf and Zipperer. 1 Absent Larson

Thomas led the opening prayer followed by the Pledge of Allegiance.

Resolution 18-07 Honoring County Employees  
Motion by Willard, second by Jasinski to adopt  
All in favor, Motion Carried

Motion was made by Willard and seconded by Cottingham to approve the minutes of the December 19, 2017 County Board of Supervisors meeting.  
All in favor, Motion carried

Ordinance 18-01 Amending Sec 7.17 of the Juneau County Code of Ordinances Entitled “Utility Vehicle and All-Terrain Vehicle Routes and Operations” to add new routes.  
Motion by Granger, second by Schneider to adopt.  
All in favor, Motion carried

Ordinance 18-02 Adoption of Updated Juneau County All Hazards Mitigation Plan.  
Motion by Willard, second by Wilhorn  
All in favor, Motion carried

Resolution 18-01 Creating a Skype and Web Conference Software Provision in the Juneau County Internet and Computer Policy.  
Motion by Cottingham, second by Granger to adopt.  
Discussion: Schneider  
All in favor, Motion carried

Resolution 18-02 Approving the 2018 Juneau County Forest Work Plan.  
Motion by Niles, second by Wilhorn to adopt.  
Discussion: Loyd, Jasinski  
All in favor, Motion Carried

Resolution 18-03 Substitute Resolution for Approval of Amendments to Section 8.4 and 8.4a of the Juneau County Personnel Policy, regarding Holiday Compensation.  
Motion by Jasinski, second by Koca to adopt.  
Roll Call: 1 absent, Larson 20 ayes. Motion Carried

Resolution 18-04 Authorizing Expenditure of Funds for Baraboo River Corridor Plan.  
Motion by Granger, second by Lally to adopt.  
Discussion: Kelley, Feldman, Rainne Gardner P.E. of MSA showed the County Board a power point presentation on the topic.

Motion by Kelley, second by Niles to Amend the Resolution changing the contribution from Juneau County from \$20,000 to \$5,000

Roll Call: 1 absent, Larson, 6 ayes and 14 nays. Motion to amend failed

Roll Call: 1 absent, Larson, 20 ayes. Motion Carried

Resolution 18-05 Authorizing Bridge Loan Financing for the New Building Project(State Trust Fund loan)

Motion by Granger, second by Cottingham to adopt.

Discussion: Chipman explained why the Bridge Loan was necessary

Roll Call: 1 absent, Larson, 19 ayes, 1 nay. Motion Carried

Resolution 18-06 Approval of the Memorandum of Understanding between Juneau County and the Regional Board of the ADRC of Eagle Country.

Motion by Willard, second by Wilhorn to adopt.

Discussion: Peterson

All in favor, Motion Carried

Motions to Fill

Receptionist DHS

Roll Call: 1 absent, Larson, 20 ayes. Motion Carried

Help Desk Associate, Information Technology

Roll Call: 1 absent, Larson, 20 ayes. Motion Carried

Reports:

Veterans Services, VSO Colin Moten report

Motion by Willard, second by Granger to approve report.

Discussion: Niles, Waffle

All in Favor, Motion Carried

Public Works, Public Works Director Dennis Weiss gave report and power point presentation

Motion by Willard, second by Granger to approve report.

Discussion: Jasinski, Granger

All in Favor, Motion Carried

Chairman Peterson adjourned the County Board meeting to Tuesday February 20, 2018 at 9:30 a.m. in the County Board Room. The Executive Committee will meet on February 12, 2018 at 8:30 a.m. in the County Board Room.

Motion to adjourn by Feldman, seconded by Jasinski. Peterson adjourned the meeting.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on January 23, 2018. Audio tape and details of the proceedings are available in the County Clerk's Office during business hours.

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Terri L. Treptow  
County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**ORDINANCE No. 18 - 03**

**DATE: February 20, 2018**

**INTRODUCED BY: Executive Committee**

**SYNOPSIS: Authorizing Abolishment of the Office of Coroner and Implementation of a Medical Examiner System for Juneau County**

**WHEREAS**, Section 59.20 of the Wisconsin Statutes creates a four year term for the elected office of Coroner and the current term of the Juneau County Coroner ends on December 31, 2018; and

**WHEREAS**, Sections 59.34 and 59.38 of the Wisconsin Statutes provide that the County Board can abolish the office of elected Coroner and implement a medical examiner system in which a Medical Examiner duly appointed by the County Board performs the same duties as a Coroner; and

**WHEREAS**, the County Board can establish minimum qualifications for the person filling the position of Medical Examiner and ensure that the position is filled by a competent person; and

**WHEREAS**, the Executive Committee of Juneau County Board of Supervisors believes that the duties performed by an elected Coroner can be provided effectively and at the least cost by a Medical Examiner under a statutory medical examiner system, and the details regarding the medical examiner and assistants can be established in due course in accord with § 59.38 Wis. Stats.;

**NOW, THEREFORE, BE IT ORDAINED** that the Juneau County Board of Supervisors shall and hereby does take formal action as follows:

Section 1. The office of elected Coroner is hereby abolished, effective as of the end of the current incumbent's term.

Section 2. At the end of the current term of the elected Coroner, effective January 1, 2019, the office of Medical Examiner is created.

Section 3. The Executive Committee shall continue to supervise, and to set policy for, the position of Medical Examiner as it has for the position of Coroner.

Section 4. The Medical Examiner shall be a department head appointed by the County Board Chairperson and confirmed by the County Board.

Section 5. The terms and conditions for the office of Medical Examiner and assistants shall be established by the County Board in accord with § 59.38, Wis. Stats., and the compensation for those positions shall be established as part of the 2019 budget and subsequent budgets.

Section 6. The Medical Examiner and assistants shall be covered under the County's blanket bond.

Section 7. This Ordinance shall be effective upon passage and publication, as provided by law.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 20, 2018.**

**EXECUTIVE COMMITTEE:**

\_\_\_\_\_  
Alan K. Peterson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

Adopted by the County Board of Supervisors of  
Juneau County on February 20, 2018.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 18 - 07**

**DATE: February 20, 2018**

**INTRODUCED BY: Personnel & Insurance Committee**

**SYNOPSIS: Reauthorizing the County as a Self-insurer in Workers Compensation Cases**

**WHEREAS**, The Juneau County Board of Supervisors is a qualified political subdivision of the State of Wisconsin; and

**WHEREAS**, The Wisconsin Worker's Compensation Act (ACT) provides that an employer covered by the ACT shall either insure its liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or elect to be exempted from insuring liabilities with a carrier (self-insured) and assume the responsibility for its own worker's compensation risk and payment; and

**WHEREAS**, The state and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the ACT and rules of the Department; and

**WHEREAS**, The Personnel & Insurance Committee at its February 12, 2018 meeting approved the continuation of the County's current self-insured worker's compensation program, in compliance with Wisconsin Administrative Code § DWD 80.60 (3);

**NOW, THEREFORE, BE IT RESOLVED** that the Juneau County Board of Supervisors shall and hereby does reauthorize, and approve continuation of, the self-insured worker's compensation program that is currently in effect and authorizes County Clerk Terri L. Treptow to forward a certified copy of this Resolution to the Worker's Compensation Division of the Wisconsin Department of Workforce Development.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 20, 2018.**

**PERSONNEL & INSURANCE COMMITTEE:**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

\_\_\_\_\_  
James Koca

Adopted by the County Board of Supervisors of  
Juneau County on February 20, 2018.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 18 - 08**

**DATE: February 20, 2018**

**INTRODUCED BY: Sheriff & Jail Committee**

**SYNOPSIS: Establishing fees for for-profit group homes to offset incurred costs**

**FISCAL NOTE: unknown**

**WHEREAS**, Juneau County has an unusually high number of for-profit group or care homes that provide shelter and care to individuals who are not Juneau County residents but have been placed there by court order because of alcohol or substance abuse issues or because of mental health issues; and

**WHEREAS**, these homes result in increased calls for service resulting in the use of multiple county services and resources of the Juneau County Sheriff's Office and Department of Human Services; and

**WHEREAS**, Juneau County has limited financial resources and already struggles with providing the required services to its own citizens; and

**WHEREAS**, other counties who place their residents out-of-county homes in Juneau County should be liable for and assume all the costs associated with the placement and treatment of those individuals, and it is unfair for the Juneau County Taxpayers to be subsidizing other counties and for-profit organizations through the use of Juneau County resources to care of those individuals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall, and hereby does, authorize Juneau County departments to charge other counties for the actual costs assumed for providing resources and services to group and care giver homes for the actual cost of services utilized.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 20, 2018.**

**SHERIFF & JAIL COMMITTEE:**

\_\_\_\_\_  
Jerry Niles, Chairperson

\_\_\_\_\_  
Lynn Willard

\_\_\_\_\_  
Ray Feldman

Adopted by the County Board of Supervisors of  
Juneau County on February 20, 2018

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 18 - 09**

**DATE: February 20, 2018**

**INTRODUCED BY: Personnel & Insurance Committee and Finance & Computer Committee**

**SYNOPSIS: Authorizing Elimination of the Family Training Program contract and the Hiring of a full-time Family Support Worker in the Child, Youth and Family Unit of the Department of Human Services**

**FISCAL NOTE: Savings of Approximately \$10,300 for the Child, Youth and Family Unit.**

**WHEREAS**, the Child, Youth and Families Unit is currently contracting for services with the Family Training Program at a cost of \$64,000 per year; and

**WHEREAS**, creating a new Family Support Worker position in the Child, Youth and Family Unit of the Department of Human Services would cost approximately \$53,700, including wage, benefits, computer and phone, and would be fully paid for by state funding sources or grants; and

**WHEREAS**, by the aforesaid changes there should be a reduction in cost to the County; and

**WHEREAS**, Department of Human Services Director Scott Ethun recommends and requests these changes, and the Personnel & Insurance Committee and the Finance & Computer Committee in joint session have fully considered and approved the proposed changes as being in the best interest of Juneau County and its residents;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does approve and authorize termination of the existing contract with the Family Training Program and creation of an additional Family Support Worker position in the Child, Youth and Family Unit of the Department of Human Services, as a Non Union Grade 4 position, effective April 1, 2018, provided that the new position is paid for by state funding sources or grants, or the position will no longer be authorized and shall be terminated..

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 20, 2018.**

**PERSONNEL & INSURANCE  
COMMITTEE**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

\_\_\_\_\_  
James Koca

**FINANCE & COMPUTER COMMITTEE:**

\_\_\_\_\_  
Jerry Niles, Chairperson

\_\_\_\_\_  
Roy Granger

\_\_\_\_\_  
Tim Cottingham

Adopted by the County Board of Supervisors of  
Juneau County on February 20, 2018

\_\_\_\_\_  
Terri L Treptow, Juneau County Clerk



# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 18 - 10**

**DATE: February 20, 2018**

**INTRODUCED BY: Personnel & Insurance Committee and Finance & Computer Committee**

**SYNOPSIS: Authorizing elimination of one Alcohol and Other Drug Abuse (AODA) Counselor position and creation of one Outpatient Clinician III position in the Behavioral Health Unit of the Department of Human Services**

**FISCAL NOTE: Initial additional cost of \$11,384.22, including fringe benefits, which will be fully covered by increased state and federal payments for the services of the new position.**

**WHEREAS**, the Behavioral Health Unit of the Juneau County Department of Human Services has one AODA Counselor who is retiring; and

**WHEREAS**, Juneau County has adults and children who have mental health and substance abuse issues that will benefit from an Outpatient Clinician who is dually certified as both a Mental Health Clinician and an AODA Counselor; and

**WHEREAS**, in the role of Outpatient Clinician the new hire will bring in to the County substantially more state and federal MA funding than is the case currently; and

**WHEREAS**, the Human Services Director Scott Ethun and the department's governing committee believe this position is crucial to improving Behavioral Health services to Juneau County residents who need this type of mental health/AODA service, and it is in the best interest of Juneau County and the residents of the County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does approve and authorize elimination of one Alcohol and Other Drug Abuse (AODA) Counselor position and creation of a new Outpatient Clinician III position in the Behavioral Health Unit of the Department of Human Services, as a Grade 25 position in 2018, provided that the increased state and federal funding for the position continues in existence, or the position will no longer be authorized and shall be terminated.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 20, 2018.**

**PERSONNEL & INSURANCE  
COMMITTEE**

\_\_\_\_\_  
Beverly Larson, Chairperson

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Michael Kelley

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Edmund Wafle

\_\_\_\_\_  
James Koca

**FINANCE & COMPUTER COMMITTEE:**

\_\_\_\_\_  
Jerry Niles, Chairperson

\_\_\_\_\_  
Roy Granger

\_\_\_\_\_  
Tim Cottingham

Adopted by the County Board of Supervisors of  
Juneau County on February 20, 2018

\_\_\_\_\_  
Terri L Treptow, Juneau County Clerk