

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING  
February 11, 2019  
County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Katie Steinke, Lori Chipman and also Jim Koca, Ed Wafle, Mike Kelly, Lynn Willard, Terry Kleifgen and Ray Zipperer for a joint session.

Motion Kelly, second Granger, to go into closed session. Roll Call vote: Yes: Niles, Cottingham, Koca, Kelly, Wafle, Zipperer, Grange, Willard. No: none

Motion Granger, second Zipperer, to return to open session. . Roll Call vote: Yes: Niles, Cottingham, Koca, Kelly, Wafle, Zipperer, Grange, Willard. No: none

Motion Kelley, second Granger, past practice has been continuous years of service, so request is denied. Motion carried.

Motion Koca, second Niles, to approve taking to County Board language changes to the Personnel Policy deleting compensatory language everywhere in the policy except for Chapter 5 section 5.3 and it shall read as follows: *Compensatory time must be taken in the calendar year in which it is earned. Any compensatory time cannot be earned or taken in the month of December, and on the last paycheck of the year, the entire balance of compensatory time will be paid out to the employee.* Motion carried.

Motion Granger, second Kelley, that the longevity change request for Highway workers be brought to the Employee Ad-Hoc Committee for discussion to determine if it should be addressed with the Negotiating Committee. Motion carried.

Motion Koca, second Wafle, to update the Personnel policy Chapter 6, section 6.4a second paragraph to read *Bonus pay for interstate maintenance shall be \$1.50 per hour.* Motion carried.

Motion Niles, second Granger, to take a resolution to County Board eliminating the position of part time Clerk and part time Medical Examiner, and creating a position of full time Medical Examiner. Motion carried.

The Personnel Committee exited for their own meeting. Denise Giebel and Mike Hunkins entered the meeting.

Motion Granger, second Niles too approve the minutes of the January 14 meeting. Motion carried.

Motion Granger, second Niles, to approve the monthly vouchers. Motion carried.

Denise Giebel, County Treasurer, reviewed the cash on hand report

Char Norbert, Aging & ADRC Director, was present to discuss budget issues. The site operating cost line of the Congregate Meals budget was originally requested at \$10,400. During the hearings, the Committee decided to decrease it to \$4,000, however, the amount was incorrectly entered into the final budget as \$400. Char is requesting to have it reinstated to \$10,400 because it should have been the higher amount because of the American Legion charging \$450 per month rent for the Mauston mealsite. Motion Niles, second Granger, to correct the site operating cost budget line due to both the clerical error and the Mauston rent from \$400 to \$10,400 from the Contingency Fund. Motion carried.

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Mike Hunkins, IT Director, stated that they are having issues with the firewall and VPN (the dial in system for staff when out of the office to access the network). He has \$10,000 in the budget for the firewall, but the quote is \$20,000. He wants to use \$10,000 of his non lapsing funds to fix the problem. Motion Granger, second Niles, to allow IT to use up to \$10,000 of non lapsing funds to fix the firewall and VPN issues. Motion carried.

Mike made the Committee aware that he will be requesting approximately \$35,000 of HoChunk funds for a new backup system.

Mike also is purchasing a policy manger system for the Sheriff Spillman system for \$3,000, which is in the 2019 budget. This will allow them to verify where deputies and outside departments can go within the network.

Motion Niles, second Granger, to go into closed session pursuant to Wis Stats 19.85(1)(c) to discuss employee evaluations. Roll Call: Aye: Cottingham, Granger & Niles.

Motion Granger, second Niles, to return to open session. Roll Call: Aye: Cottingham, Granger & Niles

The Committee set the interview date for the IT Network Specialist position on Thursday, February 21 at 8:30 a.m.

The Committee adjourned to Monday, March 11, 2019 immediately following the Executive Committee meeting.

Respectfully Submitted, Lori Chipman

cc: Committee, Co Bd Chair, IT, Finance, Treasurer, County Clerk