

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING
June 10, 2019
County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Katie Steinke, Lori Chipman, Alan Peterson and also Jim Koca, Ed Wafle, Mike Kelley, Terry Kleifgen, and Ray Zipperer for a joint session.

Motion Kelley, second Granger to go into closed session pursuant to Wis Stats 19.85 (1)(c) for discussion of various positions. Roll Call: Aye: Cottingham, Granger, Niles, Koca, Wafle, Kelley, & Zipperer.

Motion Kelley, second Wafle to return to open session. Roll Call: Aye: Cottingham, Granger, Niles, Koca, Wafle, Kelley, & Zipperer.

Motion Wafle, second Kelley to approve taking a resolution to County Board eliminating 2 Secretary II, Grade 4 positions in Aging/ADRC that will be vacant and creating an ADRC Clerk Grade 6 and a Senior Nutrition Program Coordinator Grade 7, with the an additional tax levy cost of \$3,500 for 2019. Roll call vote: 1 aye, 6 nay. Motion denied.

Motion Kelley, second Niles, to approve taking the request to refill two Secretary II positions in ADRC to County Board for approval. Motion carried.

Motion Granger, second Zipperer to approve taking a resolution to County Board to change the part time (85%) position in DHS Adult Protective Services (APS) to full time (100%) with the funds for the additional 8 hours coming from nto filling the APS Limited term employee 20 hour a week position for the balance of 2019. Motion carried.

The Personnel committee exited the meeting. Denise Giebel and Mike Hunkins entered the meeting.

Motion Niles, second Granger to approve the minutes of the May 13th and May 17th meetings. Motion carried.

JCAIRES is requesting a used PC from the County for their operations. Mike Hunkins, IT Director, stated that they destroy all hard drives after the County is done using the computers, therefore they would have to buy a new hard drive and the computers that the County is done using are generally way out of date, so he doesn't think it would be a good idea. Motion Granger, second Niles, to disapprove the request as the hard drives are destroyed. Motion carried

Motion Granger, second Niles to approve monthly vouchers. Motion carried.

Char Norberg, ADRC Director, was present to request a new desktop printer for the Elderly Benefit Specialist (EBS). She needs one on her desk due to confidentiality of the clients and also the fact that she prints many documents while the clients are in the office. Motion Niles, second Granger, to approve the request for a printer not to exceed \$150.00 with the funds coming from the current EBS budget. Motion carried.

Amanda Dederich, Health Officer, sent a letter requesting 2 hot spots from grant funds to be used by staff when traveling on the job. Motion Granger, second Niles, to approve the purchase from grant funds. Motion carried.

Mike discussed with the Committee the issue of security cameras. An outdoor camera went out and it is still under warranty. IT doesn't want to do anything to remover or replace cameras on the outside of the building. The Maintenance Dept refused to do the work, so IT had to pay \$605 in contracted labor to put the camera back up.

Denise Giebel, County Treasurer, reviewed the cash on hand report.

Lori Chipman, Finance Director, presented the actuarial contract to the Committee for the study that needs to be done for the 2018 audit for health insurance per GASB. Motion Niles, second Granger, to approve the contract and have Cottingham sign it with the funding of \$4,800 to come from the Contingency Fund. Motion carried.

The Committee adjourned to Monday, July 8, 2019 immediately following the Executive Committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk