

PERSONNEL COMMITTEE MEETING MINUTES

September 9, 2019

9:04 A.M.

County Board Room

Present: Mike Kelley, Ed Wafle, Ray Zipperer, Jerry Niles, Tim Cottingham, Roy Granger, Alan Peterson, Lori Chipman, Katie Steinke and Terry Kleifgen, (jointly with Finance & Computer Committee). Also Dawn Buchholz, Kelly Firlus and Amanda Dederich. Jim Koca absent

1. The Joint meeting between Finance/Computer and Personnel was called to order by Personnel Kelley and Finance Chair Cottingham at 9:04 a.m.
2. Motion by Kelley, second by Cottingham to go into closed session pursuant to Wisconsin Stat 19.85(1),(c) Kelley-Yes, Wafle-Yes, Granger-Yes, Niles-Yes, Cottingham-Yes, Zipperer-Yes. Koca absent. Motion Carried.
Motion by Granger, second by Cottingham to go into open session Kelley-Yes, Wafle-Yes, Granger-Yes, Niles-Yes, Cottingham-Yes, Zipperer-Yes. Koca absent. Motion Carried.
3. Motion by Kelley, second by Granger to take to DHS Committee for approval of the three new DHS positions and if approved put the request in the 2020 Budget for final approval. Roll call vote 6 ayes. Koca absent. Motion Carried.
4. Motion by Wafle, second by Kelley to approve taking to County Board the elimination of a Child Support Worker and creation of a Child Support Lead Worker pending the approval of the DHS Committee. Roll call vote 6 ayes. Koca absent. Motion Carried.
5. Motion by Granger, second by Zipperer to approve funding changes for the Health Department Nursing and Community Health Educator positions. Roll call vote 6 ayes. Koca absent. Motion Carried.
6. Motion by Niles, second by Granger to approve taking to County Board the request for a new Community Health Educator position funded fifty percent by the Drug/Alcohol grant and fifty percent by the Tabaco Free Coalition grant. Roll call vote 6 ayes. Koca absent. Motion Carried.
Finance/Computer and Personnel Committee's went on to their individual meetings at this time. Present for Personnel: Mike Kelley, Ed Wafle, Ray Zipperer. Koca absent. Also present Terry Kleifgen, Sheriff Oleson and Dawn Buchholz.
7. Motion by Zipperer, second by Wafle to approve August 9, 2019 minutes as written. Motion Carried.
8. Sheriff Oleson met with the Personnel Committee to request refilling positions for 2 Deputies and 1 full time and 2 part time Telecommunicators. Motion by Kelley, second by Wafle to approve taking to County Board filling the Deputy and Telecommunicator positions. Motion Carried
9. Motion by Kelley, second by Wafle to approve allowing Limited Term Employees to fill in as Telecommunicators when necessary. Motion Carried.
10. D. Buchholz met with the Personnel Committee to request refilling CCS Facilitator positions due to resignation pending DHS Committee approval. Motion by Kelley, second by Zipperer taking the position to be refilled to County Board for approval. Motion Carried.
11. Motion by Kelley, second by Wafle to approve refilling the State Superintendent position in Public Works, approved at County Board in August. Motion Carried.
12. Motion by Kelley, second by Wafle to approve budget with the final dollar amounts from the insurance company changes. Motion Carried.
13. Motion by Kelley, second by Zipperer to approve the vouchers presented. Motion Carried.

14. Personnel Director informed the Committee with regards to employee's getting sent home from the Mauston meal site due to the gas leak evacuation several month back indicating that the employees were paid for the time worked only as it was handled the same way that a snow storm would be handled, the Personnel Committee agreed with the decisions made. The Committee was informed of several other items at this time.
15. Next meeting will be October 7, 2019 after Executive Committee.
16. Motion to adjourn by Zipperer, second by Wafle Adjourned

Respectfully submitted,
Terry Kleifgen, H. R. Director