

Juneau County
Building Committee Meeting
September 10, 2019
Third Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, Ray Zipperer, and Representative Al Manna.

1. CALL TO ORDER

Meeting called to order by Lynn Willard, at 10:00 am.

2. MEETING AGENDA

Motion by Ken Schneider, second by Ray Zipperer to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Lynn Willard, second by Ken Schneider to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to pay all vouchers by Ray Zipperer, second by Lynn Willard, motion carried.
All other Vouchers approved for payment.

5. ADDITIONS TO AGENDA

COURTHOUSE TRANSFER SWITCH, CARPET COUNTY CLERK OFFICE
COURTHOUSE TRANSFER SWITCH

The generator transfer switch had gotten wet and will not stay in AUTO. Outside service did not want to remove cables from lugs because they were not sure if they would tighten back down. Additionally, there was concern on the breakers and being able to replace them. There was additional discussion. Will budget for this in 2020

CARPET COUNTY CLERK OFFICE

The County has a left over skid of carpet. The County Clerk requested carpeting the County Clerk's office. Al had a quote to do this work. Committee approved this installation.

6. JAIL UPS

A quote was presented for the Jail UPS and installation. This will be budgeted for in 2020.

7. FOLLOW-UP MAINTENANCE ITEMS

BED BUGS, ACCESS CONTROL

BED BUGS

There was discussion on bed bugs spray.

ACCESS CONTROL

There was discussion on access control in the Justice Center. This will be tabled.

8. 2020 BUDGET

The Building Committee reviewed the 2020 budget. Motion by Lynn Willard, second by Ken Schneider to approve the budget. Motion carried. Budget will be sent to Finance.

9. MAINTENANCE REPORT

- a. Delivered and picked up tables from the Fair grounds for the nurses.
- b. Replaced leaking seats on a faucet in HR.
- c. Delivered five printers to the DA's office from County Clerk office.
- d. Converted an occupancy light sensor switch to a manual switch in the Lieutenants office.
- e. Defrosted coils in the ROD's air handler and drained water to a slop sink.
- f. Relocated and mounted a projector, screen, ran video cables and power in the CBR.
- g. Unloaded a semi with racking for the maintenance area into the maintenance garage.
- h. Assembled pallet racking in the maintenance garage.
- i. Moved pallet racking to maintenance second floor and started to assemble.
- j. Painted parking stall lines by new boiler room. Marked Emergency Vehicle Only.
- k. Painted Emergency Vehicle Only in eight parking stalls in new parking lot.
- l. Removed an entrance arrow and replaced it with an entrance and exit arrow in new parking lot on LaCrosse Street.
- m. Traced water leak issue through Justice Center.
- n. Caulked exterior wall of Courthouse by Personnel.
- o. Replaced a bad camera on Services building.
- p. Had the Justice Center driveway entrance and a section of sidewalk replaced on Oak Street.

10. TOPICS FOR NEXT MEETING

None.

11. SET NEXT MEETING DATE

The next meeting was set for **Friday, October 11th, 2019 at 8:30 am in the 2rd floor Maintenance office.**

12. Motion by Lynn Willard, second by Ken Schneider to adjourn. Motion carried. Meeting adjourned at 11:15 am.

Respectively submitted,
Al Manna