

PERSONNEL COMMITTEE MEETING MINUTES

October 7, 2019

8:50 A.M.

County Board Room

*Present: Mike Kelley, Jim Koca, Ray Zipperer, Jerry Niles, Tim Cottingham, Roy Granger, Alan Peterson, Lynn Willard, Lori Chipman, Katie Steinke and Terry Kleifgen, (jointly with Executive Committee and upon completion with Finance & Computer Committee). Also Dawn Buchholz. Ed Wafle absent*

1. The joint meeting between Executive and Personnel was called to order by Chair Pederson and Koca at 8:50 a.m.
2. Motion by Willard, second by Kelley to go into closed session pursuant to Wisconsin Stat 19.85(1),(c) Kelley-Yes, Koca-Yes, Peterson-Yes, Willard-Yes, Zipperer-Yes. Wafle absent. Motion Carried.
3. Motion by Koca, second by Zipperer to go into open session. Kelley-Yes, Koca-Yes, Peterson-Yes, Willard-Yes, Zipperer-Yes. Wafle absent. Motion Carried.
4. After terminating the closed session and returning to regular session, there was a consensus by the members of the Executive Committee and Personnel Committee that any alleged impropriety in the matter at issue has been thoroughly and correctly investigated and concluded by the Human Resources Director and that no further investigation into the matter is warranted at this time.
5. The joint meeting between Finance/Computer and Personnel was called to order by Personnel Chair Koca and Finance Chair Cottingham at 9:15 a.m.
6. Motion by Granger, second by Koca to go into closed session pursuant to Wisconsin Stat 19.85(1),(c) Kelley-Yes, Koca-Yes, Granger-Yes, Niles-Yes, Cottingham-Yes, Zipperer-Yes. Wafle absent. Motion Carried.
7. Motion by Kelley, second by Zipperer to go into open session Kelley-Yes, Koca-Yes, Granger-Yes, Niles-Yes, Cottingham-Yes, Zipperer-Yes. Wafle absent. Motion Carried
8. Motion by Koca, second by Kelley approve taking a resolution to County Board for two (2) new positions entitled COAP Coordinator and COAP Therapist in the Sheriff's Department and one (1) new position entitled JCADC Coordinator in the Department of Human Services as grant funded positions indicating that if the funding goes away so do the positions. Kelley-Yes, Koca-Yes, Granger-Yes, Niles-Yes, Cottingham-Yes, Zipperer-Yes. Wafle absent. Motion Carried.  
**Finance/Computer and Personnel Committee's went on to their individual meetings at this time. Present for Personnel: Mike Kelley, Jim Koca, Ray Zipperer. Ed Wafle absent. Also present Terry Kleifgen, Dawn Buchholz.**
9. Motion by Kelley, second by Zipperer to approve September 9, 2019 minutes as written. Motion Carried.
10. Dawn Buchholz met with the Personnel Committee to request refilling the Behavioral Health/CSP R.N. position and the APS position due to resignations. Motion by Kelley, second by Zipperer to approve taking to County Board filling the positions. Motion Carried.
11. Update on insurance premiums tabled until next month provided the premiums are known at that time.
12. Update on Dental premiums to be discussed at next meeting.
13. Motion by Zipperer, second by Koca to approve the vouchers presented. Motion Carried.

14. Next meeting will be October 28, 2019 after Executive Committee.
15. Motion to adjourn by Zipperer, second by Kelley. Adjourned

Respectfully submitted,  
Terry Kleifgen, H. R. Director