

Juneau County
Building Committee Meeting
October 11, 2019
Third Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, and Representative Al Manna. Absent Ray Zipperer.

1. CALL TO ORDER

Meeting called to order by Lynn Willard, at 8:30 am.

2. MEETING AGENDA

Motion by Lynn Willard, second by Ken Schneider to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Ken Schneider, second by Lynn Willard to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to pay all vouchers by Lynn Willard, second by Ken Schneider, motion carried. All other Vouchers approved for payment.

5. ADDITIONS TO AGENDA

None.

6. WIC CLINIC DOOR

A request was made to move the fob reader from the secure hall to the lab hall side of the door. After some discussion the reader will stay as is. Motion by Ken Schneider, second by Lynn Willard. Motion carried.

7. FOLLOW-UP MAINTENANCE ITEMS

BED BUGS

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There was discussion on bed bugs spray and how this would affect the dog. Al to check into sticky strips.

8. 2020 BUDGET

The Building Committee reviewed the 2020 budget. Motion by Lynn Willard, second by Ken Schneider to approve the budget. Motion carried. Budget will be sent to Finance.

9. MAINTENANCE REPORT

- a. Repaired two vacuums for the jail. (cord plug end and switch)
- b. Ray, Randy and Al had new boiler training.
- c. Removed a partition desk and two shelving units from the Treasurer office.
- d. Brought a new chair from County Clerk's office to maintenance, assembled it and delivered it to the Judge.
- e. Moved furniture out of Clerks and Treasurer's office. Took a large table out of the Clerks

- office out to Lenoruds. Relocated office personnel, removed ¼ round. Had carpet replaced, re-installed ¼ round, touched up paint, moved furniture back into areas.
- f. Worked on a pull station in the old Courthouse.
 - g. Assembled shelving units in Maintenance.
 - h. Replaced ceiling tiles in ROD room 210.
 - i. Cut down and repaired the bicycle rack in front of the Justice Center.
 - j. Received updated one line drawings and installed ARC flash PPE rating stickers to electrical panels in new Maintenance addition and boiler room.
 - k. Installed a screen and projector in room one of the Courthouse.
 - l. Removed three file cabinets from the Vets office into Maintenance.
 - m. Mounted a bulletin board and patched holes in the wall in the Captains office.
 - n. Caulked the South and West entrance thresholds of the Courthouse.
 - o. Brought a new chair from County Clerk's office to maintenance, assembled it and delivered it to the Captain.

10. TOPICS FOR NEXT MEETING

None.

11. SET NEXT MEETING DATE

The next meeting was set for **Friday, November 8th 2019 at 8:30 am in the 2rd floor Maintenance office.** Lynn Willard will not be available.

12. Motion by Lynn Willard, second by Ken Schneider to adjourn. Motion carried. Meeting adjourned at 9:05 am.

Respectively submitted,
Al Manna