

Juneau County
Human Services Board Minutes
April 13, 2018

The Human Services Meeting was called to order by Mike Kelley in the Services Building Room 249. It was noted that the meeting had been posted in accordance with the law.

Present: Mike Kelley, Tim Cottingham, Carl Wildes, Peg Saylor, Orville Robinson, Carrie Buss, Scott Ethun

Approval of Minutes

A motion was made by Carl Wildes and seconded by Tim Cottingham to approve the minutes of the March 21, 2018 meeting.

Comprehensive Community Services (CCS) and Coordinated Services Team (CST) Presentation

Danielle Moore, supervisor of the Behavioral Health Unit stated CCS has 53 consumers and 22 consumers in referral for the program. Each CCS Facilitator has a caseload of 12 – 15 clients. In CST, the CST facilitator has 15 consumers. Previously, the CST program was operated through a contracted provider serving on average 6 consumers annually. By Juneau County bringing CST internally, this program has grown receiving many referrals from schools. Both CCS and CST programs are goal driven and have had several individuals improve their well-being working towards reaching their personal goals. Juneau County is part of a five county CCS Region including Marquette, Waushara, Green Lake and Adams County. Juneau County serves the largest number of consumers out of the region. Tim Cottingham serves on the CCS Regional Committee and has been impressed by the consumers success stories expressed at the regional meetings.

Crisis Billing New Policy

Mr. Ethun reported the new policy is still in draft form and will be tabled to the May DHS Board meeting.

Mental Health Waitlist

The vacant position of Outpatient Clinician III is a dually certified AODA/Mental Therapist, we've had zero applicants for this vacancy. Recruitment for this position will continue to be difficult due to other agencies having similar vacancies in the surrounding area. Due to this vacancy the Behavioral Health clinic will have a waitlist for new consumers. Discussions of advertising on websites such as Indeed were recommended and advertising outside of Juneau County to help fill these types of professional positions.

Reclass Discussions

The following positions are being requested for reclass:

- Elimination of one Receptionist position and adding an Intake Records Clerk. Grade 4/Step 4 to Grade 6/Step 3.
- Elimination of one Child Support Specialist and adding a Child Support Lead Worker. Grade 8 to Grade 11.
- Elimination of two Home Consultants and adding two Family Support Workers. Grade 4 to Grade 8.
- Reclass Economic Support Lead Worker. Grade 10 to Grade 11.

The committee discussed if these were all reclasses rather than job change requests. The committee agreed to approve all four reclass requests as written, but suggested Mr. Ethun meet with Terry Kleifgen in Personnel to determine if these were reclass requests or job change requests and how to proceed. Chairperson Mike Kelley signed all four reclass requests to present for the reclass process with Personnel and Finance Committees.

Items for the Next Meeting

Organizational Effectiveness Presentation
In-home Safety Plan

Crisis Billing Policy
Child Support
Grant received for Interrogation System in the Family Visit room

Next Meeting Date

May 16th @ 8:30 a.m. in the Services Building, Room 249

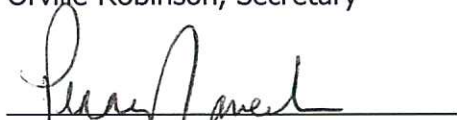
Adjourn

A motion was made by Peg Saylor and seconded by Orville Robinson to adjourn the Human Services Board meeting. Motion carried.

Respectfully Submitted By:



Orville Robinson, Secretary



Penny Janecek, Recorder

**JUNEAU COUNTY
HUMAN SERVICES BOARD
VOUCHER COMMITTEE**

April 13, 2018

The Voucher Committee meeting was called to order by co-chairperson, Mike Kelley at 8:00 a.m. prior to the Human Services Board meeting in the County Board Room.

Present: Mike Kelley and Scott Ethun

A motion was made to go into closed session by Mike Kelley. Motion carried.

A motion to return to open session was made by Mike Kelley. Motion carried.

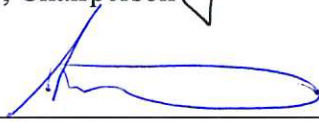
Motion to approve vouchers was made by Mike Kelley. Motion carried.

The meeting of the Voucher Committee is adjourned to Wednesday, May 16, 2018 at 8:00 a.m. in the County Board Room, the Human Services Board meeting to follow.

A motion was made by Mike Kelley to adjourn the meeting. Motion carried.



Mike Kelley, Chairperson



Scott Ethun, Recorder

