

COMMITTEE MEETING OF JUNEAU COUNTY BOARD  
COMMITTEE ON AGING and DISABILITY  
MinutesDRAFT

Date: May 18, 2020

Location: County Board Room

Present: Steven Thomas, Jack Jasinski, Mike Kelley, Judy Zobal, Mary Alice Lasswell, Charlene Norberg, Tiffani Stillson, Kathy Kutcher, Cynthia Peterson, John Grothjan

Absent: Marcy Krogh, Donna Eisman, Josette Buehlman, Iny Emery

1. Call to order: Steven Thomas 10:45am

Minutes motion: Jack Jasinski Seconded: Michael Kelley Carried: yes

2. Citizen Comments: none
3. Welcome new Regional Director, John Grothjan
4. Welcome to ADRC Social Work intern, Michaela Dutter
5. Present Lynxx24 interviews from February 6 and 27

**OLD BUSINESS:**

6. ADRC Operations Report – Information and Assistance, Elder & Disability Benefit Specialist, Outreach, Budget, Regional Board Meeting: I&A contacts are slightly down for the month of April. Our Benefit Specialist caseloads have not decreased she has stayed consistently busy. For outreach our office is working on a community isolation bingo game. We've purchased matching T-shirts for outreaches. For the CowMOOnity event we put together a "buzz light year" cow showing Support for our seniors during COVID-19 and BEYOND. A Regional Governing board meeting was held virtually to check on how each office is doing throughout this time.
7. Monthly financial report: Review ADRC Fiscal report. End of year 2019 March 2020additional funding for coronavirus relief and uses. Over view of draw down: Computers will be needing replacement and updates also, Ho-Chunk funding request for steam table for Beagles Bar and Grill and a microwave.
8. Mauston Dining site manager: We have hired Lori Buss. She was an LTE driver for the ADRC. She will be working Monday through Thursday as the Dining Site Manager in Mauston. Bluffs Dining Site Manage, Nancy Nelsen, will be taking over for the Friday Soup and Salad meal.
9. Transportation report and mobility manager update for innovative coordinated access and mobility (ICAM) Grant; Completed virtual interviews on May 11<sup>th</sup>. Hired Samantha Quinette of Adams Co. She is hired through Southwest Wi Community action her role will be to help support transportation between Adams and Juneau co.

**NEW BUSINESS:**

10. Review By-Laws for Committee on Aging and Disability: tabled to next meeting

11. Discussion and possible motion to adjust ridership rates for Volunteer Escort Driver program: discussion to approve a revision of our ridership rate chart was approved for a one year trial basis

Motioned by Jack Jasinski    Seconded by Michael Kelley

12. Request to purchase dining site printers for our site managers; all our meals site managers use laptops for their purpose of work and they have requested getting printers to help get their work in real time instead of having to make a special trip to the office for the documents they need. We have requested five black and white printers.    carried yes

Motioned by Jack Jasinski    Seconded by Michael Kelley

13. Upright freezer purchase for Bluffs' Dining Site retroactive approval; purchased a freezer for the new meal site cost was \$789.00.

Motion by Judy Zobal    Seconded by Mary Alice Lasswell

14. Motion to update Food Transporter job description and next steps: motion to be tabled to next meeting

15. Motion to go into closed session pursuant to 19.85(1) (c) Wis. Stats. For the purpose of discussing staff wages for 2021. Motion to go into closed session Judy Zobal Seconded by Jack Jasinski motioned to go back into open session motioned by Cynthia Peterson seconded by Jack Jasinski

16. Motion to approve taking staff wage discussion to Finance and Computer Committee, and Personnel Committee motioned by Jack Jasinski    Seconded by Judy Zobal

17. Potential items for next meeting: Review by-Laws and transportation

18. Set Next Meeting Date 6/15/2020 9:30am

19. Motion to adjourn: Steven Thomas    Seconded: Jack Jasinski