

COMMITTEE MEETING OF JUNEAU COUNTY BOARD  
COMMITTEE ON AGING and DISABILITY  
MinutesDRAFT

Date: June 15, 2020

Location: ADRC Conference Room

Present: Charlene Norberg, Jack Jasinski, Steven Thomas, Tiffani Stillson, Cynthia Peterson, Mary Alice Lasswell, Iny Emery, Kathy Kucher, Judy Zabal, Marcy Krogh

Absent: Michael Kelley, Josette Buelman, Donna Eisman,

1. Call to order: Steven Tomas called meeting to order at 9:35am  
Minutes motion: Marcy Krogh Seconded: Jack Jasinski Carried: Yes
2. Citizen Comments: None
3. Recognition of Donna Eisman's resignation from the Advisory Council  
Motion by Mary Alice Lasswell Second by Iny Emery with regret as Donna has been such a good member to the committee.

**OLD BUSINESS:**

4. Monthly Financial Report is being put together by Charlene Norberg as we have funding from Coronavirus aid relief, this is additional funding to help support meeting the needs of individuals throughout this pandemic.
5. ADRC Operations Report – Information and Assistance, Elder & Disability Benefit Specialist, Outreach, Budget, Regional Board Meeting.- Charlene reviewed the monthly Dashboard report. Numbers are slightly down due from April due to the coronavirus pandemic but should start leveling back out for the month of June. As the county works on a soft opening we are still trying to keep minimal people in the office to prevent the spread of illness. I&A specialist have asked about home visits and at this time we are advised not to do so. We are serving our clients over the phone the best we can and drop offs as necessary. EBS & DBS have continued to stay busy working remotely, caseloads remain stable. We have put together a cow for the dairy promotion counsel, had a drive through service to give out farmer's market vouchers to our seniors and plan on having a grand opening for the Camp Douglas meal site. Met virtually with the Regional office to check in on how other counties are doing through this pandemic.
6. Update on Staff wages for 2021 – Not approved at this time, personal committee is on a re-class freeze
7. Follow up on request to purchase dining site printers- Charlene priced HP printers for Dining program managers at \$119.00 a unit  
Iny made a motion to request 5 printers at \$119.00 each. Motion seconded by Mary Alice Lasswell. All in favor. Motion carried.

**NEW BUSINESS:**

8. Review By-Laws for committee on Aging and Disability – Updates of the contracts  
Motioned by Iny Emery Second by Mary Alice Lasswell
9. Review Aging unit plan annual self-assessment – Tabled to next meeting
10. Discussion and decision on remote work for July – Committee agreed to support remote work as is pending Personnel Committee directive or further updates from ADRC.
11. Potential Items for Next Meeting – update on Camp Douglas meal site, farmers market coupons, Plexi Glass for dividers in our office to see clients, Wheelchair recycle
12. Set next meeting date July 20, 2020
13. Motion to adjourn meeting Steven Thomas 11:45