

# JUNEAU COUNTY

## ZONING & SANITATION DEPARTMENT

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### **BEGINNING PROCEDURES FOR SANITARY AND BUILDING PERMITS IN JUNEAU COUNTY**

#### Sanitary Permit Requirements

- A sanitary permit is required when:
  - Building a new home.
  - Replacing a home/connecting a home to an existing system (i.e. moving a mobile home off the site and replacing it with a new one, replacing a home that has been destroyed.
  - The addition of bedrooms or addition that equals or exceeds 25 percent of the existing area or other qualified addition.
  
- A sanitary permit needs to be issued before you can get a building permit. You will need the sanitary permit number to apply for the building permit.
  - Steps for Obtaining Sanitary Permits:
    - 1) Contact a certified soil tester.
      - The soil test determines what type of septic system will be suitable with the soils on your property.
      - Be prepared to show them your lot lines and about where you would like your home.
      - The soil tester will proceed with the soil borings to check for any limiting factors such as bedrock, high groundwater, or other restrictions.
      - Upon completion of the site and soil evaluation, the soil tester will discuss your options and submit a detailed report.
    - 2) Contact a licensed plumber. The contracted plumber will submit the plans for the septic system and the sanitary permit application.
    - 3) Juneau County reviews all plans. If approved, we will then issue a sanitary permit.

#### Applicable County or Township Building & Land Use Permit Requirements

- If you are in a floodplain, wetland, or shoreland, it may be required to get a permit from Juneau County (please check with the Juneau County Zoning & Sanitation Office.)
  - County building or land use permit required if:
    - 1) Within 1,000 feet of a lake, pond, or flowage.
    - 2) Within 300 feet of a river or stream
    - 3) Within a floodplain – County and FEMA floodplain regulations must be complied with.
    - 4) No permits are permitted in a wetland, unless if there is a wetland delineation done. For more information on wetlands, please contact the DNR.
  - Townships issue their own building permits and have their own Town ordinances.