



**AGENDA FOR THE  
JUNEAU COUNTY BOARD OF SUPERVISORS MEETING  
COUNTY BOARD ROOM 200  
June 20, 2017**

- 9:30 a.m. Call to Order  
Roll Call  
Opening Prayer/Pledge of Allegiance
- 9:35 a.m. Approve minutes of May 16, 2017 Meeting of the Juneau County Board of Supervisors
- 9:40 a.m. Resolution 17-33 \* Commend Debra Crawford for twenty-seven plus years of service to Juneau County
- 9:45 a.m. Appoint Gary Frei to Veteran Service Commission 3 year term 1/2020  
Reappoint Steve Thomas to Aging and Disability 2 year term 5/2019  
Reappoint Chris Zindorf to Housing CDBG Authority 5 year term 6/2022  
Reappoint Beverly Larson, Orville Robinson, and Tim Cottingham to Human Services Board 3 year term 3/2020  
Reappoint John Wenum, Joe Lally and Bill Bomber to the Sheriff's Department Grievance Committee 3 year term 4/2020
- 9:50 a.m. Resolution 17-26 \* Authorization to Update Audio Systems in Courtrooms 1 and 3 and Video System in Courtrooms 1 and 2
- 10:00 a.m. Resolution 17-27 \* Approval and Authorization of an Extension to December 31, 2017 of the Current Contract between Juneau County and the University of Wisconsin - Extension
- 10:05 a.m. Resolution 17-28 \* Elimination of the Current Community Support Program (CSP) Registered Nurse Contracted Position and Creation of a Part-Time CSP Registered Nurse Position within the Department of Human Services, effective upon hire.
- 10:10 a.m. Resolution 17-29 \* Authorizing an Increase in the Hours Worked by Adult Protective Service (APS) Worker Michelle Lee from 32 to 40 Hours per Week.
- 10:15 a.m. Resolution 17-30 \* Authorizing Hiring a Full-time Comprehensive Community Services (CCS) Facilitator in the Department of Human Services.
- 10:20 a.m. Resolution 17-31 \* Authorizing Restructuring of Women, Infants, and Children (WIC) Staffing to Reduce the WIC Director Position to 60% and Create a Full-time WIC Public Health Technician Position to be Paid by WIC Grant Funding.
- 10:25 a.m. Resolution 17-32 \* Land Sale to Williams – of Tax Delinquent Property - Village of Lyndon Station

Motion to fill position:

WIC Director – Public Health – Admin 20 - Resignation  
Community Health Educator – Public Health – Prof. – Resignation

Reports:

Department of Human Services – Scott Ethun

\*These times are estimates only Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform to 19.83 and 19.84 Wis. Stats.

MEETING OF THE  
JUNEAU COUNTY BOARD OF SUPERVISORS  
May 16, 2017  
9:30 a.m.  
County Board Room

Called to order at 9:30 by Chairman Peterson

**Roll Call:** 18 present – Cottingham, Feldman, Frei, Granger, Jasinski, Kelley, Koca, Lally, Larson, Niles, Peterson, Robinson, Schneider, Seamans, Thomas, Wafle, Wilhorn, and Zindorf  
Absent: Zipperer, Willard, Wenum  
Zipper entered meeting 9:40

Thomas led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Granger and seconded by Cottingham to approve the minutes of the April 18, 2017 County Board of Supervisors meeting. All in favor of amended minutes, Motion carried.

County Board Supervisor Zipperer entered the County Board of Supervisors meeting.

Presentation regarding Health in all Policies by Barb Theis, Health Officer, Juneau County Health Department and Jennifer Timm, Assistant Professor, Department of Nursing, Winona State University.  
Discussion Jasinski, Niles, Theis, Thomas

Health Department Annual Report - Barb Theis  
Report handed out.

Motion by Cottingham and seconded by Wafle to approve the Health Department Annual Report.  
All in favor, motion carried.

Resolution 17-23 \* Approval and Authorization of an Architect/Construction Manager Contract with Devine, Inc. for Services to Manage the demolition and Construction Regarding the Razing of the Annex and Hickory Building.

Motion by Niles and Seconded by Granger to adopt the resolution as presented.

Discussion, Kelley, Cottingham, Peterson, Niles.

Koca called for Question.

Roll call 2 absent: Willard, Wenum. 19 ayes

Resolution carried.

Resolution 17-24 \* Land Sale to Willard of Tax Delinquent Property – City of New Lisbon

Motion by Niles and seconded by Lally to adopt.

Roll call: 2 absent, 19 ayes

Motion carried.

Resolution 17 – 25 \* Land Sale to Jams2, LLP of Tax Delinquent Property – City of Mauston

Motion by Larson and seconded by Niles to adopt.

Roll call: 2 absent, 19 ayes

Motion carried.

Ordinance 17-04 \* Repealing and Recreating Section 7.17 of the Juneau County Code of Ordinances

Motion by Kelley and seconded by Schneider to adopt.

Motion by Niles to amend the resolution on page 3 of Addendum A line 38 to read Hwy O instead of Hwy G.

Roll call on amendment

Roll call 2 absent, 19 ayes

Motion carried.

Roll call on Ordinance 17-04

2 absent, 19 ayes

Motion carried.

Motion by Koca and seconded by Jasinski to fill the following positions:

Outpatient Clinician, DHS - resignation

Child Support Specialist, DHS – resignation

Home Consultant, DHS – Retirement

Client Account Specialist, Finance – Retirement

Roll call: 2 absent, 19 ayes

Motion carried.

Chairman Peterson announced that members should let the County Clerk know if they are planning to attend the September Convention.

Copies of Departmental Reports are available for review during business hours in the Juneau County Clerk's Office.

Motion by Jasinski and seconded by Zipperer to adjourn the meeting.

Chairman Peterson adjourned the County Board meeting to Tuesday, June 20<sup>th</sup> at 9:30 a.m. with the Executive Committee meeting on Monday, June 12<sup>th</sup> at 8:30 a.m.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on May 16, 2017. Audio tape and details of the proceedings are available in the County Clerk's Office during business hours.

---

Terri Treptow  
County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION:** 17-33

**June 20, 2017**

**INTRODUCED BY:** COUNTY BOARD OF SUPERVISORS

**INTENT:** COMMEND DEBRA CRAWFORD FOR TWENTY-SEVEN PLUS YEARS OF SERVICE TO JUNEAU COUNTY

**WHEREAS,** Debra Crawford was hired as a Van Driver for ADRC on May 4, 1990, changing to the Adult Center Coordinator for ADRC on August 1, 1994. Debra then moved to Client Account Specialist for Finance on January 26, 2004 and will remain in that position until retirement on June 30, 2017.

**WHEREAS,** Working for Juneau County for twenty-seven years, first in Aging and later in Finance were two different experiences. Aging was dealing with the public on a daily basis and she loved working with the elderly. Debra was a valuable member of the Finance team paying attention to detail and her professional manner of insurance billings. Debra is looking forward to traveling and spending time with her family after retirement.

**NOW, THEREFORE BE IT RESOLVED** that the County Board of Supervisors for Juneau County go on record commending Debra Crawford for her contributions to the citizens of Juneau County, the Juneau County ADRC Aging Disability Resource Center, and Juneau County Finance. The Juneau County Board of Supervisors wishes her the best in the future.

**BE IT FURTHER RESOLVED** that this commendation becomes a permanent record in the minutes of this meeting of the Juneau County Board of Supervisors, and a copy sent to the aforementioned Debra Crawford.

**INTRODUCED AND RECOMMENDED FOR ADOPTION** this 20th of June, 2017  
**COUNTY BOARD OF SUPERVISORS**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Adopted by the Juneau County Board of Supervisors  
this 20th day of June 2017.

Terri L. Treptow, County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17-26**

**DATE: June 20, 2017**

**INTRODUCED BY: Finance & Computer Committee**

**SYNOPSIS: Authorization to Update Audio Systems in Courtrooms 1 and 3 and Video Systems in Courtrooms 1 and 2**

**FISCAL NOTE: Not to exceed \$130,000.00**

**WHEREAS**, the audio and video systems in the courtrooms are failing or not functioning; and

**WHEREAS**, the courtrooms need to have these items updated in order to meet the current technology standards; and

**WHEREAS**, the County already updated the audio system in Courtroom 2 with Ho Chunk funds and has a bid for Courtrooms 1 and 3 for \$8,600 each, and the Finance & Computer Committee will be bidding out the video systems for Courtrooms 1 and 2 (Courtroom 3 does not have video conferencing ability), as well as the video link to the jail; and

**WHEREAS**, the Finance & Computer Committee determined that the funds should come from the ATC Badger Coulee Transmission funds and is requesting a variance to use the funds for that purpose;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does authorize the proposed updating of the audio and video systems in the courtrooms as detailed above for an amount not to exceed \$130,000.00 and authorizes the application for a variance to use the ATC Badger Coulee Transmission funds to pay for the project.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**FINANCE & COMPUTER COMMITTEE:**

\_\_\_\_\_  
Jerry Niles, Chairperson

\_\_\_\_\_  
Timothy Cottingham

\_\_\_\_\_  
Roy Granger

Adopted by the Juneau County Board of Supervisors  
on this 20th day of June, 2017.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17-27**

**DATE: June 20, 2017**

**INTRODUCED BY: Executive Committee**

**SYNOPSIS: Approval and Authorization of an Extension to December 31, 2017 of the Current Contract between Juneau County and the University of Wisconsin -- Extension.**

**WHEREAS**, the current "133 Contract" containing the agreements between the University of Wisconsin – Extension and Juneau County regarding Extension offices, support staff, percentages of salaries to be paid by the County, and similar terms and conditions would normally come up for review on or about June 30, 2017; and

**WHEREAS**, it is in the best interests of the County that the contract year run from the first of the year until the end of the year to be more workable under the County's normal budgeting process and procedures; and

**WHEREAS**, all parties agree that it would therefore be advisable to extend the current contract which is already approved and a part of the 2017 County Budget to an end date of December 31, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does authorize and approve an extension of the current contract year until December 31, 2017.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

## **EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Alan K. Peterson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17 – 28**

**DATE: June 20, 2017**

**INTRODUCED BY: Personnel & Insurance Committee**

**SYNOPSIS: Elimination of the Current Community Support Program (CSP) Registered Nurse Contracted Position and Creation of a Part-time CSP Registered Nurse Position within the Department of Human Services, effective upon hire.**

**FISCAL NOTE: Approximately \$31,500 including fringe benefits, of which approximately \$25,500 is funded by Medical Assistance.**

**WHEREAS**, the Personnel & Insurance Committee has determined that the CSP Program would be better served with an additional part-time Registered Nurse instead of a contracted position in the Department of Human Services; and

**WHEREAS**, the recommended change is in the best interests of the Department and the County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does authorize and approve (1) elimination of the contracted registered nurse position of 21 hours per month at a monthly cost of \$735 in CSP of the Department of Human Services and (2) creation of a new part-time position of 20 hours per week as a Registered Nurse Professional Grade 20, Step 4, to be effective upon hire.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**PERSONNEL & INSURANCE COMMITTEE:**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Waffle

\_\_\_\_\_  
James Koca

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk



# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17 - 29**

**DATE: June 20, 2017**

**INTRODUCED BY: PERSONNEL & INSURANCE COMMITTEE**

**SYNOPSIS: Authorizing an Increase in the Hours Worked by Adult Protective Services (APS)  
Worker Michelle Lee from 32 to 40 Hours Per Week.**

**FISCAL NOTE: No increase in net cost to the County, because the additional hours will be billable to  
and paid by Comprehensive Community Services (CCS) funds.**

**WHEREAS**, CCS program funding is available to cover the cost of increasing the hours worked by APS social worker Michelle Lee by 8 hours from 32 to 40 hours per week; and

**WHEREAS**, Michelle Lee is a highly skilled and experienced worker in the Juneau County Department of Human Services, who has been working 32 hours per week, and she is willing and able to work for the Department a full 40 hours per week; and

**WHEREAS**, the Human Services Director and the DHS governing committee believe Michelle Lee has valuable services to provide the clients of the Department, and under the circumstances it is in the best interests of the County and the Department to increase her hours to 40 hours per week;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does approve and authorize increasing the hours worked per week by Michelle Lee by 8 hours, from 32 to 40 hours per week, effective July 1, 2017, so long as said increased hours remain billable to and paid by CCS funding.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**PERSONNEL & INSURANCE COMMITTEE**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

\_\_\_\_\_  
James Koca

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17 - 30**

**DATE: June 20, 2017**

**INTRODUCED BY: PERSONNEL & INSURANCE COMMITTEE**

**SYNOPSIS: Authorizing Hiring a Full-time Comprehensive Community Services (CCS) Facilitator in the Department of Human Services**

**FISCAL NOTE: Approximately \$30,200.00 including fringe benefits for the remainder of 2017, Funded by Medical Assistance-MA and the State.**

**WHEREAS**, the Juneau County Department of Human Services is a certified CCS program and certified as a Regional CCS program which allows Juneau County to get both state and federal MA funding for services rendered by this position; and

**WHEREAS**, Juneau County has adults and children who have mental health and substance abuse issues that will benefit from CCS program and its array of services; and

**WHEREAS**, the Human Services Director and the DHS governing committee believe this position is crucial to improving CCS services to Juneau County residents who need this type of mental health services and it is in the best interest of Juneau County and the residents of the County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does approve and authorize creation of the position of CCS Mental Health Professional in the Department of Human Services, as a Professional Grade 14 position, provided that the position is fully paid for by federal and state funding and further provided that, in the event such funding ceases in the future, the position will no longer be authorized and shall be terminated.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**PERSONNEL & INSURANCE COMMITTEE**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edmund Wafle

\_\_\_\_\_  
James Koca

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17 - 31**

**DATE: June 20, 2017**

**INTRODUCED BY: Personnel & Insurance Committee**

**SYNOPSIS: Authorizing Restructuring of Women, Infants, and Children (WIC) Staffing to Reduce the WIC Director Position to 60% and Create a Full-time WIC Public Health Technician Position to be Paid by WIC Grant Funding.**

**FISCAL NOTE: Approximate net savings of \$1,800.00 for the remainder of 2017.**

**WHEREAS**, the Juneau County Health Department is the fiscal agent for the Juneau Adams WIC program and secures WIC Grant funding to completely operate the program; and

**WHEREAS**, the Juneau Adams WIC program is electing to reduce the WIC Director's position to be a 60% position, which will allow funding for the creation of a WIC Public Health Technician position; and

**WHEREAS**, the creation of a WIC Public Health Technician position can alleviate some of the work currently being done by professional staff at what will be a reduced net cost to the program; and

**WHEREAS**, the Juneau County Health Officer and the Juneau County Board of Health believe that the new position is crucial to promoting efficiency within the Juneau Adams WIC Program and that it is in the best interests of all of the residents being served;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does authorize and approve restructuring of WIC Program staff to reduce the WIC Director position to a 60% position and to create a new full-time position of WIC Public Health Technician in the Health Department, as a Courthouse Grade 6 position, provided that the position is fully paid for by WIC grant funding and will no longer be authorized and shall be terminated in the event grant funding is ended.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**PERSONNEL & INSURANCE COMMITTEE:**

\_\_\_\_\_  
Beverly Larson, Chairperson

\_\_\_\_\_  
Michael Kelley

\_\_\_\_\_  
Edward Wafle

\_\_\_\_\_  
James Koca

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk

# Juneau County Board of Supervisors

Courthouse, 220 East State Street  
Mauston, Wisconsin 53948



**RESOLUTION No. 17-32**

**DATE: JUNE 20, 2017**

**INTRODUCED BY:** Land, Forestry, Parks & Zoning Committee

**PARCEL IDENTIFICATION NOS.** 291460119 and 291460120

**INTENT:** LAND SALE TO WILLIAMS OF TAX DELINQUENT PROPERTY

**SYNOPSIS:** SALE IN VILLAGE OF LYNDON

**FISCAL NOTE:** Income of \$10,000.00

**WHEREAS,** Juneau County, Wisconsin, is the owner of the following described lands:

Lot 11 of Assessor's Plat No. 2 to the Village of Lyndon Station, Juneau County, Wisconsin

AND

Lot 12 of Assessor's Plat No. 2 to the Village of Lyndon Station, Juneau County, Wisconsin.

**WHEREAS,** said real estate was taken by property tax foreclosure in 2016; and

**WHEREAS,** said real estate was advertised and an acceptable bid of \$10,000.00 was received from Daniel F. Williams, Post Office Box 25, Lyndon Station, WI 53944.

**WHEREAS,** the Juneau County Land, Forestry, Parks & Zoning Committee recommends the sale of said property to Daniel F. Williams in the best interests of the County;

**NOW, THEREFORE, BE IT RESOLVED,** that the Juneau County Board of Supervisors shall and hereby does (1) approve acceptance of said offer and completion of said real estate transaction forthwith by quit claim deed from the County to Daniel F. Williams and (2) authorize Juneau County Board Chairman Alan K. Peterson and Juneau County Clerk Terri L. Treptow to duly execute the documents necessary to complete the transaction, when they are approved by the Juneau County Corporation Counsel, as the official act of Juneau County.

**INTRODUCED AND RECOMMENDED FOR ADOPTION ON JUNE 20, 2017.**

**LANDS, FORESTRY, PARKS & ZONING COMMITTEE:**

\_\_\_\_\_  
Edmund Wafle, Chairperson

\_\_\_\_\_  
Jerry Niles

\_\_\_\_\_  
Joe Lally

\_\_\_\_\_  
Beverly Larson

\_\_\_\_\_  
Scott Wilhorn

Adopted by the County Board of Supervisors of  
Juneau County on June 20, 2017.

\_\_\_\_\_  
Terri L. Treptow, Juneau County Clerk



**JUNEAU COUNTY**

**REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS**

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
WIC Director	Public Health	Admin 20	\$26.5739 - \$33.8900	Resignation
Community Health Ed.	Public Health	Prof	\$22.1839 – \$29.6368	Resignation

The Board will consider the Personnel/Insurance Committee’s recommendation one position at a time.

On June 12, 2017 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said position.