

Juneau County
Building Committee Meeting
March 9, 2018
Third Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, Ray Zipperer and Representative Al Manna.

1. CALL TO ORDER

Meeting called to order by Lynn Willard, at 8:30 am.

2. MEETING AGENDA

Motion by Lynn Willard, second by Ken Schneider to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Ray Zipperer, second by Ken Schneider to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to pay all vouchers by Ken Schneider, second by Lynn Willard, motion carried. All other Vouchers approved for payment.

5. ADDITIONS TO AGENDA

None

6. FOLLOW-UP MAINTENANCE ITEMS

NTR

7. MAINTENANCE REPORT

- a. Removed a 70" TV in branch 1, cut off studs, patched and touched up paint on wall. Mounted the TV in the second floor conference room. Had to move a coat rack and cut the rack down to fit the new mounting area.
- b. Removed a metal display case from County Clerk's office and brought it to the Hickory workshop.
- c. Removed one file cabinet from the Vets office and put into storage.
- d. Removed two file cabinets from the UW office and put into storage.
- e. Removed cubical parts from Sheriffs hallway to Hickory workshop.
- f. Moved four boxes of election material from County Clerk's office to 3rd floor jail call in the Courthouse.
- g. Installed a new white board in the Sheriff's department.
- h. Installed a 60" TV on the wall in the Parks and Forestry conference room.
- i. Replaced a door closure on the Courthouse basement men's restroom door.
- j. Brought the new hand towel, toilet paper and soap dispensers to the Services building along with entry rugs.
- k. Installed new hand towel and toilet paper dispensers in the old Courthouse, Justice Center and the Parks and Forestry buildings.
- l. Boxed up old hand towel and toilet paper dispensers and gave to Parks and Forestry. Working with Brian at Parks to use these out at his County parks.

- m. Filled the new hand towel, toilet paper and soap dispensers to the Services building.
- n. Removed all excess material from the new Services building. Storing the material in the Hickory garage.
- o. Continuing to remove extremely large quantities of trash and recycling from departments in the old Courthouse, Annex and Hickory buildings.
- p. Replaced two old light fixtures in the second floor woman's restroom of the old Courthouse with a newer light fixture from Hickory.

9. TOPICS FOR NEXT MEETING

None.

10. SET NEXT MEETING DATE

The next meeting was set for **Friday, April 13th, 2018 at 8:30 am in the 3rd floor Maintenance office.**

11. Motion by Lynn Willard, second by Ray Zipperer to adjourn. Motion carried.
Meeting adjourned at 9:00 am.

Respectively submitted,
Al Manna