

Juneau County  
Building Committee Meeting  
June 8, 2018  
Third Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, Ray Zipperer, and Representative Al Manna.

1. CALL TO ORDER

Meeting called to order by Lynn Willard, at 8:30 am.

2. MEETING AGENDA

Motion by Lynn Willard, second by Ray Zipperer to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Ray Zipperer, second by Lynn Willard to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to pay all vouchers by Lynn Willard, second by Ray Zipperer, motion carried. All other Vouchers approved for payment.

5. ADDITIONS TO AGENDA

GROUND USE PERMIT

5.1 GROUND USE PERMIT

A request for a Ground Use Permit was issued to Mauston High School FFA.

6. TOOLCAT TRADE IN

After discussion, it was decided to trade in the Toolcat one more year.

7. KUBOTA TRADE IN

After discussion, it was decided not to trade in the Kubota or purchase the extended warranty.

8. ADRC DOOR OPENER

The Committee said to hold off on the auto opener. This will be discussed in the Building Committee meeting.

9. FOLLOW-UP MAINTENANCE ITEMS

NTR

10. MAINTENANCE REPORT

- a. Mounted banner in UW Extension reception area.
- b. Installed wall pockets in WIC clinic area.
- c. Blackjack sealed and caulked North and South Courthouse roofs and walls.
- d. Had two Courthouse entrance door cylinders re-pined.
- e. Mounted two new brochure racks in County Clerk's office and removed old one.
- f. Delivered 29 cases of paper (10 to DHS, 2 to Corp Council, 10 to ADRC, 6 to DA's, 1 to Treasurer).

- g. Continue to removed shower head panels, grab bars and shelves in the jail and reinstalled shower head panels, grab bars and shelves every Monday and Friday.
- h. Cleaned carpets in the new Judges chamber and Sheriff reception area.
- i. Waxed the Courthouse basement, first and second floors, and Audits restroom.
- j. Had to run new Courthouse fire system wire from the Courthouse to Dispatch due to a cut wire.
- k. Installed new belts on AHU 1 in the Justice Center.
- l. Traced water piping that was cut at Hickory building to the Chiller room. Had water line capped and then repaired.

11. TOPICS FOR NEXT MEETING

None.

12. SET NEXT MEETING DATE

The next meeting was set for **Friday, July 13<sup>th</sup>, 2018 at 8:30 am in the 3<sup>rd</sup> floor Maintenance office.**

13. Motion by Lynn Willard, second by Ray Zipperer to adjourn. Motion carried.  
Meeting adjourned at 9:25 am.

Respectively submitted,  
Al Manna