

**JUNEAU COUNTY
HUMAN SERVICES BOARD
VOUCHER COMMITTEE**

May 15, 2018

The Voucher Committee meeting was called to order by chairperson, Mike Kelley at 8:00 a.m. prior to the Human Services Board meeting in the County Board Room.

Present: Mike Kelley, Tim Cottingham and Scott Ethun

A motion was made to go into closed session by Tim Cottingham and seconded by Mike Kelley. Motion carried.

A motion to return to open session was made by Mike Kelley and seconded by Tim Cottingham. Motion carried.

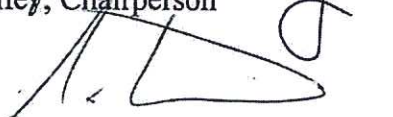
Motion to approve vouchers was made by Mike Kelley and seconded by Tim Cottingham. Motion carried.

The meeting of the Voucher Committee is adjourned to Wednesday, June 20, 2018 at 8:00 a.m. in the County Board Room, the Human Services Board meeting to follow.

A motion was made by Mike Kelley and seconded by Tim Cottingham to adjourn the meeting. Motion carried.



Mike Kelley, Chairperson



Scott Ethun, Recorder

Juneau County
Human Services Board Minutes
May 15, 2018

The Human Services Meeting was called to order by Mike Kelley in the Services Building Room 249. It was noted that the meeting had been posted in accordance with the law.

Present: Mike Kelley, Tim Cottingham, Carl Wildes, Orville Robinson, Joe Lally, Peg Saylor, Carrie Buss, Scott Ethun

Approval of Minutes

A motion was made by Carl Wildes and seconded by Tim Cottingham to approve the minutes of the April 13, 2018 meeting.

New DHS Board Member

Joe Lally was introduced to the committee members.

Organizational Effectiveness (OE) Presentation

OE Facilitators Mary Jo Onsager, Ashley Olsen and Chelsy Haaseth gave an update of the OE model and the goals the department is working towards. Currently the OE team meets quarterly and continues to represent and work towards the area of resolution (AOR) identified in 2017. The AOR is to provide seamless services, have collaborative systems for better outcomes, develop trusting relationships internally and externally, improve community perception and enhance child welfare outcomes. The OE team has successfully formed charter groups involving members from all of DHS. Examples of some of the charter groups: Agency Newsletter, Website and Social Media, Internal Reference Guide, Cross Trainings, Mission and Vision statement and In-House Safety Program. The OE team will continue the OE process and track its progress for continuous improvement.

Mission Statement

Ami Board presented the new Mission Statement developed in one of the OE charter groups. This group was represented by a member from each DHS unit and together created:

Providing quality services for individuals and families in a safe, supportive, respectful partnership by promoting health, well-being and self-sufficiency

The DHS Committee approved to have the mission statement posted on the DHS website and Facebook page. This group also developed a Vision statement:

Promoting Safety, Well-Being and Self-Sufficiency for the individuals and families in Juneau County by:

- Promoting Unity and commitment in all aspects of their job performance
- Remaining open-minded to ideas and suggestions of others
- Providing per-sentred services in the least intrusive and least restrictive way possible
- Collaborating within the dept. of human services and its community partners
- Functioning with integrity in all matters
- Managing public resources responsibly
- Acknowledging and respecting the values and beliefs of others in a courteous and responsive manner.

Crisis Billing Policy

Mr. Ethun met with Lori Chipman and JoAnn Geiger to agree on a policy for crisis billing for crisis intervention services when consumers have private insurance and Medicaid that cover these services. The committee together revised the policy and a final copy will be presented at the June meeting.

A motion was made by Carrie Buss and seconded by Tim Cottingham to approve the crisis intervention policy with the revisions recommended in the policy. Motion carried.