

**JUNEAU COUNTY
HUMAN SERVICES BOARD
VOUCHER COMMITTEE**

June 20, 2018

The Voucher Committee meeting was called to order by chairperson, Mike Kelley at 8:00 a.m. prior to the Human Services Board meeting in the County Board Room.

Present: Mike Kelley, Tim Cottingham and Scott Ethun

A motion was made to go into closed session by Tim Cottingham and seconded by Mike Kelley. Motion carried.

A motion to return to open session was made by Tim Cottingham and seconded by Mike Kelley. Motion carried.

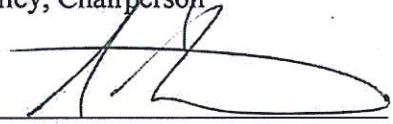
Motion to approve vouchers was made by Tim Cottingham and seconded by Mike Kelley. Motion carried.

The meeting of the Voucher Committee is adjourned to Friday, July 13, 2018 at 8:00 a.m. in the County Board Room, the Human Services Board meeting to follow.

A motion was made by Mike Kelley and seconded by Tim Cottingham to adjourn the meeting. Motion carried.



Mike Kelley, Chairperson



Scott Ethun, Recorder

Juneau County
Human Services Board Minutes
June 20, 2018

The Human Services Meeting was called to order by Mike Kelley in the County Board Room. It was noted that the meeting had been posted in accordance with the law.

Present: Mike Kelley, Alan Peterson, Tim Cottingham, Carl Wildes, Orville Robinson, Joe Lally, Peg Saylor, Carrie Buss, Scott Ethun

Approval of Minutes

A motion was made by Carl Wildes and seconded by Joe Lally to approve the minutes of the May 16, 2018 meeting. Motion carried.

Adult Services Presentation

Ann June and Michelle Lee shared information to the committee regarding the Adult Services Program. Ann has 19 years with the County and Michelle 9 years. This unit also has a part-time LTE social worker Jolene Marquart and Mr. Ethun supervises the unit. The elder population continues to rise in Juneau County. This population can be vulnerable to abuse, neglect and financial exploitation. In 2017, the ADRC department began taking intake calls for adult services. This process has helped both departments improve how we serve adults, providing the appropriate resources and assistance needed. If the ADRC determines an investigation is needed, a referral is made to the Adult Services staff to complete. The Adult Services staff works closely with the courts, law enforcement and Corporation Counsel. Ann reported that referrals continue to rise. In 2011, this unit received 57 referrals, in 2017, referrals increased to 153 and 2018 continues this upward trend. The Adult Services staff does community outreach and presentations to inform the community of awareness for adult protection.

Copy of Crisis Billing Policy

A copy of the Crisis Initial Intervention Policy was handed out to the committee. No changes were requested. The policy has been approved and in place.

Update on Staff Vacancy

Mr. Ethun gave an update on the vacancies in the department. We continue to struggle to recruit in open positions. The following positions are vacant:

Economic Support – Lead Worker will retire in July.

Community Support Program – Part-time Nurse.

Children Youth and Families – Fulltime Ongoing Social Worker.

Behavioral Health Unit – Outpatient Clinician II and Comprehensive Community Service Facilitator.

Bill Blank – Lead Worker Discussion

Bill Blank, Economic Support Manager, explained in 2017 he requested a reclass for the Economic Support Lead Worker position. At that time, the request was denied. Bill would like to eliminate the current Lead Worker job description and replace with a new one to meet the requirements supplied by the Capital Consortium. The new job description will require a prerequisite of an experienced ES Specialist to be hired in the Lead Worker position. Currently the Lead worker is one pay grade higher than the ES Specialist giving no incentive for the current ES Specialist staff to apply and take on the additional responsibilities the Lead Worker job description requires. Bill is requesting along with the job description change, a change in pay grade from 10 to 12.

A motion was made by Peg Saylor and seconded by Carrie Buss to go to Personnel and Finance Committees requesting the Economic Support Lead Worker job description change and pay grade from 10 to 12. Motion carried.

Presentation by Corporation Counsel and Children, Youth and Families

David Lasker, Corporation Counsel; Peg Waterman, Corporation Counsel Assistant; Kelly Firlus Children, Youth, and Families Manager and Supervisor, Coralie Burrows discussed the relationship these two departments have accomplished in the past two years. Previously the District Attorney's office handled Chapter 48. Mr. Ethun and the County Board made a change to bring Chapter 48 to the Corporation Counsel's Office and hire a part time Corporation Counsel Assistant to better serve children placed in out of home care and gain permanency. Corporation Counsel has helped the agency set up protective plans, guardianships and consent decrees. In 2017, the agency had 29 CHIPS cases and already 18 in 2018. Reunification has happened much quicker than in the past and the CYF staff works very hard to find relatives as placements when the parents are unable to be the primary caretaker. Peg and David both commented on how pleased they are working with the CYF unit and the progress they are making with their cases.

Update on High Cost Placements

Kelly Firlus, Children, Youth, and Families Manager gave a mid-year report on high cost placements. Currently the department has two youth in residential care and two youth in group homes. The two individuals in residential care will be placed in a level 5 Foster Care Facility, Pine Valley, within the next two months. This care is protective home care rather than institutional and will bring the children closer home where the parents can visit more often. Mr. Ethun explained the department continues to work very hard to reduce high cost care but also knows it cannot always be eliminated. In these cases, the agency looks for the best care possible for the children and families at the lowest rates.

Items for the Next Meeting

B-3 and CLTS Presentation

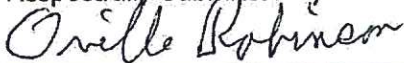
Next Meeting Date

July 13th @ 8:30 a.m. in the County Board Room

Adjourn

A motion was made by Peg Saylor and seconded by Carl Wildes to adjourn the Human Services Board meeting. Motion carried.

Respectfully Submitted By:



Orville Robinson, Secretary

Penny Janecek, Recorder