

A meeting of the Madison Area Technical College District Board was held on August 1, 2018, at Madison Area Technical College, 1701 Wright Street, Madison, Wisconsin.

Board members present: Shiva Bidar-Sielaff, Elton Crim, Kelly Crombie, Randy Guttenberg, Arlyn Halvorson, Joseph Hasler, Frances Huntley-Cooper, Ananda Mirilli, and Shawn Pfaff.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Metro Campuses Dean; Turina Bakken, Provost; Tim Casper, Vice-President of Institutional Learning and Effectiveness; James Falco, Associate Vice-President of Regional Campuses; Lucía Nuñez, Vice-President of Equity, Inclusion and Community Engagement; and Mark Thomas, Vice-President of Administrative Services and Chief Financial Officer.

Others present: Ousman Darboe, Student Representative; Steven Ansorge, Student Senate President; Erin Kohl, Dean of the School of Business and Applied Arts; and Kristin Rolling, Recording Secretary.

**Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:50 p.m.

**Routine Business Matters** <sup>II</sup>

**Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Ms. Huntley-Cooper, seconded by Mr. Halvorson, to approve the meeting minutes of July 9, 2018, as submitted. Motion carried.**

**Public Comments** <sup>II B</sup>

Student Senate President Steven Ansorge reported on the current activities and initiatives of the Student Senate.

**New Business** III**Communications** III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Mr. Hasler reviewed the schedule for upcoming meetings and college events, and encouraged Board members to attend. Mr. Hasler also noted that Mr. Guttenberg had taken and filed the required Oath of Office.

**Student Liaison Report** III A 2

Mr. Darboe reported that he met with Dr. Bakken to discuss how students can have a stronger voice in increasing transfer opportunities for Madison College students.

**College/Campus Announcements** III A 3

Mr. Falco reported that outreach for the Latino Initiative in both the Eastern Region and Northern Region is ongoing. He also reported that the Portage campus hosted a welding summer camp for middle school students.

Ms. Ahedo reported that Madison College South Campus will host an open house and Smart Start session on Saturday, August 4, 2018.

Dr. Bakken reported on the activities and successes of Madison College faculty and staff.

Mr. Thomas provided an update on several construction projects at the Truax campus.

Dr. Casper reported that enrollment of new students is up three percent from the same time last year.

Ms. Nuñez reported that the 100 Black Men of Madison will host their annual back pack event at the Madison College Truax campus later this month.

**President's Report** III A 4

There was no President's report.

**Action Items** III B**Capital Projects Borrowing** III B 1

**Resolution Authorizing the Issuance of Not to Exceed \$5,600,000  
General Obligation Promissory Notes, Series 2018-19B; Setting the  
Sale Therefor** III B 1 a

The presented resolution is the initial authorization to begin the borrowing process and totals \$5,600,000, including \$1,445,000 for building remodeling and improvement, and \$4,115,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. A second resolution will be forthcoming to the Board meeting in September to award the sale of the bonds to the lowest bidder from the bidding process.

**There was a motion by Mr. Pfaff, seconded by Ms. Bidar-Sielaff, to adopt the Resolution Authorizing The Issuance Of Not To Exceed \$5,600,000 General Obligation Promissory Notes, Series 2018-19B; And Setting The Sale Therefor. Motion carried.**

**Fiscal Year 2018-19 Budget Amendment** III B 2

The Fiscal Year 2018-19 budget was approved by the District Board on June 6, 2018. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2018-19 should be adopted by the District Board.

**There was a motion by Mr. Crombie, seconded by Ms. Mirilli, to approve the budget modifications for FY 2018-19. Motion carried unanimously.**

**New Program Approval: Associate Degree in Office Management** III B 3

Dr. Kohl reported that Madison College is seeking approval to create an Associate Degree in Office Management. The program will utilize existing staff and courses, and has the support of the college's Administrative Professional Advisory Board.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Mirilli, to approve the new Associate Degree in Office Management. Motion carried.

**Consent Agenda** III B 4

**April-June 2018 38.14 service contracts** III B 4 a

**Request for proposals/request for bids/sole sources** III B 4 b

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2018 through July 15, 2018** III B 4 c

**Employment of personnel** III B 4 d

**Resignations and Separations** III C 7 e

**Retirements** III C 7 f

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Mirilli, to approve Consent Agenda items III.B.4.a. through f. as submitted. Motion carried.

**Adjournment** V

There was a motion and second to adjourn. Motion carried.

The meeting adjourned at 6:45 p.m.

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Frances Huntley-Cooper, Secretary