

PERSONNEL COMMITTEE MEETING MINUTES

August 13, 2018

9:00 A.M.

County Board Room

Present: Jim Koca, Mike Kelley, Ed Wafle, Ray Zipperer, Jerry Niles, Tim Cottingham, Roy Granger, Alan Peterson, Lori Chipman, Terry Kleifgen, Katie Steinke, Char Norberg, Becky Dahl (jointly with Finance).

1. The Joint meeting between Finance and Personnel was called to order by Personnel Chair Koca and Finance Chair Cottingham at 9:08 a.m.
2. Char Norberg and Becky Dahl met with the joint committee to discuss an additional Information Assistant Specialist position, bringing the I/A Specialists to 3. The ADRC has funding for the position for the remainder of 2018 and 2019, 2020 will depend on State budgets for the ADRC. Motion by Koca, second by Kelley to approve taking a resolution to County Board for an additional I/A Specialist provided the position is 100% fully funded. Roll Call: Koca-Yes, Cottingham-Yes, Kelley-Yes, Granger-Yes, Niles-Yes, Wafle-Yes, Zipperer-Yes. 7 yes, Motion by Finance and Personnel Carried **Finance and Personnel Committee's went on to their individual meetings at this time. Present for Personnel: Mike Kelley, Jim Koca, Ray Zipperer, Ed Wafle, Terry Kleifgen and Kelly Firlus.**
3. Motion by Wafle, second by Zipperer to approve July 9, 2018 minutes as written. Motion Carried.
4. Kelly Firlus met with the Personnel Committee to inform the Committee of the resignation of a Human Services Worker in the C,Y,F Unit and is requesting the position be refilled. Motion by Zipperer, second by Wafle to approve taking the position to County Board to be filled. Motion Carried.
5. Kelly Firlus requested in the absence of the DHS Director that they be able to refill the position of Economic support Worker due to an employee being promoted to the ES Lead position. Motion by Kelley, second by Wafle to approve taking the position to County Board. Motion Carried
6. Other matters discussed – Volunteer work, Los Dells. Los Dells discussion to be added to September agenda.
7. Motion by Wafle, second by Zipperer to approve the vouchers presented. Motion Carried
8. Next meeting will be September 10, 2018 immediately following the Executive Committee approximately 9 a.m.
9. Motion to adjourn by Wafle, second by Zipperer at 9:57 a.m. Adjourned

Respectfully submitted,
Terry Kleifgen, H. R. Director