

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

December 10, 2018

County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Denise Giebel, Katie Steinke, Mike Hunkins and Lori Chipman.

Motion Granger, second Niles too approve the minutes of the October 29. Motion carried.

Motion Granger, second Niles, to approve the monthly vouchers. Motion carried.

Char Norberg, Aging Director, was present to request additional funding for 2019 for the Camp Douglas meal site. The Camp Douglas village hall is being torn down and rebuilt. The meal site needed to find another location until approximately October, when the new hall will be completed. The VFW is willing to house the meal site for a cost of \$400 per month and would split the cost of the wiring for the commercial refrigerator and dishwasher with the County. Motion Granger, second Niles, to approve \$4,800 for rent for 2019 for the Camp Douglas meal site from the Contingency Fund. Motion carried.

Brian Loyd, Forestry and Parks Administrator, was present to correct a carryover from 2017 to 2018 and a request to carryover from 2018 to 2019. When the carryovers were done from 2017 to 2018, a carryover of \$64,989 was missed. This was for the road project at Castle Rock Park, so the funds lapsed to the General Fund at the end of 2017. They have a quote of \$61,000 to finish the road work and want to get it done, however, the funds are not there. Motion Niles, second Granger, to correct the carryover from 2017 to 2018 by taking \$64,989 from the Contingency Fund in 2018 and moving it to the road carryover. Motion carried.

Brian also wants to carryover any road project money to 2019 for whatever isn't completed in 2018 and also to carryover the matching funds for the showerhouse project to 2019 to complete the project. Motion Granger, second Niles, to allow the above 2 carryovers from 2018 to 2019. Motion carried.

Cheryl Levendoski, WIC Director, was present to request to purchase a combination scale for \$1,667 from grant funds. Motion Granger, second Niles, to allow the purchase with grant funds. Motion carried.

The Health Department would also like to purchase chair rails for the exam rooms to protect the walls from damage from the rocking chairs. These would also be purchased from grant funds. Motion Niles, second Granger, to purchase the chair rails from grant funds. Motion carried.

Denise Giebel, County Treasurer, reviewed the cash on hand report. She also reported that there are 54 parcels in the in rem process and they have until 2/15/19 to redeem.

Mike Hunkins, IT Director, stated that there are a lot of employees using wifi to stream personal music and videos, as they think it is separate from the County system. Motion Granger, second Niles, to have Mike send out an email regarding the streaming issues and also to have it on the January Department Head Meeting agenda. Motion carried.

Mike also discussed issues relating to the Wisconsin Computer Election Filing process. There were both internal and state website issues. We upgraded the version of Microsoft Office we were using and that seemed to help the issues.

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The Committee adjourned to Monday, January 7, 2019 immediately following the Executive Committee meeting.

Respectfully Submitted, Lori Chipman

cc: Committee, Co Bd Chair, IT, Finance, Treasurer, County Clerk