

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING
January 14, 2019
County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Alan Peterson, Denise Giebel, Katie Steinke, Mike Hunkins and Lori Chipman.

Motion Granger, second Niles too approve the minutes of the December 10 meeting. Motion carried.

Motion Granger, second Niles, to approve the monthly vouchers. Motion carried.

Dustin Ladd, County Conservationist, was present to request a new computer because theirs was not compatible with the USDA system. Motion Niles, second Granger, to approve the purchase of a computer up to \$3,000 with the funding to come from ATC funds. Motion carried.

The Committee discussed the costs of various smartphones that can be purchased under the County's plan with US Cellular. They recognize that allowing staff to choose the brand of phone that they are used to or comfortable with is important, but the cost is also a factor. Motion Niles, second Granger, to set a limit of \$125 for individual cell phone purchases. Motion carried.

Mary Jo Onsager, CSP Manager, is requesting upgrades for her staff from basic phones to smartphones for HIPAA compliance issues. The staff is generally out of the office and the smartphones will allow them to check their emails and to use as a hotspot for their laptops to be able to work more efficiently. She budgeted for them in her 2019 budget. Motion Granger, second Niles, to allow the upgrades to smartphones for CSP. Motion carried.

Kelly Firlus, Children Youth and Families Manager, was present to request to extend the short term contract with Childrens Service Society for foster home licensing. The contract will expire the end of January and she would like to extend it 3 more months. The person they are hiring can't get into the training class she needs to do the job until June. Motion Granger, second Niles, to extend the contract for the foster home licensing for 3 more months, thru the end of April. Motion carried.

Mike Hunkins, IT Director, updated the Network Specialist position job description by removing PC help desk duties and adding more network duties. This will now be an exempt, salaried position. Motion Niles, second Granger, to approve the new network specialist job description and send it to the Personnel Committee for approval and filling. Motion carried.

Denise Giebel, County Treasurer, reviewed the cash on hand report.

The Committee adjourned to Monday, February 11, 2019 immediately following the Executive Committee meeting.

Respectfully Submitted, Lori Chipman

cc: Committee, Co Bd Chair, IT, Finance, Treasurer, County Clerk