

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

February 10, 2020

County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Roy Granger, Lori Chipman, Denise Giebel, Mike Hunkins, and Alan Peterson.

Motion Granger, second Cottingham to approve the minutes of the January 13 meeting. Motion carried.

Cheryl Levendosky, WIC Director, was present to request to purchase 4 iPads and cases from the WIC infrastructure grant. They are now requiring the clients to complete online nutrition education. Also, the clients don't need to come to the office anymore, so the iPads can be utilized in the community. Motion Granger, second Cottingham, to approve the purchase of 4 iPads and cases from grant funds. Motion carried.

Char Norberg, Aging & ADRC Director, was present to request to purchase a portable scanner. This would be used for sharing offsite information with the site managers, as well as to scan in confidential documents during home visits. The cost is approximately \$260. Motion Granger, second Cottingham, to purchase the scanner for \$260 with the funding coming from the existing budget. Motion carried.

Brian Loyd, Forestry and Parks Administrator, was present to request funding for Rip-Rap and Shoreline Protection at Wilderness Park. LWR has a federal grant that will provide \$20,000 for the project and the Parks Dept needs to provide \$20,000 for the match. Motion Granger, second Cottingham, to take a resolution to the February County Board meeting for the \$20,000 match to come from funds left over from the Castle Rock Showerhouse project and the balance to come from ATC funds. Motion carried. (Note: the project is not being done until 2021, so resolution not done in February. This will be part of the 2021 budget)

Al Manna, Maintenance Director, was present to request funds to cover the cost of running extra cables for the new UPS system. Motion Granger, second Cottingham, to transfer an amount not to exceed \$4,300 from the Contingency Fund to the Maintenance Dept budget to cover the cost of the cabling and also to transfer the budget for the UPS maintenance from the Sheriff's Dept budget to the Maintenance budget. Motion carried.

Dawn Buchholz, DHS Director, was present to inform the committee that the video equipment in the interview room is not working. This equipment is used to tape testimony from children and also to monitor visitations. IT is working to get it repaired, but the cost is not known at this time.

Denise Giebel, County Treasurer, reviewed the cash on hand report. They are currently working on another in rem and the County received \$83,000 from the Ho Chunk again this year.

Mike Hunkins, IT Director, stated that there is cybersecurity training available on line from May thru July. The cost is \$1,495 and a grant is available to pay \$1,000 of it. The County needs to pay \$495. Motion Granger, second Cottingham, to transfer \$500 from the Contingency Fund to IT training to cover this cost. Motion carried.

Mike also stated that the State has a grant available to purchase 1 toughbook laptop and get 3 free. These are the laptops used in the squad cars. Motion Granger, second Cottingham, to have the IT department purchase the laptops with the grant. Motion carried.

The IT department is looking at mobile security through US Cellular, but are not ready to make a decision yet.

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Lori Chipman, Finance Director, presented the draft purchasing policy to the Committee for them to review. It is a work in process and will be continued to the March meeting.

The Committee adjourned to Monday, March 9 immediately following the Executive Committee meeting for the regular monthly meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk