

## POSITION DESCRIPTION

**JOB TITLE:** Mechanic

**INCUMBENT:**

**DEPARTMENT:** Public Works

**DIRECT REPORT TO:** Shop Foreman

**GRADE:** 36

**SALARY RANGE:** See current wage scale

**POSITION:** Full Time, Non Union, Non-Exempt

### HIGHWAY MECHANIC

#### DEFINITION

Under the supervision of the Shop Foreman, to perform skilled work in the preventative maintenance and mechanical repair, of gasoline, diesel powered and other power driven equipment; and to do related work as required.

#### EXAMPLES OF DUTIES

Inspects, maintains and repairs varied automotive equipment such as automobiles, trucks, tractors, graders, bulldozers, rollers, compressors, and any other county equipment.

Disassemble engines and does general engine overhaul work

Adjusts ignition and carburetion systems

Overhaul transmissions and differentials

Brake system repairs

Wires and reconditions electrical systems

Repairs and replaces such other components as generators, distributors, and relays

Assists in building and fabricating construction, maintenance and other equip

Makes service calls on equipment to perform emergency repairs

Conducts road tests on equipment

Maintains equipment in clean and orderly condition

Must perform welding, brazing, cutting

Must be able to operate snow and ice removal equipment when needed

All other duties as assigned

#### STANDARDS

##### EDUCATION AND EXPERIENCE

Any combination of training and experience equivalent to graduation from high school and three years of experience in the repair of light and heavy automotive, construction, and maintenance equipment which includes a substantial emphasis on diesel engines.

**KNOWLEDGE AND ABILITIES**

Knowledge of the standard practices, methods, tools, and materials used in the maintenance and repair of light and heavy automotive, construction, and maintenance equipment; knowledge of the standard practices, methods and tools, and materials used in mechanical trades; knowledge of safety hazards and relevant safety precautions; knowledge of the theory, care and operation of gasoline and diesel engines; ability to diagnose mechanical troubles and determine appropriate maintenance, repair of replacement work; ability to fabricate non-standard parts; ability to do all position welding; ability to keep simple records.

**SPECIAL REQUIREMENTS**

Possession of Commercial Drivers License, which includes endorsements  
Must be available nights, weekends, holidays (which includes gun deer hunting) during snow and other emergencies.

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EEOC/AA/ADA

Juneau County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

This position description has been prepared to assist defining job responsibilities, physical demands, working conditions and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

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