

**MINUTES FOR THE JUNEAU COUNTY VETERANS SERVICE  
COMMITTEE & COMMISSION MEETING**

The Veterans Service Committee & Commission meeting was called to order at 8:00 am on Tuesday, September 21, 2021, in the Veterans Service Office by the Chair Roy Granger. Present at the meeting were members Roy Granger, Jack Jasinski, Orville Robinson, Colin Moten, Veteran Service Officer and Lori Buss, Benefits Specialist.

Meeting called to order by Roy Granger.

Roll Call by Roy Granger. All members present.

Proper Posting of the Confirmation of Legal Meeting Notice by Roy Granger.

Approval of the minutes from the August 17, 2021 meeting. Motion to approve minutes proposed by Jack, approved by Orville. Closed minutes. All in favor, motion approved and carried.

Discussion Ensued on the following Office Business:

Office Update:

1. Colin said the fall conference for the WI CVSO is coming up, we will not be attending we are current on our continuing education, and we have too much going on in the office.

Old Business: None

New Business:

1. Budget – Colin handed out the budget worksheets. 2022 budget request in under budget due to restrictions of outreach training due to COVID. Longevity pay is down due to Brenda’s retirement. Health insurance (which we have no control of) budgets are high until we find out what it will be projected. Request of book/brochure rack is well under budget. Overall, we are under budget. The grant offsets some of the tax levy. Employee expenses are majority of budget, followed by office equipment expenses. Motion was made by Jack, second by Orville to approve budget and forward to the Finance Committee.
2. Jack questioned doing a newsletter, office updates or annual report to be made for the community. We will look into doing these publications. We use to run ads in the newspaper, Roy mentioned running ads quarterly or such in the Reminder.
3. Grant – we will order more post-it notes and hand sanitizers with our office information on them through our grant.
4. Jack mentioned there is a shortage of buglers. Colin said most use electronic ones to play taps.
5. Colin will look into mileage expenses with ADRC to transport Veterans to the VA for appointments.
6. Roy mentioned the New Lisbon project is going well, the concrete and foundations are in place. Next item is getting the flag pole and flags.

The next Committee/Commission meeting:

October 19, 2021 at 8:15 am.

A Motion to Adjourn was made by Jack, second by Roy. All in favor, motion approved and carried.

**MEETING ADJOURNED**

Respectfully Submitted by,  
Colin Moten, Juneau County Veterans Service Officer