



**AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS MEETING
October 20, 2015
COUNTY BOARD ROOM- 200**

- * 9:00 a.m. Flu Shots**
- * 9:30 a.m. Call to Order County Board Meeting
Roll Call
Opening Prayer/Pledge of Allegiance
- * 9:35 a.m. Approve minutes of August 18, 2015 Meeting of the Juneau County Board of Supervisors
- * 9:40 a.m. Appoint Ryan Plamann M.D. to Juneau County Board of Health (effective 9/15)
- * 9:45 a.m. John Wenum-Brief Presentation by Steve Peterson, Governing Board of SWITBEC
- *10:00 a.m. Wisconsin Towns Association (WTA) introduction-Betty Manson
- *10:10 a.m. Resolution 15-68*Authorization of a Juneau County Limited Guarantee for a
Woodside Sports Complex
First Mortgage for Hotel Construction
- *10:25 a.m. Resolution 15-69*Cooperative Law Enforcement Program Between Juneau County a
and the Ho Chunk
Indian Nation: Agreement for County-Tribal Law Enforcement
Programs
- *10:30 a.m. Smoking Policy Presentation by MacKensie Pampuch
- *10:45 a.m. Resolution 15-70*Amendment of the No-Smoking Provision in the Personnel Policy
- *10:50 a.m. Resolution 15-71*Amendment of the Meal Reimbursement Provision in the Personnel
Policy
- *10:55 a.m. Motion to fill Position of CSP-Psychiatric Nurse in the Human Service Department
Motion to fill Position of WIC Director Nutritionist in the Public Health Department
- Reports:
- *11:00 a.m. Clerk of Court-Patty Schluter

Handouts:

WCA Directory

Any Questions:

*These times are estimates only

Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform with 19.83 and 19.84 Wis. Stats.

**MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS
October 20, 2015
9:30 a.m.
County Board Room**

Called to order 9:30 by Chairman Peterson

Roll Call: 20 present- Brown, Brounacker, Cottingham, Feldman, Frei, Granger, Kelley, Kolba, Lally, Larson, Niles, Peterson, Robinson, Seamans, Tadda, Wafle, Wenum, Wilhorn, Willard, Schneider Absent: (1) Arnold

Lally led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Larson and seconded by Wafle to approve the minutes of the August 18, 2015 County Board of Supervisors meeting. All in favor, Motion carried.

Appoint Ryan Plamann M.D. to the Juneau County Board of Health effective September 2015.

Presentation by Steve Peterson, Governing Board of SWITBEC. SWITBEC's mission is to work on a multi-county level to enhance economic activity in its respective region; by promoting regional tourism, regional business development, and international trade. Over 15,000 in Grants were presented the past year. Continued County support is allowing the organization to help grow the economic base by supporting, networking, and educating, along with promoting events that enhance our economic development and tourism efforts.

Wisconsin Towns Association (WTA) – Betty Manson

Introduction and basic background and overview of new position as District 1 Director with Wisconsin Towns Association and her goal of the Towns and County Associations networking information and cooperation. Supervisors were invited to a meeting and pizza night at the Opera House in New Lisbon, October 28th at 6:30 p.m.

Resolution 15-68 * Authorization of a Juneau County Limited Guarantee for a Woodside Sports Complex First Mortgage for Hotel Construction.

Motion by Kelley and seconded by Wafle to adopt.

Discussion: Travelers Inn, New Lisbon representative, Kelley, Whipple, Damon Zumwalt, Niles, Wafle, Wenum, Wilhorn.

Roll call: Ayes 17; (3) No: Granger, Wilhorn, Willard; (1) Absent: Arnold

Motion carried.

Resolution 15-69 * Cooperative Law Enforcement Program Between Juneau County and the Ho-Chunk Indian Nation; Agreement for County Tribal Law Enforcement Programs

Motion by Willard and seconded by Brounacker to adopt.

Roll call: 20 ayes; 1 absent: Arnold

Motion carried.

Smoking Policy Presentation by MacKensie Pampuch

MacKensie provided an overview of e-cigarettes, and passed out models to view; discussing the mechanics of operation and health and safety concerns. Unknown ingredients due to lack of disclosure by manufacturers. Discussion: Brounacker, Wenum and Robinson.

Resolution 15-70 *Amendment of the No-Smoking Provision in the Personnel Policy.
Motion by Larson and seconded by Kelley to adopt.
Discussion: Willard, Wafle, Larson, Kleifgen
All in favor, motion carried.

Resolution 15-71 * Amendment of the Meal Reimbursement Provision in the Personnel Policy.
Motion by Kelley and seconded by Larson to adopt.
Discussion: Niles, Wilhorn
Roll call: 20 ayes; 1 absent: Arnold
Motion carried.

Motion by Willard and seconded by Larson to fill the position of CSP-Psychiatric Nurse in the Human Services Department. Roll call: 20 ayes; 1 absent: Arnold Motion carried.

Motion by Wenum and seconded by Lally to fill the position of WIC Director Nutritionist in the Public Health Department. Roll call: 20 ayes; 1 absent: Arnold Motion carried.

Report:

Clerk of Courts: Patty Schluter

Report handed out and available for review during business hours in the County Clerk's Office.

Motion by Willard and seconded by Granger to approve the report as presented.


All in favor, carried.

WCA Directory handed out.

Chairman Peterson adjourned the County Board meeting to November 10, 2015 at 9:00 a.m. in the County Board Room for Public Hearing and County Board of Supervisors Meeting at 9:30 a.m. The Executive Committee will meet on November 2, 2015, at 8:30 a.m. in the County Board Room.

11:35 a.m. Motion to adjourn by Larson and seconded by Wafle. Peterson adjourned the meeting.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on October 20, 2015. Audio tape and details of the proceedings are available in the County Clerk's Office during business hours.


Kathleen Kobylski
County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 15 – 68

DATE: October 20, 2015

INTRODUCED BY: Executive Committee

FISCAL NOTE: No cash outlay by the County; 2 million dollar loan guarantee

SYNOPSIS: Authorization Of A Juneau County Limited Guarantee For A Woodside Sports Complex First Mortgage For Hotel Construction

WHEREAS, the Woodside Sports Complex in Mauston has made a formal request for support from Juneau County in the form of a limited guarantee of Two Million Dollars (\$2,000,000) of the 7.5 million dollar first mortgage it is obtaining from the Bank of Wisconsin Dells for construction of an 85-room hotel in five modular hotel buildings to be constructed on the site of the Woodside Sports Complex in Mauston at a total cost of approximately 10 million dollars; and

WHEREAS, the Woodside Sports Complex has become an established and successful business enterprise providing new economic opportunity for Juneau County and its residents as well as revenue from property, sales, and room taxes payable to the County; and

WHEREAS, the new hotel will support the continued growth of the Woodside Sports Complex and its many programs bringing visitors from far and wide for participation in and observation of multi-season sports competitions and activities in baseball, softball, soccer, lacrosse, volleyball, basketball, wrestling, and specialty sports such as darts, ultimate Frisbee, billiards and the like; and

WHEREAS, 2.5 million dollars (25%) of the total 10 million dollar project cost will be provided by a cash investment from Damon Zumwalt, personally, and 7.5 million dollars (75%) will be provided by a loan from the Bank of Wisconsin Dells secured by a first mortgage in that amount, provided that Juneau County provides a limited guarantee of 2 million dollars of that mortgage; and

WHEREAS, as security for the aforesaid limited guarantee, the County will have a second mortgage in the amount of 2 million dollars, and the equity in the secured property remaining after the first mortgage will be approximately 2.5 million dollars or more, and the County will also have a personal loan guarantee from Damon Zumwalt in the sum of 2 million dollars; and

WHEREAS, there is little risk to the County in that there is substantial security for the limited mortgage guarantee, and the County would only be called upon to fulfill upon the guarantee in the unlikely event that foreclosure of the first mortgage, foreclosure of the second mortgage, and the personal guarantee of Damon Zumwalt all together fail to fully satisfy the sum due and owing on the first mortgage;

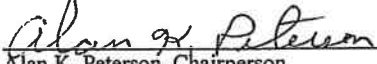
NOW, THEREFORE, BE IT RESOLVED, by the Juneau County Board of Supervisors, that:

1. The Board shall and hereby does approve and authorize a limited Juneau County guarantee of up to Two Million Dollars (\$2,000,000) for the above-described first mortgage from the Woodside Sports Complex in Mauston to the Bank of Wisconsin Dells on such terms and under such circumstances as are set forth above.
2. Juneau County Corporation Counsel David E. Lasker shall forthwith confer with all interested parties, and draft, edit, or approve the contracts or other documents necessary to carry out the provisions of this Resolution. Juneau County Board Chairperson Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski shall be and

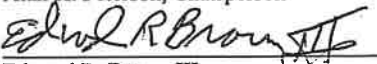
hereby are authorized to duly execute the necessary documents as approved by Corporation Counsel, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON OCTOBER 20, 2015.


EXECUTIVE COMMITTEE:



Alan K. Peterson, Chairperson



Edward R. Brown III



Michael Kelley

Adopted by the County Board of Supervisors of
Juneau County on October 20, 2015



Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION: 15-69

DATE: October 20, 2015

INTRODUCED BY: Sheriff's Committee

INTENT: Cooperative Law Enforcement Program between Juneau County and the Ho-Chunk Indian Nation: Agreement for County-Tribal Law Enforcement Programs.

SYNOPSIS:

FISCAL NOTE: \$30,764.00 or more.

TO THE HONORABLE BOARD OF SUPERVISORS OF JUNEAU COUNTY, WISCONSIN:

WHEREAS Juneau County has federally recognized Indian Trust lands within its boundaries, concerning which this Board may enter into an agreement for County-Tribal Law Enforcement Programs, pursuant to s.59.07(141) of the Wisconsin Statutes and seek funding therefore under s.165.90, Wis. Stats.; and,

WHEREAS to be eligible to receive funding under the latter section, as amended effective on August 3, 1989, this County and the Ho-Chunk Indian Nation must develop and submit to the Wisconsin Department of Justice, for its approval, a joint program plan by December 2nd of the year prior to the year for which funding is sought on a first-come, first-service basis:

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE AFORESAID BOARD MET IN REGULAR SESSION

1. That the Sheriff's Committee of this Board, in consultation with the Sheriff, shall develop together with the governing body of the Ho-Chunk Indian Nation, a joint program plan for County-Tribal Law Enforcement in the foregoing amount, and the same shall be submitted for 2016 funding approval; and,

2. That prior to submission of such joint program plan to the aforesaid Department for funding approval, the same shall be endorsed on behalf of this Board by its Chairman upon the recommendation of the Sheriff's Committee.

INTRODUCED TO AND RECOMMENDED FOR ADOPTION THIS 20th DAY OF OCTOBER, 2015, AT MAUSTON, WISCONSIN, BY:

THE SHERIFF'S COMMITTEE:

Jerry Niles
Jerry Niles, Chairman

Lynn Willard
LYNN WILLARD

Roy Feldman
RAYMOND FELDMAN

Adopted by the County Board of Supervisors of Juneau County
this 20th day of October, 2015.

Kathleen Kobylski
Kathleen Kobylski, County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION NO. 15 – 70

DATE: October 20, 2015

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Amendment of the No-Smoking Provision in the Personnel Policy

WHEREAS, Section 11.5 of the Juneau County Personnel Policy entitled "Nonsmoking Policies/Designated Areas" is vague as to whether it applies to the smoking of "e-cigarettes" and the practice called "vaping," as well as traditional tobacco products, there is a need to clarify that provision; and

WHEREAS, the language of the following proposed amended policy has been considered and approved by the Personnel & Insurance Committee; and

WHEREAS, the Personnel & Insurance Committee recommends to the Juneau County Board of Supervisors that it adopt an amendment to § 11.5 to explicitly include e-cigarettes and vaping in the definition of smoking, as is set forth hereafter in the body of this resolution;

WHEREAS, the proposed amendment is in the best interests of Juneau County's residents and employees;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does amend Section 11.5 of the Juneau County Personnel Policy to read as follows:

"11.5 NONSMOKING POLICIES/DESIGNATED AREAS

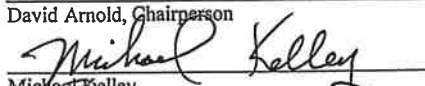
"The Juneau County Board has established a policy forbidding smoking (including the use of e-cigarettes or "vaping") in or within 25 feet of buildings owned, leased or rented by Juneau County and vehicles controlled by Juneau County. There are educational materials for individuals who wish to stop smoking available in the Personnel and Health Department.

"Persons who violate this policy shall be advised of the County's no smoking policy and, with tact and sensitivity, be requested to comply with the policy as established. Further violations of this policy by employees may be dealt with through existing disciplinary procedures."


INTRODUCED AND RECOMMENDED FOR ADOPTION ON OCTOBER 20, 2015.

PERSONNEL & INSURANCE COMMITTEE:


David Arnold, Chairperson


Michael Kelley


Edmund Waffle


Beverly Larson

Adopted by the County Board of Supervisors of
Juneau County on October 20, 2015


Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION NO. 15 – 71

DATE: October 20, 2015

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Amendment of the Meal Reimbursement Provision in the Personnel Policy

WHEREAS, Section 11.1 of the Juneau County Personnel Policy entitled "Travel & Expenses" is in need of being updated as to reimbursement of employees for meals while traveling on County business; and

WHEREAS, the language of the following proposed amended policy has been considered and approved by the Personnel & Insurance Committee; and

WHEREAS, the Personnel & Insurance Committee recommends to the Juneau County Board of Supervisors that it adopt an amendment to § 11.1 to explicitly state the details of an up-to-date policy, as is set forth hereafter in the body of this resolution;

WHEREAS, the proposed amendment is in the best interests of Juneau County's residents and employees;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does amend Section 11.1 of the Juneau County Personnel Policy to read as follows:

"11.1 TRAVEL & EXPENSES

"Employees shall receive a mileage allowance as set by the Internal Revenue Service when they are required to use their own car while conducting County business.

"Employees who use their own vehicle during the standard work day while conducting County business are responsible for showing proof of automobile liability insurance coverage consistent with the coverage outlined by Wisconsin Statutes. Proof shall be presented to the H. R. Director.

~~"Employees may receive reimbursement for meals when on official business outside of Juneau County at the rate established by County Board Resolution, and lodging is paid at the rate set by the state. Lodging is paid at the rate set by the state. These rates do not apply when the meals are part of a conference package. All out of state travel must be pre-approved by the County Board Chairperson. Reservations for hotel and motel rooms should be made in advance by purchase order whenever possible. Contact Auditing and Accounting for guidance on using purchase orders.~~

Employees may receive reimbursement for meals when on official business outside of Juneau County. The rates established for meal reimbursement shall be as follows when accompanied by meal receipts:

"Breakfast up to \$8.00 including tip, may be claimed for meals between 6:00 a.m. and 10:30 a.m.

"Lunch up to \$10.00 including tip, may be claimed for meals between 10:31 a.m. and 2:30 p.m.

"Dinner up to \$20.00 including tip, may be claimed for meals after 2:31 p.m., if the employee is out of the county after 6:00 p.m. on county business.

"Alcoholic beverages are not reimbursable expenses.

"These rates shall not apply to any meal which is provided as part of the conference or meeting registration fee. Reservations for lodging should be made in advance by purchase order whenever possible to obtain all possible discounts and sales tax exemptions. Contact Accounting for guidance in using purchase orders.

"Employees may receive reimbursement for meal expenses for meetings held within Juneau County, if costs are reimbursed by the State or some other outside source.

"Receipts are required for all items to be reimbursed except automobile mileage and toll charges. Vouchers and receipts must have the approval of the respective supervisor and Committee. The vouchers are then submitted to the Auditing and Accounting Department where they are approved by the Audit Committee before payment. After approval by the Audit Committee reimbursements in the category of Meals Not Overnight will be paid through payroll. Other reimbursements may be paid by separate check.

"Elected officials and/or Department Heads are authorized to furnish meals, lodging or other facilities to persons not employed by Juneau County with the approval of the supervising Committee of the individual department.

~~Reimbursement or allowance by Juneau County to any official or employee shall be limited to a reasonable amount as determined by the supervising Committee of that department, considering all factors in the case."~~

INTRODUCED AND RECOMMENDED FOR ADOPTION ON OCTOBER 20, 2015.

PERSONNEL & INSURANCE COMMITTEE:

David Arnold, Chairperson


Michael Kelley


Edmund Waffle


Beverly Larson

Adopted by the County Board of Supervisors of
Juneau County on October 20, 2015


Kathleen C. Kobylski, Juneau County Clerk

JUNEAU COUNTY

REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
CSP-Psychiatric Nurse	DHS	P Grade 20	\$25.0571 – 31.9623	Resignation
WIC Director Nutritionist	Public Health	P Grade 19	\$23.9321 – 30.5140	Resignation

The Board will consider the Personnel/Insurance Committee’s recommendation one position at a time.

On October 7, 2015 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said positions.