



Juneau County
 Department of Human Services
 200 Hickory Street
 Mauston, WI 53948

Ph 608-847-2400 Fax 608-847-9421

RECORDS REQUEST

Records can be released to persons for specific use covered under Wisconsin Statute. With the exception of emergent situations, records will not be available on the date of your request. There may be a fee for the request. Dependent on the volume of records, full or partial payment may be required upfront. Once full or partial payment is received, it may take up to 30 business days to fulfill a request. When records are ready to be picked up, you will be required to pay the remaining balance or a refund of the difference will be issued to you. See Record Request Procedure and Fees.

REQUESTOR INFORMATION

Name: _____

Address: _____

Phone Number: _____ Is it ok to leave a message? Yes No

 Signature

 Date

If subject of report is not person requesting,
 list names and dates of birth of individuals: _____

Relationship to subject of report: _____

Reason for Request: Family Court Criminal Court
 Juvenile Court Custody Proceedings

Other:

Is there a date set for a court hearing? No Yes, date: _____

What specific documents are you requesting?