

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

October 28, 2019

County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Katie Steinke, Lori Chipman, Alan Peterson, Lynn Willard, Terri Treptow and Mike Hunkins for a joint session with the Executive Committee. Kelley was absent.

Discussion on copier leases with Rhyme. Motion Niles, second Granger to approve the copier lease and send to County Board. Motion carried. Niles thanked Cottingham, Treptow and Hunkins for their work on this project.

Terry Kleifgen, Jim Koca, and Ray Zipperer joined the meeting for a joint session with the Personnel Committee. Ed Wafle and Mike Kelley were absent.

Motion Granger, second Zipperer to go into closed session pursuant to Wis Stats 19.85 (1)(c) for Corporation Counsel staffing and new position request from Aging/ADRC. Roll Call: Aye: Cottingham, Granger, Niles, Koca, & Zipperer.

Motion Granger, second Niles to return to open session. Roll Call: Aye: Cottingham, Granger, Niles, Koca, & Zipperer.

Motion Granger, second Zipperer to increase the Assistant Corporation Counsels hours from 20 to 32 hours per week effective January 1, 2020. Motion carried with 2 absent.

Motion Zipperer, second Granger to deny the new position for Aging/ADRC. Roll Call Vote: Yes: Granger, Zipperer and Koca No: Cottingham and Niles. Motion denied.

The Personnel committee exited the meeting. Denise Giebel and Mike Hunkins entered the meeting.

Motion Granger, second Niles to approve the minutes of the budget hearings. Motion carried.

Motion Niles, second Granger to approve monthly vouchers. Motion carried.

Terri Treptow, County Clerk, is requesting to spend her unspent funds for the training that she did not attend as she was told it wasn't worth it, to update their countertop. Motion Niles, second Granger, to approve the update of the countertop up to \$1,000. Motion carried.

Gary Pedersen, Traffic Captain, was present to request to purchase a new snowmobile. They forgot to include it in the 2019 budget. They will get 20% reimbursement each year for 5 years. The low bid was Jay's Power Sport for \$9,000. Motion Niles, second Granger, to take a resolution to County Board to approve the purchase. Motion carried.

Amanda Dederich, Health Officer, was present to request to purchase a new laptop and other capital items from grant funds. Motion Niles, second Granger, to approve all requests with grant and budgeted funds. Motion carried.

The Committee received 2 bids for the 2019 capital outlay loan. The loan is for \$700,000 with either a 3 or 5 year term, taxable interest rate, no acceleration clause, no prepayment penalty and the first payment due March 1, 2021.

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The Bank of Mauston bid 2.17% for 3 years and 2.24 % for 5 years.

Royal Bank bid 2.10% for 3 years and 2.20.% for 5 years.

Motion Niles, second Granger, to accept the bid from Royal Bank for 3 years at 2.1% and take the resolution to the November County Board meeting. Motion carried.

Denise Giebel, County Treasurer, reviewed the cash on hand report.

Denise also presented the Committee with the annual resolution to cancel outdated checks. Motion Granger, second Niles to take the resolution to the November County Board meeting. Motion carried.

Lori Chipman, Finance Director, discussed the indirect cost plan with the Committee. Sequoia Consulting, the firm we currently have a contract with, went out of business, on September. She was in contact with Rob Lefeber, who was the person who prepares out plan. He has gone to work for Diversified Services Network. They sent us a contract, with the same rates as Sequoia was charging and want us to sign a 5 year contract. Corporation Counsel has reviewed and found no problems. Motion Niles, second Granger, to have Cottingham sign the contract on behalf of the County. Motion carried.

Chipman also explained a clerical error on the debt levy. In the original calculations, the Highway debt levy was inadvertently included in the operating levy amount, therefore, we didn't need to take as much from the ATC funds. Motion Granger, second Niles, to correct the clerical error for the debt levy and add those funds back to the ATC funds and forward the budget to the public hearing and adoption of the budget at the November County Board meeting. Motion carried.

Motion Niles, second Granger to go into closed session pursuant to Wis Stats 19.85 (1) (c) to discuss employee evaluations. Aye: Cottingham, Niles & Granger.

Motion Niles, second Granger to return to open session. Aye: Cottingham, Niles & Granger.

The Committee adjourned to Monday, December 9 immediately following the Executive Committee meeting for the normal monthly meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk