

PERSONNEL COMMITTEE MEETING MINUTES

February 10, 2020

9:18 A.M.

County Board Room

Present: Jim Koca, Ray Zipperer, Mike Kelley, Ed Wafle and Terry Kleifgen.

1. Called to order by Chair Koca at 9:18 a.m.
2. Motion by Kelley, second by Wafle to approve January 13, 2020 minutes as written. Motion Carried.
3. Motion by Kelley, second by Wafle to approve taking the filling of a Child Support position to County Board for approval due to resignation. Motion Carried.
4. Personnel Director explained that Department Heads would like to be able to change the evaluations (both forms were shown to the committee). Motion by Wafle, second by Zipperer to keep the evaluations currently being used. Motion Carried.
5. Discussed the dress code with the Personnel Committee, suggestion was made to instruct Department Heads that blue jeans or worn out jeans are not appropriate and if the problem persists the personnel policy will be updated so that jeans will not be allowed with certain departments being excluded due to the environment they work in.
6. Other matters discussed with regards to skipping steps on the wage scale for exemplary employees and the committee said that would not be acceptable.
7. Next meeting will be March 9, 2020 after Executive Committee.
8. Motion to adjourn by Zipperer, second by Kelley. Adjourned

Respectfully submitted,
Terry Kleifgen, H. R. Director