

Juneau County
Building Committee Meeting
February 14, 2020
Second Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Chris Zindorf, Representative Al Manna, Amanda Dederich and Denise Giebel. Absent Ray Zipperer,

1. CALL TO ORDER
Meeting called to order by Lynn Willard, at 8:30 am.
2. MEETING AGENDA
Motion by Lynn Willard, second by Chris Zindorf to approve the Meeting Agenda as printed. Motion carried.
3. PREVIOUS MINUTES
Motion by Chris Zindorf, second by Lynn Willard to approve the minutes of the previous meeting. Motion carried.
4. VOUCHERS
Motion made to pay all vouchers by Chris Zindorf, second by Lynn Willard, motion carried. All other Vouchers approved for payment.
5. ADDITIONS TO AGENDA
None.
6. WALL MOUNTED HAND SANITIZER STATIONS
After discussion, approval to mount six stations. Amanda will purchase and show locations. Motion by Chris Zindorf, second by Lynn Willard. Motion carried.
7. MARQUEE SIGN ADDITIONS
After discussion, tabled. Motion by Lynn Willard, second by Chris Zindorf. Motion carried.
8. COURTHOUSE SECURITY
Discussion, Giebel, Willard, Zindorf, tabled. Al to contact outside firm for a possible assessment/recommendations and report at next Building meeting.
9. SMOKE/TABACCO FREE GROUNDS
Dederich reported waiting on Corp. Council. Signage possible through grant, will need to check with the city on signage. Will hold off on removing smoking receptacles at this time.
10. FOLLOW-UP MAINTENANCE ITEMS
None.
11. MAINTENANCE REPORT
 - a. Replaced a cylinder and re-keyed the Maintenance 1195 door in the Justice Center to an SKD key, converting it to a Sheriff Evidence room. Waiting for a quote to fob the door.
 - b. Repaired the electronic strike in the WIC lobby going into the secure hall.

- c. Replaced a water flow control valve body in Huber C.
- d. Moved thirty boxes of files from the Sheriff store room in the Justice Center to the Sheriff storage on third floor of the Courthouse.
- e. Moved and re-mounted the ADA opener on the Justice Center Oak lobby entrance.
- f. Replaced problem flickering lights in Probates window fixture with LED lights.
- g. Replaced a bad wall outlet in the Parks shop area.
- h. Repaired a broken chair arm in the DA's office.
- i. Unloaded racking from a semi and brought it up to 2nd floor maintenance stock area.
- j. Have relocated all stock from the Justice Center and Services building to the maintenance area. Working on the old Courthouse.
- k. Replaced the underground storage tank strobe and alarm on the Justice Center.
- l. Swapped a breaker out that keeps tripping on the landscape lights at the Services building.
- m. Replaced both flags at the Services building. (Went from 10' to 6')
- n. Replaced the old high pressure sodium vapor lights and fixtures for the Justice Center flag pole with LED lights and fixtures.
- o. Re-spliced a cat cable on a thermostat in G pod to get temperature readings and heat.
- p. Mounted a camera in dispatch.
- q. Mounted an access point (Wi-Fi) in the Maintenance area.
- r. Replaced a bad wall outlet in the IT department.
- s. Had door 100B in the Services building hardware changed to a key lock and fob access.
- t. Bolted ATM to the floor in the Huber entrance.
- u. Replaced a heating valve in the victim witness area.
- v. Repaired wiring on a VAV in the Clerk of Courts area.

12. TOPICS FOR NEXT MEETING

None.

13. SET NEXT MEETING DATE

The next meeting was set for **Friday, March 13th, 2020 at 8:30 am in the 2nd floor Maintenance office.**

14. Motion by Lynn Willard, second by Chris Zindorf to adjourn. Motion carried. Meeting adjourned at 9:45am.

Respectively submitted,
Al Manna