

Juneau County
Building Committee Meeting
June 12, 2020
Second Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ray Zipperer, Ken Schneider, Amanda Dederich and Representative Al Manna.

1. CALL TO ORDER

Meeting called to order by Lynn Willard, at 8:30 am.

2. MEETING AGENDA

Motion by Ken Schneider, second by Ray Zipperer to approve the Meeting Agenda as printed. Motion carried.

3. PREVIOUS MINUTES

Motion by Lynn Willard, second by Ken Schneider to approve the minutes of the previous meeting. Motion carried.

4. VOUCHERS

Motion made to approve vouchers by Ken Schneider, second by Ray Zipperer, motion carried.

5. ADDITIONS TO AGENDA

FFA ANIMALS ON THE LAWN, GROUNDS USE PERMIT DHS, CLEANING CREW

FFA ANIMALS ON THE LAWN

Al explained the date change for the event from July to August and what would need to happen with the COVID-19 threat.

GROUNDS USE PERMIT DHS

Permit issued for Elderly Abuse week June 15 – 19 2020.

CLEANING CREW

After discussion we will not bring the cleaning service back.

6. UPS PREVENTIVE MAINTENANCE

Al presented a preventive maintenance proposal to the committee which was approved for both the Services and Jail buildings UPS systems.

7. FOLLOW-UP MAINTENANCE ITEMS

SMOKE/TABACCO FREE GROUNDS

Al has list for buildings, was asked to get with Highway to see what their requirements are. Then send to Health department.

SHELVING DHS

Installed, done.

COURTHOUSE SECURITY

After discussion, Al to submit to IT for 2021 budget year. The doors of the old Courthouse will be unlocked with the exception of the IT door which can be used but needs to stay locked.

SERVICES DIRECTION SIGNS

Installed, done.

COURTHOUSE DROP BOX

Will be installed Left of rear entrance door.

8. COVID UPDATE

Amanda gave an update to the committee with an update from Al on the buildings.

9. MAINTENANCE REPORT

Motion by Lynn Willard, second by Ken Schneider to approve the Maintenance report. Motion carried.

10. TOPICS FOR NEXT MEETING

None.

11. SET NEXT MEETING DATE

The next meeting was set for **Friday, July 10th, 2020 at 8:30 am in the 2rd floor Maintenance office.**

12. Motion by Lynn Willard, second by Ken Schneider to adjourn. Motion carried. Meeting adjourned at 10:55am.

Respectively submitted,
Al Manna