

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

July 13, 2020

County Board Room

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Brian Loyd, Parks and Forestry Administrator, was present to request to purchase 2 printer/scanners for the parks offices. The cost will be about \$220 each and he has money to cover it from their remaining budget. Motion Niles, second Granger, to approve the purchase from the current year budget. Motion carried.

Kelsey Skala, Health Dept Community Health Educator, was present to request to purchase 4 iPads for county events and alcohol compliance checks to be fully funded from the Drug Free Communities Grant. Motion Granger, second Niles, to approve. Motion carried.

The Health Dept is requesting to replace 6 laptops with grant funds. These are all Windows 7 machines that need to be replaced by the end of March, 2021. Motion Granger, second Niles, to approve. Motion carried.

Cheryl Levandoski, WIC Director, was present to request to purchase an additional cell phone with grant funds. Motion Niles, second Granger, to approve. Motion carried.

Char Norberg, Aging and ADRC Director, was present to request to purchase 5 printers for the meal sites. The will cost approximately \$119 each and will stand alone and come from her existing budget. Motion Niles, second Granger to approve. Motion carried.

Char is also requesting to purchase 6 replacement computers with grant funds. These are all Windows 7 machines as well. Motion Granger, second Niles, to approve. Motion carried.

Mike Hunkins, IT Director, discussed with the committee about replacement computers with grant funds. He is asking the Committee if he could just do these without having to wait for the committee to approve, as long as they are being purchased with grant funds. He will verify with Finance that there are grant funds available. Motion Granger, second Niles, to allow replacements with grant funds without committee approval. Motion carried.

Mike is continuing to research the video conferencing equipment and network security.

The Committee discussed and finalized the items to be purchased from the HoChunk funds. The key pad locks and 3 chairs for the Clerk of Courts will be purchased from their existing budget, the 2 cameras for the Medical Examiner will be purchased from non lapsing funds, the County Clerk withdrew the request for the air conditioning upgrade, The application server for IT was approved for \$16,000, The sheriff's departments request for 6 toughbooks totaling \$23,540 and 2 toughbook docks for vehicles for \$1,318 were approved, the Highway request for a portable messaging center for \$16,000 was approved at \$7,344 from Ho Chunk funds and \$8,656 from non lapsing funds, the steamtable request from Aging is to be purchased from their existing budget, the lawnmower for Parks and Forestry was approved for \$9,972, Land and Waters requests for a truck tool box for \$450 and a chainsaw and related safety equipment for \$876 were approved and the DHS request for a mini van was approved at \$20,000. Motion Granger, second Niles, to approve the Ho Chunk purchases and tak it to the County Board in July. Motion carried.

The Committee adjourned to Monday, August 10 immediately following the Executive Committee meeting for the regular monthly meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk

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Meeting called to order by Chairman Tim Cottingham.

Present: Roy Granger, Jerry Niles, Lori Chipman, Denise Giebel, Mike Hunkins and Katie Steinke.

Also present were Ray Zipperer, Ed Waffle, Jim Parrett, Mike Kelley, Alan Peterson, Lynn Willard, John Wenum, Terry Kleifgen, and Amanda Dederich were also present for a joint meeting with the Personnel Committee. Jim Ryczek was absent.

Amanda Dederich, Health Officer, is requesting to create a full time Supervisory position. This person will oversee the public health educator positions. She has enough money in her budget to cover 20 hours per week and will need 20 hours per week from additional tax levy. This amounts to \$8,800 for 2020. Motion Granger, second Niles to approve the position and take to County Board for approval. Roll call vote: Cottingham-No, Granger-Yes, Niles-Yes, Zipperer-No, Waffle-Yes, Kelley-No, Parrett-Yes, Ryczek-Absent. Motion carried 4 to 3 with one absent.

Dederich is also requesting to hire 2 LTE's for COVID contact tracing. She has a grant for \$300,000 to pay for this. They would work 15-20 hours per week and be paid at the Bachelor's LTE level. Motion Granger, second Kelley to approve. Motion carried.

Lori Chipman, Finance Director, requested to fill the Data Entry Clerk position in her office due to resignation. Motion Niles, second Waffle to take to County Board to be filled. Motion carried.

The Personnel Committee left the meeting.

Motion Niles, second Granger, to approve the minutes of the May 11 and June 8 meetings. Motion carried.

Denise Giebel, County Treasurer, presented the annual tax settlement resolution to the committee. Motion Granger, second Niles, to take the resolution to the July County Board meeting. Motion carried

Denise reviewed the cash on hand report. There were 16 parcels taken in the in rem process.

The following department personnel were present to discuss their requests for HoChunk dollars: Lori Lowe, Clerk of Courts; Myron Oestreich, Medical Examiner; David Lasker, Corporation Counsel; Gary Pederson, Traffic Captain; Char Norberg, Aging and ADRC Director; Brian Loyd, Forestry and Parks Administrator; Dustin Ladd, Land and Water Manager; and Dawn Buchholz, DHS Director. The Committee discussed the requests with the departments and deferred a decision to the end of the meeting.

John Grothjan, Regional ADRC Director, was present to request to purchase a hotspot for the Dementia Care Specialist with grant funds. Motion Granger, second Niles to approve. Motion carried.

John was also requesting to purchase 2 grandpads with the half the funding to come from Cares funding and the other half from the DCS grant. Motion Granger, second Niles, to approve. Motion carried.

Dawn Buchholz, DHS Director, was present to request to purchase an iPad from the CST grant. Motion Niles, second Granger to approve. Motion carried.