

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

June 8, 2020

County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Roy Granger, Jerry Niles, Lori Chipman, and Katie Steinke.

Also present were Ray Zipperer, Ed Waffle, Jim Parrett, Jim Ryczek, Mike Kelley, Alan Peterson, Lynn Willard, Tina Sullivan, Travis Schultz, Terry Kleifgen, and Dawn Buchholz were also present for a joint meeting with the Personnel Committee.

There was a lengthy discussion on exempt employees and their hours worked. This will be brought back next month. The Personnel Committee left the meeting.

The May 11 meeting minutes will be presented next month.

Dawn Buchholz, DHS Director, was present to request to purchase computer equipment and a cell phone from a supplemental COVID grant they applied for. The approval has not yet been received, but she wants to be able to purchase the items as soon as the grant is approved. Motion Granger, second Niles to approve the purchase with grant funds when received. Motion carried.

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Tina Sullivan, Public Health Supervisor was present to request to purchase a new vaccine freezer. The one they currently have does not maintain temperature. A new one costs between \$1,300 and \$1,600. It will be purchased with grant funds. Motion Niles, second Granger to approve the purchase with grant funds. Motion carried.

Colleen Beier, Jail Captain, is requesting a used PC to have available for Zoom meetings. Motion Niles, second Granger, to approve the request. Motion carried.

Mike Hunkins, IT Director, talked about the costs to set up the County Board Room and Room 209 in the Services Building with video conferencing capabilities. The early quotes he got were \$5,500 for Room 209 and \$15-25,000 for the County Board Room. He will continue to research and keep the Committee updated.

Denise Giebel, County Treasurer, reviewed the cash on hand report. There are 28 parcels not redeemed in the in rem process.

The Committee discussed and finalized the purchasing policy to go to the June County Board meeting. Motion Granger, second Niles, to approve the purchasing policy and take it to the June County Board meeting for approval. Motion carried.

It will be bringing network security items to the 2021 budget process.

The Committee adjourned to Monday, June 8 immediately following the Executive Committee meeting for the regular monthly meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk