

Juneau County
Building Committee Meeting
August 14, 2020
Second Floor Courthouse County Board room

PRESENT: Lynn Willard, Chairman, Ray Zipperer, Ken Schneider, John Wenum, Dawn Buchholz, Amanda Dederich, Lori Lowe, Terry Kleifgen, and Representative Al Manna.

1. CALL TO ORDER
Meeting called to order by Lynn Willard, at 8:30 am.
2. MEETING AGENDA
Motion by Ken Schneider, second by Ray Zipperer to approve the Meeting Agenda as printed. Motion carried.
3. PREVIOUS MINUTES
Motion by Ray Zipperer, second by Ken Schneider to approve the minutes of the previous meeting. Motion carried.
4. VOUCHERS
Motion made to approve vouchers by Ken Schneider, second by Ray Zipperer, motion carried.
5. OFFICE MOVE (Health)
After discussion. Motion made to approve move by Ken Schneider, second by Ray Zipperer, motion carried.
6. TOBACCO FREE SIGNAGE
Signs not made to be mounted on poles. Committee said to drill signs to match poles.
7. PUSH BUTTON DOOR LOCKS (Clerk of Courts)
After discussion this will be tabled. Al to get quote for fobs.
8. FANS SERVICES BUILDING
Battery operated fans are OK. A model will be identified for purchase only. The purchase and batteries will be the employee's responsibility.
9. DROP BOX, BULLETIN BOARDS ABOVE COPIERS SAFETY DRILLS (DHS)
After discussion. Motion made to approve drop box by Ken Schneider, second by Ray Zipperer, motion carried. No on the bulletin boards for now, Dawn to check with Rhyme to make user instructions to be placed on copier. Lynn Willard will check with Emergency Management on safety drills.
10. MAINTENANCE BUDGET REQUESTS
Reviewed request from ADRC, DHS, Personnel, IT, Parks, ROD, and UW Ext. results will be sent to each department after September meeting, if rejected.
11. TOOLCAT
Discussion on trading unit in. Motion made to approve trade in by Ken Schneider, second by Ray

Zipperer, motion carried.

12. ADDITIONS TO ADGENDA

Conversations on the maintenance printer, water in the Courthouse coal room, and Sharps disposal were discussed.

13. FOLLOW-UP MAINTENANCE ITEMS

SMOKE/TABACCO FREE GROUNDS

The signs will be drilled so they can be mounted on posts.

14. MAINTENANCE REPORT

Motion by Ken Schneider, second by Ray Zipperer to approve the Maintenance report. Motion carried.

15. TOPICS FOR NEXT MEETING

None.

16. SET NEXT MEETING DATE

The next meeting was set for **Friday, September 11th, 2020 at 8:30 am in the 2rd floor Maintenance office.**

17. Motion by Ray Zipperer, second by Lynn Willard to adjourn. Motion carried. Meeting adjourned at 11:55am.

Respectively submitted,
Al Manna