

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

January 11, 2021

County Board Room

Meeting called to order by Chairman Tim Cottingham .

Present: Jerry Niles, Roy Granger, Alan Peterson, Lori Chipman, Katie Steinke, and Denise Giebel.

Motion Granger, second Niles to approve the minutes of the December 7 meeting. Motion carried.

Tina Sullivan, Public Health Supervisor, was present to request to purchase IntakeQ, an online system for collecting online forms for electronic visits. The cost is \$49.90 month plus \$9 per form to set up. The cost is 100% grant funded. Motion Granger, second Niles, to approve. Motion carried.

Brian Loyd, Parks and Forestry Administrator, was present to request to spend auction proceeds from parks equipment sales and also the sale of some personal property items from tax deed property, for a grapple for their skid steer. They received approximately \$3,475 from the equipment sales and the cost is between \$2,600 and \$2,900. Motion Granger, second Niles, to allow the purchase once the Parks and Forestry Committee decides on which bid to accept, with \$600 coming from forestry nonlapsing and the balance from land sales. Motion carried.

Dawn Buchholz, DHS Director, was present to request to add another Zoom account. They have 2 of their own and also share the counties. The cost is \$150 per year. Motion Niles, second Granger, to approve with the funds to come from mileage savings in DHS. Motion carried.

Natasha Jones, Drug Court Coordinator, is requesting a hot spot to use with participants. They will check it out for use. The cost is approximately \$35 per month and can be paid from grant funds. Motion Granger, second Niles, to approve. Motion carried.

Mike Hunkins, IT Director, Al Manna, Maintenance Director, Andy Zabal, Undersheriff, Gary Pederson, Traffic Captain, and Brian Loyd were present to discuss the security issues at the parks and forestry building and the Sheriff impound yard. They are having lots of break-ins and damage to the impound yard items. They would like to improve lighting and security to the area. Al is looking at upgrading the lighting, Mike is planning to install cameras and the Sheriff's Department would really like to fence in the property. After a lengthy discussion, Motion Niles, second Granger to defer to the February meeting and have all the parties back with quotes to do the upgrades. Motion carried.

Mike updated the Committee on some security measures they are looking at and updated them on the penetration test, with the main issue being user passwords not secure enough.

Denise Giebel, County Treasurer, reviewed the cash on hand report. She also stated tax collection is going well and there are 69 parcels in the in rem process.

There was no update for Network Security this month.

The Committee adjourned to Monday, February 8th immediately following the Executive Committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk

MINUTES OF THE JOINT RLF AND FINANCE AND COMPUTER COMMITTEE MEETING

January 11, 2021  
County Board Room

Meeting called to order by Finance and Computer Committee Chairman Tim Cottingham and RLF Committee Chairman Ray Feldman.

Present: Alan Peterson, Tim Cottingham, Roy Granger, Jerry Niles, Ray Feldman, Jack Jasinski, Bob Thomas and Lori Chipman.

Via Zoom: Terry Whipple and Gary Kirking

Lori presented the CDBG-CLOSE application to the committees and explained the process to them. After a discussion, Motion Granger, second Jasinski, to approve the application and send it to the January County Board meeting for the public hearing and approval. Motion carried.

Motion Jasinski, second Granger to go into closed session pursuant to Wis Statutes 19.85 (1) (I) to discuss status of existing loans. All aye

Motion Peterson, second Granger to return to open session. All aye

Motion Granger, second Niles, to buyout the existing RLF loans in the amount of approximately \$605,000 and take a resolution to the January County Board meeting for that. Motion carried.

The Committes adjourned.

Respectfully Submitted,  
Lori Chipman