

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

February 8, 2021  
County Board Room

Meeting called to order by Chairman Tim Cottingham .

Present: Jerry Niles, Lori Chipman, Katie Steinke, Mike Hunkins, and Denise Giebel.

Present from Personnel Committee: Terry Kleifgen, Ray Zipperer, Lynn Willard, Alan Peterson, Mike Kelley, Ed Wafle, Jim Ryzek, and Jim Parrett.

Dawn Buchholz, DHS Director, was present to discuss a plan to reorganize the CCS program. She has been trying to fill the CCS manager position, but hasn't had any qualified candidates. She has a staff person who would like to accept the position on a trial basis. She is currently part time, as she just returned from maternity leave. She would return to full time status no later than 1/1/2022. Dawn would like to eliminate a CCS Service Facilitator position (Grade 17) and replace it with a CCS Lead Worker position (Grade 19). This person would assist the manager and maintain continuity. Motion Kelley, second Parrett to approve the CCS Manager at 85% and eliminate on CCS Service Facilitator and replace it with a CCS Lead Worker. Motion carried.

The Personnel Committee left the meeting.

Motion Niles, second Cottingham to approve the minutes of the January 11 meeting. Motion carried.

Denise Giebel, County Treasurer, reviewed the cash on hand report.

Denise also presented the bids to the Committee to open for Certificates of Deposit. She requested bids for a \$250,000 CD at one year and two years.

Bids were as follows:

Oakdale Credit Union 1 year 0.55%, 2years 0.70%

Bank of Mauston 1 year 0.90%, 2 years 1.00%

Motion Niles, second Cottingham, to accept the bid from the Bank of Mauston at 2 years at 1.00%. Motion carried.

Dustin Ladd, County Conservationist, was present to request to use ATC set aside funds. Juneau County is working with the City of Elroy on a stream bank restoration at the fair grounds. The LWR Committee approved to use \$35,000 from the set aside funds, pending Finance Committee approval. Motion Niles, second Cottingham, to approve the expense from the ATC set aside funds. Motion carried.

Al Manna, Building and Grounds Manager, was present to request to purchase CMM software for equipment and building maintenance and inventory management. This will also allow him to create a schedule for equipment maintenance. Motion Niles, second Cottingham, to approve the bid from FMX and to pay for it from either IT non lasping or contingency fund. Motion carried.

Mike Hunkins, IT Director, Al Manna, Maintenance Director, Andy Zobal, Undersheriff, Gary Pederson, Traffic Captain, and Brian Loyd were present to discuss the security issues at the parks and forestry building and the Sheriff impound yard. A lengthy discussion ensued. There are still unknowns as to fencing set backs required in the city and exact costs. The Committee requested that all parties get their quotes to Lori Chipman to tabulate before the next meeting.

Mike updated the Committee on the possibility of hiring a 3<sup>rd</sup> party to monitor our PC's and servers. This would be a 24/7 monitoring. He has gotten 5 proposals ranging from \$21,500 to \$60,000 per year. He will

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He will go thru the quotes and bring it back to the Committee next month.

The Committee adjourned to Monday, March 8th immediately following the Executive Committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk