

PERSONNEL COMMITTEE MEETING MINUTES

May 10, 2021

9:00A.M.

County Board Room

Present: Ray Zipperer, Mike Kelley, Jim Parrett, Ed Wafle, James Ryczek, and Terry Kleifgen. Amanda Dederich, Dawn Buchholz also present.

1. Meeting called to order by Zipperer at 9:00 a.m.
2. Motion by Parrett, second by Kelley to approve April 12, 2021 minutes as written. Motion Carried.
3. D. Buchholz provided information about approving an employee paid massage therapist on site for employees to utilize on breaks/lunches. The committee inquired regarding the following: length of the massage, what days the therapist would be on site, how would it be monitored to remain during the employee's breaks or lunch and not during working hours. More information with regard will be brought back to the June meeting.
4. D. Buchholz requested permission to hire a new full time Nurse if the current Psychiatric Nurse does resign as letter indicates as well as hire an additional either full or part-time Nurse instead of the vacant Community Support Therapist position that is vacant. Motion by Ryczek, second by Kelley taking to County Board filling the position if vacated and creating a resolution to eliminate the CSP position and create an additional Psychiatric Nursing position. Motion Carried.
5. D. Buchholz requested refilling a Child Support Specialist position due to resignation. Motion by Kelley, second by Parrett to approve taking the position to County Board to be refilled. Motion carried.
6. Discussed the Reopening Guide and possible changes, decision was made to leave as is.
7. Updated Committee on insurance claims.
8. Discussed information that was requested regarding 4/10's year round at Public Works.
9. Next meeting June 7, 2021 immediately following Executive.
10. Motion to adjourn by Parrett, second by Wafle. Adjourned

Respectfully submitted,
Terry Kleifgen, H. R. Director