

PERSONNEL COMMITTEE MEETING MINUTES

July 12, 2021

9:00A.M.

County Board Room

Present: Ray Zipperer, Mike Kelley, Jim Parrett, Jim Ryczek, and Terry Kleifgen. Amanda Dederich, Dawn Buchholz also present.

1. Meeting called to order by Zipperer at 9:44 a.m.
2. Motion by Parrett, second by Kelley to approve June 7, 2021 minutes as written. Motion Carried. Ryczek abstained
3. A. Manna met with committee with request to refill the Custodian I position due to retirement. Motion by Kelley, second by Parrett to approve taking position to County Board and filling in August. Motion Carried.
4. G. Laack met with committee explaining that an I & A Specialist due to resignation, DBS moving to the I & A position so requesting to refill the DBS position. Motion by Kelley, second by Ryczek to approve taking the DBS position to County Board. Motion Carried. Gina also requested to refill a Secretary II position due to resignation. Motion by Ryczek, second by Parrett to approve taking the position to County Board. Motion Carried.
5. T. Kleifgen requested to refill a Highway Maintenance Worker position due to resignation in Public Works Directors absence. Motion by Parrett, second by Kelley to approve taking the position to County Board. Motion Carried.
6. Sheriff Oleson request to change Telecommunicator LTE rate to the same as Certified Deputies due to the requirements of filling the position. Motion by Kelley, second by Parrett to approve. Motion Carried.
7. Sheriff Oleson requested to refilling the Deputy position approved last month with an emergency hire. Motion by Kelley, second by Parrett to approve the hire.
8. D. Buchholz request to refill CSP Therapist position due to promotion. Motion by Ryczek, second by Kelley to approve taking the position to County Board. Motion Carried.
9. D. Buchholz request to update the Personnel Policy for on call pay from \$1.50 to \$2.00 per hour for Children, Youth and Family Workers required being on call. Motion by Ryczek, second by Parrett to approve adding the change to the 2022 budget for approval. Motion Carried.
10. Reclasses were handed out and A. Dederich and G. Laack were given time to discuss the reclasses and the why they brought them to the committee. Committee requested the H.R. Director determine cost information and all will be discuss at the next meeting.
11. D. Buchholz discussed the possibility of granting donated time outside of FMLA, item was not on the agenda at this time.
12. Next meeting August 9, 2021 at 8:30 a.m.
13. Motion to adjourn by Parrett, second by Ryczek. Adjourned

Respectfully submitted,
Terry Kleifgen, H. R. Director